

Regular Board Meeting Cayuga-Onondaga BOCES Regional Education Center
Board of Cooperative Educational Services
1879 West Genesee Street Road, Auburn, NY 13021

Members Present: Douglas Hart Larry Hartle
Dean Winspear Deborah Schwarting
Melinda Quanbeck William Andre
Thomas Weaver Lee Epprecht

Members Absent: Kathryn Carlson

Others Present: William Speck Natalie Scavone
Jessica Docteur Tony Abbatiello
Linda Brown Randy Ray
Peter Colucci Steve Woodard
Margaret Colella Renee Lawrence
Diane Muller-Bennett Tracy Menapace
Jenilee Weisbrod

Opening of Meeting The regular meeting of the Cooperative Board was called to order by Douglas Hart, Vice President at 7:00 pm in the Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.

Appointment of Acting Clerk of the Board Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the appointment of Linda Brown as Acting Clerk for the regular meeting of the Cayuga-Onondaga BOCES on October 16, 2014.

Approval of Agenda with Addendum Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the agenda as amended. The motion was carried unanimously by the Board members present.

Approval of the Minutes of September 18, 2014 Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the minutes of the September 18, 2014 meeting. The motion was carried unanimously by the Board members present.

Approval of Treasurer's Report – September 30, 2014 Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the Treasurer's Report for the period ending September 30, 2014. The motion was carried unanimously by the Board members present.

Extra Classroom Activity Funds Report Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the Extra Classroom Activity Funds Report for the period ending September 30, 2014. The motion was carried unanimously by the Board members present.

BOCES Claims Auditor's Report – September 1, 2014 – September 30, 2014 Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the BOCES Claims Auditor's Report for the period September 1, 2014 through September 30, 2014. The motion was carried unanimously by the Board members present.

UNOFFICIAL

- Approval of Quarterly Treasurer's Report – July 1, 2014 – September 30, 2014
Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Larry Hartle, to approve the Quarterly Treasurer's Report for the period July 1, 2014 through September 30, 2014. The motion was carried unanimously by the Board members present.
- Approval of Budget Amendments Report – July 1, 2014 – September 30, 2014
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the Budget Amendments Report for the period July 1, 2014 through September 30, 2014. The motion was carried unanimously by the Board members present.
- Introduction of Special Education Supervisor
Tracy Menapace, the new Special Education Supervisor, was introduced to the Board. Tracy spoke about her previous work history and her excitement for this new challenge. The Board welcomed Tracy to the BOCES.
- Introduction of Administrative Intern
Jenilee Weisbrod, Special Education Teacher in the Day Treatment Program and Administrative Intern, was introduced to the Board. Jenilee served as Summer School Coordinator for the BOCES and is currently pursuing her Certificate of Advance Study. She attended the meeting as part of her studies in order to observe school board meetings for the purpose of comparison.
- Online Learning Update
Tony Abbatiello introduced Margaret Colella, eLearning Specialist, and Renee Lawrence, Instructional Technology Specialist. Tony, Margaret and Renee provided the Board with an update on the BOCES e-Learning Program and answered questions posed by Board members.

Margaret Colella and Renee Lawrence left the meeting at 7:17 p.m.
- Resignation/Part Time Daycare Worker
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Dean Winspear, to accept the resignation of Samantha Wunder from the position of Part Time Daycare Worker, effective October 13, 2014. The motion was carried unanimously by the Board members present.
- Resignation/Data Driven Instruction Coordinator
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to accept the resignation of Dennis Taylor from the position of Data Driven Instruction Coordinator in the tenure area of Instructional Support Services in Professional Development, effective October 28, 2014. The motion was carried unanimously by the Board members present.
- Leave of Absence/Special Education Teacher
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the medical leave of absence request of Peggy Richards, Teacher in the Special Education Department, with the use of the Family & Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective September 8, 2014 through November 3, 2014, or until released by her physician. The motion was carried unanimously by the Board members present.
- Leave of Absence/Special Education Teacher
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the medical leave of absence request of Amy Lansbury, Teacher in the Special Education

Department, with the use of the Family & Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective September 24, 2014 for approximately two weeks, or until released by her physician. The motion was carried unanimously by the Board members present.

