

THE HAZARD REMEDiator



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Office of Safety and Risk Management

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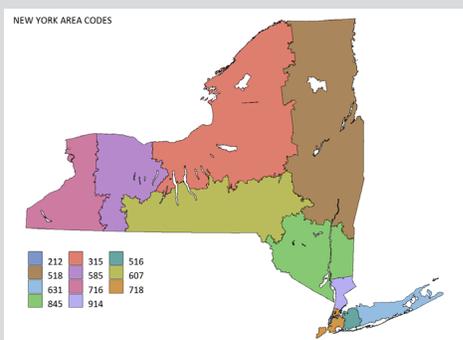
NEW AREA CODE OVERLAY

The New York State Public Service Commission has assigned a new area code to the existing 315 region. Beginning March 11, 2017, new phone numbers in the 315 service area may be assigned numbers using the 680 area code.

Beginning February 11th, 2017 all local calls within the 315 area code will need to be placed using the 10-digit number. Local calls not dialed using the area code will not be completed.

School districts in the 315/680 service area will need to add the area code to speed dialers, cell phone contacts, alarm company contacts, auto dialers and call forwarding functions in existing systems. Districts should also make sure that the appropriate area code is listed on literature, websites, safety plans, phone trees, etc.

Please share this information with all stakeholders. If you have any questions, or need additional information, contact the BOCES Safety and Risk Management Office.



SUMMARY OF OCCUPATIONAL INJURIES AND ILLNESSES MUST BE COMPLETED AND POSTED BY FEB 1ST

Part 801 of §27-a of New York State Labor Law sets forth that a Log and Summary of Occupational Injuries and Illnesses is a recordkeeping requirement of the New York State Public Employees Safety and Health Act.

Log:

Throughout the calendar year, all OSHA-recordable employee injuries and occupational illnesses must be entered on the Log of Work-Related Injuries and Illnesses (Form SH-900).

Annual Summary:

At the end of each calendar year, employers must fill out the Summary of Work-Related Injuries and Illnesses (Form SH-900.1). **A copy of the 2016 Summary must be posted in each school facility from February 1 through April 30 in a conspicuous place where employee notices are posted.** The Summary, using the average number of employees and total hours employees worked for the previous year, includes calculated rates of injury, illness and lost time. These rates can be compared to rates from similar facilities and to national data.

Failure to comply with the above requirements is a violation of New York State labor law and may result in appropriate enforcement action by the New York State Department of Labor.

NYS forms SH-900 and SH-900.1 are available from the BOCES Safety and Risk Management Office or the NYS Department of Labor website at: labor.ny.gov/workerprotection/safety-health/DOSH_PESH.shtm

Seasonal Flu Information for Schools



Flu season is upon us, and this year's flu strain is particularly virulent. Encourage your students, parents, and school staff to take the following preventative actions:

- Encourage students, parents, and staff to get a yearly flu vaccine.
- Stay home when you are sick. If possible, stay home from work, school, and errands when you are sick. You will help prevent others from catching your illness. Avoid close contact with people who are sick.
- Cover your nose and mouth with a tissue when you cough or sneeze. Throw the tissue away after use and wash your hands. If a tissue is not available, cover your mouth and nose with your sleeve, not your hand.
- Wash your hands often with soap and water, especially after you cough or sneeze. If soap and water are not available, use an alcohol-based hand rub.
- Avoid touching your eyes, nose, or mouth. Germs spread this way.
- Clean and disinfect surfaces or objects. Clean and disinfect frequently touched surfaces at home, work or school, especially when someone is ill.

** Provided by the U.S. Centers for Disease Control and Prevention*

Internet Resources

Seasonal Flu Information for Schools & Childcare Providers

Guidance documents and educational resources for schools from the Centers for Disease Control & Prevention www.cdc.gov/flu/school/index.htm

Seasonal Influenza Information for Childcare Providers, Schools and Colleges

Guidance documents & educational resources for schools from the New York State Health Dept. www.health.ny.gov/diseases/communicable/influenza/seasonal/child_care_and_schools/

How to Clean and Disinfect Schools to Help Slow the Spread of Flu

Recommended cleaning protocols from the Centers for Disease Control and Prevention www.cdc.gov/flu/pdf/freeresources/updated/cleaning_disinfecting_schools.pdf

COMPLIANCE DEADLINES



FEBRUARY 1, 2017
Pesticide Applicator Annual Reports to DEC

FEBRUARY 1, 2017
NYS Department of Labor 2016 Injury and Illness Summary must be posted

MARCH 1, 2017
EPA Tier II Reports Filed



TIER II Reporting Requirements

Facilities covered by the Emergency Planning and Community Right to Know Act (EPCRA) must submit an emergency and hazardous chemical inventory form annually to the Local Emergency Planning Committee (LEPC), the New York State Emergency Response Commission (SERC) and the local fire department. New York State requests that each facility submit a Tier II form. Tier II forms require basic facility identification information, employee contact information for both emergencies and non-emergencies, and the following information about chemicals stored or used at the facility:

