

CAYUGA-ONONDAGA
BOCES

a celebration of learning

AGENDA

**CAYUGA-ONONDAGA BOCES
COOPERATIVE BOARD MEETING**

Thursday, September 17, 2015

6:00 p.m. BOARD ROOM

1879 West Genesee Street Road, Auburn, NY 13021

- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Opportunity to be Heard – Public Comments
- D. Approval of Agenda with Addendum
- E. Approval of the Minutes of August 20, 2015
- F. Treasurer’s Report – August 31, 2015
- G. Extra Classroom Activity Funds Report – August 31, 2015
- H. BOCES Claims Auditor’s Report – August 1, 2015 – August 31, 2015
- I. Introduction of NYSSBA Area 4 Director - Sandra Ruffo
- J. Introduction of Jarett Powers – Union Springs Superintendent
- K. Presentation on BOCES External Audit Report and Recommendation for Approval – Cuddy & Ward

Enclosures:

- 1. Minutes of August 20, 2015
- 2. Extra Classroom Activity Funds Report – August 31, 2015
- 3. Treasurer’s Report – August 31, 2015
- 4. Claims Auditor’s Report – August 1, 2015 – August 31, 2015

NEW BUSINESS PERSONNEL

A. RESIGNATIONS

1. Stacey Ulrich – Special Education Speech Teacher – effective September 24, 2015
2. Richard Martini – Special Education Teacher – effective August 31, 2015
3. Jessica Wilson – Special Education Teacher Aide – effective August 30, 2015
- *4. Brandy Townsend – Special Education Teacher Aide – effective September 10, 2015
- *5. Deborah Wellington – Adult CNA Instructor – effective May 31, 2016

B. LEAVES OF ABSENCE

1. Janette Clark – Part-Time Adult Education Instructor - request for an unpaid medical leave of absence - effective September 8, 2015 until released by her physician
2. Jordon Coughlin – Teacher Assistant – Career & Technical Education – request for a leave of absence as Teacher Assistant to fill the position as a Long-Term Substitute Teacher in the Auto Technology program - effective September 2, 2015 through June 24, 2016. In addition, grant permission for Jordon to retain his current health benefits as a Teacher Assistant
3. Misty Deyo – Special Education Teacher Aide - request for a medical leave of absence for maternity with the use of accumulated available leave time as appropriate – effective September 8, 2015 until released by her physician
- *4. Jean Rhodes – Adult Education Teacher – request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate - effective September 28, 2015 through October 30, 2015, or until released by her physician

C. CREATION/CHANGE IN STATUS OF POSITIONS

1. .4 FTE Speech Therapist – Special Education Department – effective September 1, 2015

D. APPOINTMENTS

1. Summer Staff Development Training – effective between July 1, 2015 and August 31, 2015 – compensation at the stipend of \$125 per day

First	Last	District	Workshop
Cindy	Meili	Jordan-Elbridge	Shared Summer Workshops
Catherine	Cahill	Union Springs	Shared Summer Workshops
Debra	Covell	Skaneateles	Shared Summer Workshops

2. Part-Time Clinical/Lab Instructor for Adult Education Program – **Edward Zmuda** – effective September 1, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the board approved hourly rate of \$28.80 per hour
3. Substitute Clinical Lab Instructor – Health Related Occupations Program – **Daniel Mackey** – effective September 2, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the board approved hourly rate of \$28.80 per hour
4. Part-Time Clinical/Lab Instructor for Health Occupations Program– **Janette Clark** – effective September 2, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the board approved hourly rate of \$28.80 per hour
5. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Meghan Murray** – effective September 1, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
6. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Laura Wood** – effective September 1, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
7. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Brittany Schram** – effective September 8, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
8. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Michelle Hoskins** – effective September 14, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
9. Substitute Teacher, Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, and Career & Technical Education programs – **Carol Leonello** – effective September 8, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher, Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
10. Teacher Aide – **Kayla VanNorstrand** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective September 1, 2015 through August 31, 2016– graded at the hourly compensation rate of \$16.94 - with additional appointment for Staff Development Training – effective August 17, 2015 through June 30, 2016 at the board approved negotiated rate
11. Teacher Aide – **Haley Anderson** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective September 1, 2015 through August 31, 2016– graded at the hourly compensation rate of \$16.94, with additional appointment for Staff Development Training – effective August 17, 2015 through June 30, 2016 at the board approved negotiated rate
12. Teacher Aide – **Catherine Carnicelli** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective September 16, 2015 through September 15, 2016– graded at the hourly compensation rate of \$16.94, with additional appointment for Staff Development Training – effective September 16, 2015 through June 30, 2016 at the board approved negotiated rate