Leave of Absence/Teacher Aide for Special Education Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the medical leave of absence for maternity request of Ashley DeFelice, Teacher in the Special Education Department, with the use of the Family & Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective on or about October 21, 2014 until approximately December 2, 2014, or until released by her physician. The motion was carried unanimously by the Board members present.

Creation of Position/Part-time Clerk Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the creation of a Part-time Clerk for the Substitute Coordination Service, effective September 25, 2014. The motion was carried unanimously by the Board members present.

Creation of Position/.2 FTE Teacher Upon the recommendation of District Superintendent William S. Speck, a motion was made by Melinda Quanbeck, seconded by William Andre, to approve the creation of a .2 FTE Itinerant English as a Second Language position, effective September 29, 2014. The motion was carried unanimously by the Board members present.

Termination of eLearning Instructor Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to terminate Jennifer Lennox from the position of online eLearning Instructor (AP Spanish), effective October 3, 2014. The motion was carried unanimously by the Board members present.

Appointment/ Special Education 1:1 Teacher Aide Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the appointment of Frankie Heath to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective September 15, 2014 through September 14, 2015. Ms. Heath shall be graded at the hourly compensation rate of \$16.94. The motion was carried unanimously by the Board members present.

Appointment/ Summer Staff Development Training Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the following appointment for Summer Staff Development Training, effective between July 1, 2014 and August 31, 2014. Compensation shall be at the stipend of \$125 per day. The motion was carried unanimously by the Board members present.

First	Last	District	Workshop	Budget Code
Jeanette	Rosenberg	WeedSPORT	Shared Summer Workshops	511-6211-150

Appointment/ Special Education 1:1 Teacher Aide Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the appointment of Mary Ann Sikora to a fifty-two (52) week probationary

appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective September 22, 2014 through September 21, 2015. Ms. Sikora shall be graded at the hourly compensation rate of \$16.94. The motion was carried unanimously by the Board members present.

Appointment/eLearning
Teacher

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the appointment of Tamara Whidden as eLearning Teacher for the purpose of delivering instruction, support, and assessment in an online environment as prescribed by the eLearning initiative of Cayuga-Onondaga BOCES and the approved contracted content providers, effective September 2, 2014 through June 30, 2015 for the 2014-2015 school year. Ms. Whidden shall be compensated at a rate of \$150 per student per semester or \$150 per slot per semester depending on the specific vendor. In addition a \$300 annual stipend will be paid to the online teacher for training and annual course maintenance compensation. The motion was carried unanimously by the Board members present.

Appointment/Substitute
Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the appointment of Lisa Gilfus as a Substitute Teacher Aide for Special Education, effective October 1, 2014 through June 30, 2015 for the 2014-2015 school year. Ms. Gilfus shall be compensated at the Board approved hourly rate of \$10.00. The motion was carried unanimously by the Board members present.

Appointment/Substitute
Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the appointment of Misty Cook as a Substitute Teacher Aide for Special Education, effective October 1, 2014 through June 30, 2015 for the 2014-2015 school year. Ms. Cook shall be compensated at the Board approved hourly rate of \$10.00. The motion was carried unanimously by the Board members present.

Appointment/Part-Time Adult
Education Instructor

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the appointment of Janie Campbell as a Part-Time Adult Education Instructor, effective September 22, 2014 through June 30, 2015 for the 2014-2015 school year. Ms. Campbell shall be compensated at the Board approved hourly rate of \$28.00. The motion was carried unanimously by the Board members present.

Appointment/Part-Time Adult
Education Instructor

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the appointment of Darryl Jirinec as a Part-Time Adult Education Instructor, effective September 29, 2014 through June 30, 2015 for the 2014-2015 school year. Mr. Jirinec shall be compensated at the Board approved hourly rate of \$28.00. The motion was carried unanimously by the Board members present.

Appointment/Adult and
Continuing Education
Certified Instructor

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the appointment of Mark Fitzgerald as an Adult and Continuing Education Certified Instructor, effective September 30, 2014 through June 30, 2015 for the 2014-2015 school year. Mr. Fitzgerald shall be compensated at the Board approved hourly rate of \$28.00. The motion was carried unanimously by the Board members present.