- The chemical name, CAS number or the common name as indicated on the Safety Data Sheet (SDS)
- An estimate of the maximum amount of the chemical present at any time during the preceding calendar year and the average daily amount
- A brief description of the manner of storage of the chemical
- The location of the chemical at the facility
- An indication of whether the owner of the facility elects to withhold location information from disclosure to the public

* Information provided by NYS Emergency Management Office Website www.dhSES.ny.gov/oem/disaster-prep/documents/Tier-II-Reporting-FAQ.pdf

Additional information on Tier II reporting can be accessed at the EPA's website at: www.epa.gov/emergencies/content/epcra/tier2.htm

School districts with on-site bulk petroleum storage will likely trigger the threshold for reporting requirements. Tier II Reports are required to be filed by March 1st each year.

Please contact the BOCES Safety and Risk Management Office for additional information or assistance with reporting.



Visit the New York School Facility Association Workshop and Trade Show February 24th

The 21st Annual Director of Facilities Workshop and Trade Show will be held at Auburn High School, 250 Lake Ave, on Friday, February 24, 2017. There will be at least 20 workshops covering a wide range of maintenance, custodial and safety related topics. Over 90 vendors will participate in the trade show displays.

The event is provided FREE, courtesy of the NYS Mid-State Chapter of the New York School Facility Association. Lunch will be provided.

Please contact Larry Garuccio at the Auburn Enlarged City School District at 315-255-8818 or Lawrence_garuccio@auburn.cnyric.org to confirm your attendance.



LG Electronics Recalls Portable Air Conditioners Due to Fire Hazard

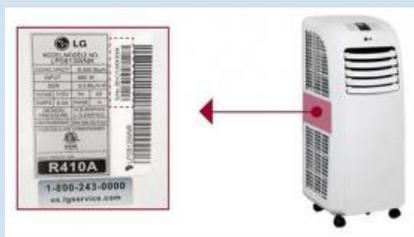
The U.S. Consumer Product Safety Commission, in cooperation with the firm named, has announced a voluntary recall of the following product. Consumers should stop using this product unless otherwise instructed. It is illegal to resell or attempt to resell a recalled consumer product.

Name of product: Portable Air Conditioners

Units: About 466,000 (In addition, 36,000 were sold in Canada)

Hazard: The portable air conditioners can overheat, posing a risk of fire.

Incidents/Injuries: The firm has received four reports of fires that have caused \$380,000 in property damage. No injuries have been reported.



Description: This recall involves three models of 7,000 and 8,000 BTU LG portable air conditioners including model numbers LP0711WNR (all serial numbers), LP0813WNR (all serial numbers), and LP0814WNR (only serial numbers beginning with 311, 312, 401, 402, 403, 404 and 405). The air conditioners are tan/white with the LG logo on the front. They measure about 30 inches tall, 12 inches wide and 14 inches deep and weigh 50 pounds. The model number is located on the product's left side panel.

Sold at: Home Depot and other stores nationwide from February 2011 through August 2016 for between \$250 and \$280.

Manufactured in: China

Importer(s): LG Electronics USA, Inc., of Englewood Cliffs, N.J.

Remedy: Consumers should immediately stop using the recalled portable air conditioners and contact LG to schedule a free repair at an authorized service center.

Consumer Contact: LG toll-free at 855-791-0808 from 8 a.m. to 7 p.m. CT Monday through Friday, 8 a.m. to 2 p.m. CT on Saturday or online at www.lgportableacrecall.com



Shovel Out For Fire Safety



Maintenance and grounds staff are reminded to keep **all** exits clear of ice and snow to provide adequate means for escape during emergencies. Any doors designated as exits should be kept clear at **all** times while buildings are occupied. A continuous path from the exit to a parking lot, street, or sidewalk should be maintained as well.

Make sure that staff members pay special attention to fire lanes, fire hydrants, and sprinkler connections too. Ensuring that all of these areas are clear of snow and ice will enhance fire safety and property protection for school districts.

NOTICE OF NON-DISCRIMINATION

The Cayuga-Onondaga BOCES does not discriminate on the basis of an individual's actual or perceived race, color, religion, creed, ethnicity, national origin, citizenship status, age, marital status, partnership status, disability, predisposing genetic characteristics, sexual orientation, gender (sex), military status, veteran status, domestic violence victim status or political affiliation, and additionally does not discriminate against students on the basis of weight, gender identity, gender expression, and religious practices or any other basis prohibited by New York state and/or federal non-discrimination laws in employment or its programs and activities. The BOCES provides equal access to community and youth organizations.

Inquiries regarding the District's non-discrimination policies should be directed to:

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February Health Observances

February 3

National Wear Red Day 2017

National Heart, Lung, and Blood Institute Health Information
Center

Bethesda, MD
(301) 496-4236

media@hearttruth.org

February 1 - 28

American Heart Month

American Heart Association

Dallas, TX
(800) 242-8721

www.heart.org

February 1 - 28

National Children's Dental Health Month

American Dental Association

Chicago, IL
(312) 440-2500

www.ada.org

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