13. Teacher Aide – **Monica Stein** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective September 28, 2015 through September 27, 2016– graded at the hourly compensation rate of \$16.94, with additional appointment for Staff Development Training – effective September 28, 2015 through June 30, 2016 at the board approved negotiated rate
14. Teacher Aide – **Jennifer Locastro** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective September 3, 2015 through September 2, 2016– graded at the hourly compensation rate of \$16.94, with additional appointment for Staff Development Training – effective September 3, 2015 through June 30, 2016 at the board approved negotiated rate
15. Long-Term Substitute Teacher Assistant – Career & Technical Education (Automotive Technology) – **Brandon Chase** – effective September 2, 2015 until personnel issue is resolved - compensation rate of 1/200th of \$20,076.00 (\$100.38 per day), for the duration of employment
16. Long-Term Substitute Teacher – Career & Technical Education (Automotive Technology) – **Jordon Coughlin** – effective September 2, 2015 until personnel issue is resolved - compensation rate of 1/200th of \$48,025 (\$240.13 per day). Mr. Coughlin will retain his same health insurance benefits in this position
17. Staff Development Training – **Mary Parish** – effective for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
18. Part-Time Day Care Worker – **Madelyn Henry** – effective September 8, 2015 (not to exceed 29.5 hour per week) – compensation at the board approved hourly rate of \$9.50 per hour
19. Teacher – Special Education Department – **Scott Regis** – four (4) year probationary appointment in the tenure area of Education of Children with Handicapping Conditions – General Special Education – effective September 1, 2015 through August 31, 2019 – compensation at the annual level of \$58,400.00/10 months – with additional appointment for staff development training – effective August 31, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
20. Staff Development Training – **Brandon Chase** – effective for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
21. Teacher – Health Related Occupations – Career & Technical Education - **Jennifer Parker** – four (4) year probationary appointment in the special subject tenure area of Health Occupations Practical Nursing 7 – 12 – effective September 17, 2015 through September 16, 2019 – compensation at the annual level of \$50,000.00/10 months
22. Staff Development Training – **Jennifer Parker** – effective for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
23. Substitute Motor Vehicle Operator - **Joe Goodsell** – effective August 24, 2015 through June 30, 2016 – compensation at the board approved hourly rate of \$11.00 per hour
24. Speech Therapist – .4 FTE - Special Education Department – **Colleen Forehand** – in the tenure area Teacher of Students with Speech Disabilities – effective September 1, 2015 - compensation at the annual level of \$55,051.00/10 months, prorated– with additional appointment for staff development training – effective September 1, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
25. Itinerant Technology Teacher - .6 FTE Itinerant Technology Teacher – **Jared Cooper** - for the Union Springs School District – effective September 1, 2015 – compensation at the annual level of \$48,025 prorated on a .6 FTE basis for a total salary of \$28,815.00/10 months

- *26. Long-Term Substitute Teacher – Special Education Department – **Soryoung Kim-Feneck** – effective September 1, 2015 through January 29, 2016 - compensation rate of 1/200th of \$49,477.00 (\$247.39 per day), with additional appointment for staff development training – effective September 1, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
- *27. Part-Time Clinical Lab Instructor for Health Occupations Program & Adult Education Program – **Kerry Lupo** – effective September 17, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the board approved hourly rate of \$28.80 per hour
- *28. Teacher Aide – **Brittany Schram** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective September 21, 2015 through September 20, 2016– graded at the hourly compensation rate of \$16.94 - with additional appointment for Staff Development Training – effective September 21, 2015 through June 30, 2016 at the board approved negotiated rate

