

# THE HAZARD REMIEDIATOR



## VOLUME XXIV APRIL 2018

### Office of Safety and Risk Management

Cayuga-Onondaga BOCES  
1879 W. Genesee Street Road  
Auburn, NY 13021-9430  
[www.cayboces.org](http://www.cayboces.org)

**Mark W. Snyder, CSP**  
Safety Coordinator

**Andrew Worden**  
Safety Officer

**Ariel Maciulewicz**  
**Kelly M. Walsh**  
Administrative Assistants

**Telephone:** (315) 255-7683 Direct Dial  
or (315) 253-0361, Ext. 5825

**FAX** (315) 255-7625

**Email:** [msnyder@cayboces.org](mailto:msnyder@cayboces.org)  
[aworden@cayboces.org](mailto:aworden@cayboces.org)

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# Federal and State Workplace Poster Requirements

Every year, school district administrators should review relevant federal and state workplace poster requirements. To the extent possible, school districts should place posters behind clear glass and under lock and key to prevent them from being removed or covered. Please take the time to review this recommended list and make sure your district is in compliance.

## New York State:

- Minimum Wage Information – (Post conspicuously)
- New York State Human Rights Law (Executive Law, Article 15)
- New York State Labor Law – Permitted Working Hours for Minors Under 18 Years of Age – (Post conspicuously)
- Licensure and Employment of Persons Previously Convicted (Article 23-A of the Correction Law) – (Posting must be visually conspicuous in a location accessible to workers)
- New York State Workers’ Compensation Law (supplied by insurance carrier)
- New York State Unemployment Insurance Law (Notice to Employees IA 133)
- You Have a Right to Know (New York State Department of Health) – (Post in every workplace at the location(s) where notices to employees are normally posted)
- Job Safety and Health Protection (Public Employees Safety and Health Act) – (Post conspicuously)
- Clean Indoor Air Act (Post “No Smoking” signs) – (Permanently post in every place where smoking is prohibited under the Act)

## Federal:

- Equal Employment Opportunity Act – (Post copies of the poster in conspicuous places available to employees, applicants for employment, and representatives of labor organizations with which there is a collective bargaining agreement)

PLEASE NOTE: The Equal Employment Opportunity Commission (EEOC) has updated its “EEO Is the Law” poster to reflect descriptions of the Genetic Information Non-discrimination Act (GINA) as well as the ADA Amendments Act of 2008 (ADAAA).

- Federal Minimum Wage (Fair Labor Standards Act)
- Your Rights Under USERRA (Uniformed Services Employment and Reemployment Rights Act) – (Employers may provide the notice by posting it where employee notices are customarily placed. Employers are also free to provide the notice in other ways such as distributing the notice by direct handling, mailing, or via electronic mail.)
- Your Rights Under The Family and Medical Leave Act – Recently updated (Post prominently where it can readily be seen by employees and applicants for employment)
- Employee Polygraph Protection Act – (Post prominently where it can readily be seen by employees and applicants for employment)

Please note that the above list may not be comprehensive for all school districts. To get more information on these requirements and to download copies of notices and/or posters, please visit: [www.labor.state.ny.us/workerprotection/laborstandards/employer/posters.shtm](http://www.labor.state.ny.us/workerprotection/laborstandards/employer/posters.shtm) (New York State Department of Labor) and [www.dol.gov/compliance/topics/posters.htm](http://www.dol.gov/compliance/topics/posters.htm) (U.S. Department of Labor).



## National School Nurse Day is May 9th

National School Nurse Day has been an annual recognition since 1972, with the goal of promoting a better understanding of the role of nurses in the educational setting. This year, School Nurse Day is May 9th.

National Association of School Nurses President Nina Fekaris reminds us that “school nurses optimize student health and learning every day of the year. But, on National School Nurse Day, we take special time to celebrate and recognize the contributions that school nurses are making to the health and learning of our nation’s 50 million children.”

For more information on National School Nurse Day, visit the NASN Web site at [www.schoolnurseday.org](http://www.schoolnurseday.org)

## North American Occupational Safety & Health Week May 6-12

Thousands of people lose their lives on-the-job every year. The American Society of Safety Engineers (ASSE) and its 37,000 members are working constantly to reduce those numbers.

As part of the effort, during the first full week of May annually, the ASSE and other safety professionals observe NAOSH Week and Occupational Safety and Health Professional (OSHP) Day to raise awareness about occupational safety, health, the environment and the positive benefits a safe workplace provides.

NAOSH Week is May 6–12 this year, and OSHP Day is May 9th. For information, activities and suggestions, go to [www.asse.org/newsroom/naosh/](http://www.asse.org/newsroom/naosh/).



## PLAYGROUND SAFETY AUDITS



The Cayuga–Onondaga BOCES Office of Safety and Risk Management provides playground safety audits and produces audit reports to inform school districts about the safety of their playgrounds as compared to the national standard of care for playground safety. These reports reference the Consumer Products Safety Commission (CPSC) Handbook for Public Playground Safety and the American Society for Testing and Materials: Standard Consumer Safety Performance Specification for Playground Equipment for Public Use F-1487 (ASTM).

Compliance with these standards will offer a safer environment for students and help reduce liability to school districts. Please call the BOCES Safety and Risk Management Office at (315) 255–7683 to schedule playground safety audits at your district.

# Playground Safety

Please call the BOCES Safety and Risk Management Office to schedule playground safety audits. An inspector is available to conduct audits for compliance with the U.S. Consumer Product Safety Commission Handbook for Public Playground Safety and ASTM F1487-01 Standard Consumer Safety Performance Specification for Playground Equipment for Public Use.



## Playground Maintenance

School personnel can use the following checklist to assist with periodic maintenance of playground equipment and surfacing. The frequency of maintenance should increase with the volume of playground use. Daily maintenance checks should be considered during times of peak use.