- Appointment/Adult and Continuing Education Instructor
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the appointment of Molly Lupo as an Adult and Continuing Education Instructor, effective September 30, 2014 through June 30, 2015 for the 2014-2015 school year. Mrs. Lupo shall be compensated at the Board approved hourly rate of \$23.00. The motion was carried unanimously by the Board members present.
- Recall from the Preferred List of Eligibles
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the recall of Jordan Coughlin from the Preferred List of Eligibles in the position of Teacher Assistant, effective October 3, 2014 with all prior tenure and seniority rights previously earned. Mr. Coughlin shall be compensated at the annual salary of \$19,342.00/10 months, prorated. The motion was carried unanimously by the Board members present.
- Appointment/Part-Time Clerk
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the appointment of Jackie Paparelli to the position of Part-time Clerk for the Substitute Coordination Service, effective September 25, 2014. Ms. Paparelli shall be compensated at the Board approved hourly rate of \$11.00. The motion was carried unanimously by the Board members present.
- Recall from the Preferred List of Eligibles
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the recall of Brandon Keysor to the position of .2 FTE English as a Second Language Teacher, effective September 29, 2014 with all prior tenure and seniority rights previously earned. Mr. Keysor shall be compensated at the adjusted annual salary of \$11,889/10 months, prorated. Mr. Keysor shall remain on the preferred eligible list in the English as a Second Language tenure area. The motion was carried unanimously by the Board members present.
- Appointment/Professional Learning Coach
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Lee Epprecht, to approve the appointment of Katherine Cook to a two (2) year probationary appointment in the tenure area of Instructional Support Services in Professional Development, **effective November 3, 2014 (or sooner pending release from current employer) through November 2, 2016.** Ms. Cook shall be compensated at the annual level of \$63,000.00/10 months prorated. The motion was carried unanimously by the Board members present.
- Appointment/Daycare Specialist
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the appointment of Samantha Wunder to a provisional appointment to the position of Daycare Specialist, effective October 13, 2014. Ms. Wunder shall be graded at the annual level of \$19,500.00/12 months, prorated for the 2014-2015 school year. The motion was carried unanimously by the Board members present.
- Appointment/Professional Learning Coach
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the appointment of Mary Beth Murray-Elko to a two (2) year probationary appointment in the tenure area of Instructional Support Services in English and Language Arts and Literacy, effective November 5, 2014 through November 4,

2016. Ms. Elko shall be compensated at the annual level of \$65,000.00/10 months prorated. The motion was carried unanimously by the Board members present.

Change in Appointment Status Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Lee Epprecht, to approve the change in appointment status of Kaitlyn Gelsi from the position of Substitute Teacher Aide to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in the Special Education Department, effective September 16, 2014 through September 15, 2015. Ms. Gelsi shall be compensated at the Board approved negotiated hourly rate of \$16.94 with additional appointment of Substitute Teacher effective September 16, 2014 through June 30, 2015 at the Board established rate of an additional \$.80 per hour. The motion was carried unanimously by the Board members present.

Change in Appointment Status Upon the recommendation of District Superintendent William S. Speck a motion was made by William Andre, seconded by Lee Epprecht, to approve the change in appointment status of Matthew Finn from the 1:1 Teacher Aide position to the classified Civil Service position of Teacher Aide in the Special Education Department, effective September 22, 2014 with a continuation of his probationary appointment from February 24, 2014 through February 23, 2015. Mr. Finn shall be compensated at the Board approved negotiated hourly rate of \$16.94 with additional appointment of Substitute Teacher effective September 22, 2014 through June 30, 2015 at the Board established rate of an additional \$.80 per hour. The motion was carried unanimously by the Board members present.

Recommendation/Approval of 2015-2016 Budget Development Calendar Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Larry Hartle, to approve the Cayuga-Onondaga BOCES 2015-2016 Budget Development Calendar. The motion was carried unanimously by the Board members present.

Recommendation/Approval of New York State Municipal Energy Consortium Agreement Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve resolutions and agreements to authorize participation in cooperative energy purchasing service with the New York State Municipal Energy Consortium (NYSMEC) for both natural gas and electricity. The motion was carried unanimously by the Board members present.

