

## **Parents' Bill of Rights for Data Privacy and Security**

It is the responsibility of the Cayuga Onondaga BOCES ("BOCES") to adopt appropriate administrative, technical, and physical safeguards and controls to protect and maintain the confidentiality, integrity and availability of its data, data systems and information technology resources. All stakeholders, including students, teachers and administrators should be aware of their rights and expect their data to be kept private and confidential.

The BOCES is committed to protecting the privacy and security of data and in accord with New York Education Law Section 2-d, parents and eligible students can expect the following:

### **Supplemental Information Regarding Third Party Contractors**

Any and all contracts between the Cayuga Onondaga BOCES and third-party contractors, under which a contractor will receive student data or principal or teacher data, shall include provisions requiring that the contractor maintain the confidentiality of shared student data or teacher or principal data in accordance with law, regulation and BOCES policy.

In addition, the BOCES will ensure that the contract or written agreement with a third party contractor includes a signed copy of the Parents' Bill of Rights and the contractor's privacy and security plan, in compliance with Part 121 of the New York State Education Commissioner's regulations. Click on the following link to see the contractor terms (insert contractor template here).

### **Parent Complaints**

Any parent, eligible student, teacher or principal or eligible staff may file a written complaint regarding a breach or unauthorized release of student data and/or teacher or principal with the BOCES Data Protection Officers listed below.

Also, any additional questions or concerns regarding BOCES data security may be directed to the Data Protection Officers:

Stacy Tamburrino, Esq.  
Labor Relations Specialist  
1879 West Genesee Street Rd  
Auburn, NY 13021  
(315) 255-7683  
[stamburrino@cayboces.org](mailto:stamburrino@cayboces.org)

Pamela Horton  
Director of Instructional Support Services  
1879 West Genesee Street Rd  
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