### Playground Maintenance Checklist

Location of Playground \_\_\_\_\_ Maint. Performed by \_\_\_\_\_

Date \_\_\_\_\_ (Check after each step is completed.)

#### General Upkeep

- Miscellaneous debris, broken glass, litter, etc have been removed.
- Trash containers are emptied or replaced.
- Damaged equipment has been repaired or replaced.
- Obstacles in equipment use zones have been removed.

#### Surfacing

- Surfacing materials are of adequate levels (at least 12 inches of loose surfacing such as pea gravel, shredded rubber, wood mulch, or wood fibers OR unitary products such as rubber mats/tiles or poured-in-place).
- Areas of compaction, kick-out, or wear have been leveled or repaired.
- There are no potential drainage problems.
- Sidewalks, paved surfaces, steps, and platforms have been swept or cleaned of loose surface materials and debris.

#### General Hazards

- There are no sharp points, corners, or edges.
- There are no protrusions or projections.
- There are no missing or damaged protective caps or plugs.
- Potential clothing entanglement hazards have been eliminated.
- There are no pinch points, crush points, or exposed moving parts.
- Potential trip hazards have been removed.
- Hanging tree branches have been trimmed.

#### Equipment Deterioration

- Wooden equipment is free of splinters, checking, large cracks, warping and rot.
- Pressure treated lumber is maintained in accordance with NYS guidelines.
- Metal structures are free of rust, corrosion, and chipped paint.
- Plastic structures are free of holes and cracks.
- There are no unstable or exposed anchorings.

#### Hardware

- There are no loose or worn connecting, covering, or fastening devices.
- All S-hooks are closed.
- Moving parts do not show excessive wear.
- Chains are not kinked, twisted, or broken.

# Goodman Co. Recalls Pack- aged Terminal Air Conditioners and Heat Pumps Due to Burn and Fire Hazards



The U.S. Consumer Product Safety Commission, in cooperation with the firm named, has announced a voluntary recall of the following product. Consumers should stop using this product unless otherwise instructed. It is illegal to resell or attempt to resell a recalled consumer product.

Name of product: Packaged Terminal Air Conditioners/Heat Pumps (PTACs)

Recall Date: March 1, 2018

Recall Number: 18-113

Hazard: The outdoor fan motors can overheat, posing burn and fire hazards.

Incidents/Injuries: Goodman has received nine reports of PTACs catching on fire, including one report of smoke inhalation with medical attention.

Description: This recall involves Goodman, Amana, York International and Energy Knight branded Packaged Terminal Air Conditioners and Heat Pumps (PTACs). The recalled units are beige and the brand name is printed on most of the units' control covers. Models that begin with the following prefixes are included in this recall: EKTC15, EKTH15, PMC15, PMH12, PMH15, PTC15, PTH12, PTH15, UCYB15 and UCYH15. Only units with the first four digits of the serial numbers in the range between 1001 and 1709 are affected. The model number and serial number are located on a label behind the front cover of the unit. Most of the recalled PTAC units are installed in hotels, motels, schools, apartment buildings and commercial spaces to provide room climate control.

Sold at: Goodman and heating and cooling dealers nationwide from January 2010 through February 2018 for between \$700 and \$1,400.

Manufacturer(s): Goodman Company, L.P. of Houston, Texas

Manufactured in: United States

Units: About 534,000 in the U.S. (In addition, about 3,400 in Canada)

Remedy: Repair

Consumer Contact: Goodman toll-free at 888-803-0512 from 7 a.m. to 6 p.m. CT Monday through Friday or online at <https://www.amana-ptac.com/> and click on "Recall Information" for more information.



United States  
Consumer Product Safety Commission

## NOTICE OF NON-DISCRIMINATION

The Cayuga-Onondaga BOCES does not discriminate on the basis of an individual's actual or perceived race, color, religion, creed, ethnicity, national origin, citizenship status, age, marital status, partnership status, disability, predisposing genetic characteristics, sexual orientation, gender/sex, military status, veteran status, domestic violence victim status or political affiliation, and additionally does not discriminate against students on the basis of weight, gender identity, gender expression, and religious practices or any other basis prohibited by New York state and/or federal non-discrimination laws in employment or its programs and activities. The BOCES provides equal access to community and youth organizations.

Inquiries regarding the District's non-discrimination policies should be directed to:

J. Ryan Hatch  
Labor Relations Specialist and Civil Rights  
Compliance Officer  
1879 West Genesee Street Road  
Auburn, NY 13021  
(315) 255-7683  
[rhatch@cayboces.org](mailto:rhatch@cayboces.org)

## May Health Observances



**May 1 - 31**

### **Food Allergy Action Month**

Food Allergy Research & Education  
7925 Jones Branch Dr., Suite 1100  
McLean, VA 22102

[www.foodallergy.org/life-with-food-allergies](http://www.foodallergy.org/life-with-food-allergies)

**May 25**

### **Heat Safety Awareness Day**

National Oceanic and Atmospheric  
Administration National Weather Service  
Analyze, Forecast and Support Office  
1325 East West Highway, Station 13160  
Silver Spring, MD 20910

[www.weather.gov/om/heat/index.shtml](http://www.weather.gov/om/heat/index.shtml)

# The Hazard Remediator Staff



**EDITOR:**

**ANDREW WORDEN**

**EDITORIAL ASSISTANT & DESKTOP**

**PUBLISHER:**

**KELLY M. WALSH**

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CAYUGA-ONONDAGA BOCES  
1879 W. GENESEE STREET ROAD  
AUBURN, NY 13021-9430  
TELEPHONE: (315) 255-7683 OR  
(315) 253-0361  
FAX: (315) 255-7625

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