Recommendation for Approval/ Workforce Investment Act (WIA) Title II Corrections Education Funds Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by William Andre to accept and approve the expenditure of funds to provide basic education and transition services at the Cayuga County Jail to county corrections inmates, effective July 1, 2014 to June 30, 2015, in the amount of ~~\$125,367.00~~ **\$128,000**. The motion was carried unanimously by the Board members present.

Recommendation for Approval/ Workforce Investment Act (WIA) Title II Adult Basic Education and Literacy Services Budget Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by William Andre, to accept and approve the expenditure of funds, effective July 1, 2014 to June 30, 2015, in the amount of ~~\$44,074.00~~ **\$45,000**. The motion was carried unanimously by the Board members present.

- Agreement/Cayuga Community College
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the agreement with Cayuga Community College to use Cayuga-Onondaga BOCES instructional space and equipment Monday through Friday of each week from 3:30 p.m. to 6:00 p.m., effective September 1, 2014 through June 30, 2015, at per semester rate of \$750.00 for each approved instructional space for each semester course. The motion was carried unanimously by the Board members present.
- Agreement/Paul Associates
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the agreement with Paul Associates to use approved classrooms and equipment for the NYS approved Drinking Driver Education Program Monday through Friday of each week from 4:30 p.m. to 9:30 p.m., effective September 1, 2014 through June 30, 2015 at a rate of \$50.00 per classroom per night. BOCES will bill Paul Associates twice per year, once in December and once in June. The motion was carried unanimously by the Board members present.
- Agreement/Union Springs Central School District Universal Pre-Kindergarten Program
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Thomas Weaver, seconded by Larry Hartle, to provide Universal Pre-kindergarten program services, with the budget total not to exceed \$6,000 per child for a maximum of 6 children, effective for the 2014-2015 school year. The motion was carried unanimously by the Board members present.
- Agreement/Rural Area Health Education Center Agreement
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Thomas Weaver, seconded by Larry Hartle, to approve the agreement with the Rural Area Health Education Center (R-AHEC), effective as of the signing, terminating concurrent with the conclusion of the R-AHEC contract with the New York State Department of Health, unless terminated earlier per the terms. The current contract years and terms of this agreement are September 1, 2014 through March 31, 2016. The motion was carried unanimously by the Board members present.
- Superintendent's Report
1. Center for Learning Grading update
2. Mandated Child Abuse Training for School Board Members Update
3. Flu Shot Clinic at Cayuga-Onondaga BOCES - October 21, 2014
- Executive Session
None
- Adjournment
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Melinda Quanbeck, seconded by Larry Hartle, to adjourn the meeting at 8:11 p.m. The motion was carried unanimously by the Board members present.

Respectfully submitted,

Linda Brown
Acting Clerk of the Board

ATTACHMENT #1

Motion made by Larry Hartle, seconded by Lee Epprecht.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of William S. Speck, District Superintendent, does hereby appoint **Katherine Cook** of 5 Flower Lane, Marcellus, NY 13108, who holds a Permanent New York Certificate in Mathematics 7-12, to the position of Teacher, in the tenure area of Instructional Support Services in Professional Development, effective November 3, 2014.

BE IT FURTHER RESOLVED, that the appointment of Katherine Cook shall be a probationary appointment for a period of two (2) years, to commence November 3, 2014 and to expire on November 2, 2016; paid at the annual salary of \$63,000/10 months, prorated.

The motion was carried unanimously by the Board members present.

ATTACHMENT #2

Motion made by Larry Hartle, seconded by Dean Winspear.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of William S. Speck, District Superintendent, does hereby appoint **Mary Beth Murray-Elko** of 38 South Street, Marcellus, NY 13108, who holds a Permanent New York Certificate in Earth Science 7-12, to the position of Teacher, in the tenure area of Instructional Support Services in English and Language Arts and Literacy, effective November 5, 2014.

BE IT FURTHER RESOLVED, that the appointment of Mary Beth Murray-Elko shall be a probationary appointment for a period of two (2) years, to commence November 5, 2014 and to expire on November 4, 2016; paid at the annual salary of \$65,000/10 months, prorated.

The motion was carried unanimously by the Board members present.