E. CHANGE IN APPOINTMENT STATUS

- *1. Change of Appointment Status - **Katelyn Donovan** - from Special Education Teacher Aide to Long-Term Substitute Teacher – Special Education Department – effective September 1, 2015 through January 29, 2016 - compensation rate of 1/200th of \$48,025.00 (\$240.13 per day), with continuation of current health benefits. Additional appointment for staff development training – effective August 28, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
- *2. Change of Appointment Status – **Elizabeth Reed** - from Special Education Teacher Aide to Long-Term Substitute Teacher – Special Education Department – effective September 1, 2015 through January 29, 2016 - compensation rate of 1/200th of \$48,025.00 (\$240.13 per day), with continuation of current health benefits. Additional appointment for staff development training – effective September 1, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
- *3. Recommendation for Permanent Appointment – **Misty Deyo** – Special Education – from the 52- week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for the Special Education Department – effective October 14, 2015
- *4. Recommendation for Permanent Appointment – **Jacqueline Drechsler** – Special Education – from the 52- week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for the Special Education Department – effective October 15, 2015
- *5. Recommendation for Permanent Appointment – **Paulette Jones** – Special Education – from the 52- week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for the Special Education Department – effective October 22, 2015
- *6. Recommendation for Permanent Appointment – **Candis Cook** – Special Education – from the 52- week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for the Special Education Department – effective October 31, 2015

NEW BUSINESS – FINANCIAL

1. Recommendation for Approval – **Carl D. Perkins IV/CTEIA – Basic Grant** – to accept and approve the expenditure of funds – effective July 1, 2015 to June 30, 2016 – in the amount of \$94,781.00

NEW BUSINESS – LEGAL

1. Agreement – **Cayuga Seneca ARC** – will provide educational and clinical experiences for practical nursing and nursing assistant students enrolled in a program provided by BOCES, effective January 1, 2016 through July 15, 2016
2. Memorandum of Understanding – **Cayuga County Community Mental Health Center** to provide one licensed mental health therapist to work in the COMPASS Program and work collaboratively with the Cayuga-Onondaga BOCES to meet the needs of the recipients – effective September 1, 2015 through August 30, 2016
3. Agreement – **Literacy Volunteers of Cayuga County, Inc.** – premises consisting of one room to be occupied by Literacy Volunteers at the Center for Learning on Allen Street – effective September 1, 2015 through August 31, 2016 – annual lease payment shall be \$7,000.00 payable in equal monthly installments of \$583.33. The June 2016 payment shall be in the amount of \$1,750 and shall include the months of June, July and August 2016

NEW BUSINESS – MISCELLANEOUS

- A. **Recommendation for Approval** –Online and Nursing Student Handbooks for 2015-2016 (handout)
- B. **Recommendation for Approval** – to partner with Marta Albert, Professor of Literacy Education at SUNY Potsdam to conduct a literacy study titled “It All Meshes Here: Investigating the Nature, Structure, and Impact of CTE Literacy on Youth Development” – effective September 2015
- C. NYSSBA Conference Voting Delegate and Alternative Delegate
- D. **Superintendent’s Report**
 - 1. 2015 Opening Day Report
- E. **Board Member Reports**
- F. **Meetings/Workshops**
 - 1. E-Cycling Day – Saturday, September 26, 2015 – 9:00 a.m.-2:00 p.m. - REC
 - 2. BOCES Open House/Spaghetti Dinner – Thursday, October 1, 2015 – 9:30 a.m. – 7:30 p.m. dinners available from 5:00 – 7:00 p.m.
 - 3. Commissioner Elia – Thursday, October 22, 2015 - REC – Rooms 1-2-3 – 6:00 p.m.
 - 4. NYSSBA Convention – NYC – October 18-20, 2015
- G. Executive Session for the purpose of discussing the employment history of a particular person(s) and negotiations.
- H. **Next Board Meeting – October 15, 2015**
- I. Adjournment