



# Job Vacancy Announcement

Title: <b>Service and Repair Mechanic (Motor Equipment)</b>		Notice Number: <b>R03-24-07</b>
Program Area: <b>Fleet Administration and Support</b>		
Item Number: <b>Various</b>	Bargaining Unit: <b>CSEA OSU (03)</b>	Issued Date: <b>01/08/2024</b>
Occupational Category: <b>Skilled Crafted, Apprenticeship, Maintenance</b>		Expiration Date: <b>12/31/2024</b>
Salary Grade: <b>12</b>	Salary Range: <b>\$56,530 - \$67,016</b>	Salary Reported: <b>Annually</b>

### Appointment

Employment Type: <b>Full-Time</b>	Part-Time Percent*:	Accept 55b/c candidates:
Appointment Type: <b>Permanent/Contingent Permanent</b>		Jurisdictional Class: <b>Non-competitive</b>
Travel Percentage:		Posting Location: <b>StateJobsNY both- State Employees and Public</b>

### Schedule

Work Week: <b>Monday - Friday</b>	No. Hours per Week: <b>40</b>	Workday Hours: <b>8</b>
Compressed Workweek Allowed: <b>No</b>		Mandatory Overtime: <b>Yes</b>
Telecommuting: <b>No</b>		

### Location

Region: <b>3</b>	County: <b>Various</b>	Street Address: <b>Various</b>	
City: <b>Various</b>		State: <b>New York</b>	Zip: <b>Various</b>

### Minimum Qualifications:

Four years of experience as an automotive or diesel mechanic responsible for the diagnosis of faulty vehicle and/or equipment operation and the performance of mechanical repairs covering several aspects of automotive and/or diesel systems. (On your application you must specify types of repair work performed and the kinds of vehicles on which you performed this work).

### OR

An Associate's degree in automotive or diesel repair technology.

**Substitution:** Education as detailed below may be substituted for a maximum of **two years** of experience.

1. Graduation from a technical or vocational program, such as B.O.C.E.S, in automotive or diesel technology or automotive or diesel repair technology may be substituted for **one year** of experience.
2. Graduation from a one-year post high school certificate program in automotive or diesel repair technology may be substituted for up to **two years** of experience.

Experience limited to airplane (aviation) mechanic (except for ground equipment); gas station attendant; the repair of motorcycles, motor boats, or small engines; installation or repair of transmissions, mufflers, brakes, or tires; new car preparation; auto body repair work; or management activities as the owner or supervisor of a repair shop or service station is **NOT QUALIFYING**.

Within one (1) year from appointment to a Service & Repair Mechanic (Motor Equipment) position, candidates must obtain a valid NYS Inspection Certification issued by the Department of Motor Vehicles; and also must obtain a valid New York State Class B Commercial Driver's License with no air brake restriction.

**NOTE:** All candidates must pass a pre-employment physical/medical examination and drug test prior to beginning employment. **Cannabis use is not permitted for employees in this title and assignment. Cannabis use will be tested for during the pre-employment screening process and may be the basis for disqualification for employment or may be a basis for removal from employment**

**Duties Description:**

Duties include but are not limited to:

Diagnose and correct the causes of faulty vehicle and equipment operation. Overhaul adjust and repair gaseous fuel engines, clutches, transmissions and differentials; ignition, wiring, lighting, fuel, cooling, braking and complex hydraulic systems; steering, wheel and suspension mechanisms; and body, cab and frame components. Conduct NYS inspections. Overhaul and rebuild starters, generators, compressors, pumps (fuel, water, air and hydraulic), spreaders, small engines, mowers and a variety of other equipment, including but not limited to, track vehicles, loaders (front-end and belt), cranes, shovels, lifts, hydraulic excavators, etc. Diagnose and repair electronic engine control systems, anti-lock brake systems and air conditioning.

May be required to do cutting and welding. Make road calls and test drive equipment. Complete reports use parts catalogs and perform other related duties. Effectively utilize the department fleet management software and DOT electronic systems to assist in repair, ordering, and managing the repair schedule and parts stock. Overtime will be required and during the Winter Maintenance Season you may be placed on a shift other than the day shift.

**Responsibilities may include serving a role within the Incident Command System to support the department's response to regional and statewide emergency situations.**

**To Apply:**

Qualified candidates should submit a letter of interest and a current resume, titled by last name, with the Notice Number **R03-24-07** and last name in the subject line and referenced in the letter of interest no later than **December 31, 2024** to:

**New York State Department of Transportation  
Office of Fleet Administration & Support  
Christopher Larkin, R3 Fleet Manager  
5450 South Bay Road  
North Syracuse, NY 13212  
E-mail: [Christopher.Larkin@dot.ny.gov](mailto:Christopher.Larkin@dot.ny.gov)**

**Additional Information**

Region 3, Fleet Administration & Support, in the following counties: Cayuga, Cortland, Onondaga, Oswego, Seneca and Tompkins.

The starting salary for this position is \$56,530. This amount is comprised of the base salary of \$47,530 with an additional geographic pay differential of \$9,000, specific to this title and location.

**Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Office of Employee Relations at (518) 474-6988 or via email at [info@oer.ny.gov](mailto:info@oer.ny.gov).**

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**The New York State Department of Transportation is an equal opportunity/affirmative action employer. Women, minority group members, disabled persons and Veterans are encouraged to apply. Upon request, reasonable accommodations will be provided for the disabled.**

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**In compliance with Public Law 99-603, candidates selected for appointment must provide an original document to prove their citizenship and/or legal right to work in the United States.**