



Auburn

Enlarged City School District

AN INVITATION TO APPLY FOR THE POSITION OF

SUPERINTENDENT OF SCHOOLS



ABOUT THE DISTRICT

The district provides an excellent comprehensive educational program for over 3,800 full-time students as well as students who participate in other programs. The professional staff consists of administrators, teachers, teacher assistants, and support staff. The district encompasses 37 square miles with an annual budget of over \$100,000,000. The Board of Education consists of 9 members, three of whom are elected annually to three-year terms.

Our goal is to prepare students for college and career readiness and to focus on equity and achievement.

MISSION STATEMENT

The mission of the Auburn Enlarged City School District is to develop citizens that are capable of meeting the challenges of their future by providing equitable, fiscally sound educational opportunities necessary to develop confident life-long learners.

SCHOOL BUILDINGS & CONFIGURATION

Auburn Enlarged City School District.....	3,843 students
Auburn High School	1,198 students
Auburn Junior High School	594 students
Casey Park Elementary School	416 students
Genesee Street Elementary School.....	316 students
Herman Avenue Elementary School	456 students
Owasco Elementary School.....	366 students
William H. Seward Elementary School.....	497 students



www.aecsd.education



[@AuburnECSD](https://twitter.com/AuburnECSD)

VACANCY ANNOUNCEMENT

The Board of Education of the Auburn Enlarged City School District is currently in search of an exceptional educational leader to fulfill the position of Superintendent of Schools. We are actively seeking a highly capable individual with a strong track record in evaluating and enhancing student achievement, while also spearheading the development and execution of inventive educational initiatives for all students. Furthermore, the ideal candidate should possess the ability to inspire confidence among various stakeholders, thereby fostering a sense of community pride and forging valuable partnerships.

Effective interpersonal skills and proficient communication abilities are essential attributes for this role. The successful applicant will be tasked with building meaningful relationships and engaging with diverse individuals and groups within the community.

Overseeing the search process is Dr. Brian Hartwell, District Superintendent of the Cayuga-Onondaga BOCES. His expertise and guidance will ensure a thorough and efficient selection procedure.

RESIDENCY STATEMENT

Ideal candidates will choose to live within the Auburn Enlarged City School District.

COMPENSATION

A three-year contract will be offered with a minimum contract salary starting at \$185,000-225,000, accompanied by an attractive benefits package.





CHARACTERISTICS OF THE IDEAL CANDIDATE

VISIONARY: A creative, encouraging and lifelong learner who has the ability to work with the Board of Education and the school community to articulate and pursue a vision for the direction of the district for the immediate future and beyond, and who is willing to make a long-term commitment to the community.

INSTRUCTIONAL LEADERSHIP: A keen understanding of educational excellence, pedagogy and current research, with the experience and foresight to understand how decisions affect students, teachers and learning, and the capacity for innovation and positive change.

COLLABORATION: The willingness and ability to work in partnership with the Board, staff and community; to include a broad range of stakeholders in decisions and processes; to build consensus; to follow through on decisions and commitments; and to appreciate and understand the district's community and culture.

INTEGRITY: Possess and demonstrate honesty, good judgment, high moral standards and a respectful and caring demeanor, so that others will know that their efforts, ideas, work and perspectives are valued and essential to the healthy functioning of the district.

EXCELLENT COMMUNICATOR: The ability to seek input from others, listen intently, communicate well, connect with people individually and in groups, and foster the exchange of ideas.

FINANCIAL AND OPERATIONAL ACUMEN: Knowledge and experience in: school district budgeting and finance; business operations, management and internal controls; educational technology; internal and external communication; the use of data to support sound decision making; and overall district management.

RECRUITMENT TIMELINE

Application Deadline.....	March 15, 2024
Anticipated Appointment.....	June 2024
New Superintendent Takes Office.....	September 2024

FINANCIAL DATA

2023-2024 Budget	\$100,268,805
State Aid	\$59,290,905
Local Tax Levy.....	\$35,601,600

FACTS & FIGURES

Number of Staff: **637**

392 Number of Faculty:

Number of Support Staff: **215**

30 Number of Admin/ Supervisors:

Expenditures Per Pupil:
\$19,096

(*NYS Average: \$23,468)

*According to 2020-21 NYS Fiscal Transparency Report



ABOUT THE COMMUNITY

Auburn is located in the beautiful Finger Lakes region of New York State on the northern tip of Owasco Lake. The city of 27,000 is located 25 miles west of Syracuse, at the center of Cayuga County. The Auburn Enlarged City School District serves both Auburn and the municipalities of Fleming, Sennett and Owasco, with a total district population of about 37,000.

Auburn is rich in history and culture with a vibrant art and theater community. Auburn has been home to many famous people, including former Secretary of State William H. Seward, freedom fighter Harriet Tubman, and the father of talking pictures, Theodore Case.

APPLICATION PROCESS

The Board has asked the Cayuga-Onondaga BOCES District Superintendent to assist and advise the Board in the selection process. All applications and communications should be directed to:

Dr. Brian Hartwell, District Superintendent

Cayuga-Onondaga BOCES

1879 West Genesee Street Road, Auburn, NY 13021

Phone: (315) 253-0361

Confidential applications must be emailed or postmarked by March 15, 2024. Application forms can be obtained from the Cayuga-Onondaga BOCES website at www.cayboces.org/auburnsearch or the Auburn Enlarged City School District website at www.aecsd.education/. Applicants are not to contact members of the Board of Education regarding the search or search process.

The final choice of a superintendent will be the responsibility of the Board of Education. The anticipated appointment date, with a successful contract, will be in early July 2024 with a transition period between September 2024 – January 5, 2025 and start date of January 6, 2025.

Qualified and interested candidates must submit the following:

- Letter of interest
- Current resume or CV
- Completed application
- Transcripts
- Copy of School District Administrator (SDA) or School District Leader (SDL) certificate

Applications must be emailed or postmarked by March 15, 2024.

BOARD OF EDUCATION

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Application**

