

CAYUGA-ONONDAGA  
**BOCES**

*a celebration of learning*

**AGENDA**

**CAYUGA-ONONDAGA BOCES COOPERATIVE BOARD MEETING**

**Thursday, October 15, 2015**

**5:00 Board Member Recognition & New Employee Welcome  
Conference Room 3**

**APPETIZERS**

**6:00 p.m. Board Meeting  
BOARD ROOM**

**1879 West Genesee Street Road, Auburn, NY 13021**

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- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Introduction of Scott Bischooping – Wayne Finger Lakes BOCES District Superintendent
- \*D. Executive Session for the purpose of discussing the employment history of a particular person
- E. Opportunity to be Heard – Public Comments
- F. Approval of Agenda with Addendum
- G. Approval of the Minutes of September 17, 2015 & October 8, 2015
- H. Treasurer’s Report – September 30, 2015
- I. Extra Classroom Activity Funds Report – September 30, 2015
- J. BOCES Claims Auditor’s Report – September 1, 2015-September 30, 2015
- K. Quarterly Treasurer’s Report – July 1, 2015 – September 30, 2015
- L. Budget Amendments Report – July 1, 2015 – September 30, 2015
- M. Michelle Dimon-Borowski – Special Education 6:1:1 Program Update

**Enclosures:**

- 1. Minutes of September 17, 2015 & October 8, 2015
- 2. Extra Classroom Activity Funds Report – September 30, 2015
- 3. Treasurer’s Report – September 30, 2015
- 4. Claims Auditor’s Report – September 1, 2015-September 30, 2015
- 5. Quarterly Treasurer’s Report – July 1, 2015 – September 30, 2015
- 6. Budget Amendments Report – July 1, 2015 – September 30, 2015
- 7. Audit Committee Minutes

## **NEW BUSINESS PERSONNEL**

### **A. RESIGNATIONS**

1. Tracey Menapace – Special Education Supervisor – effective October 22, 2015
2. Dale Sherlock – Building Maintenance Helper – effective September 30, 2015
3. Nancy Musso – Special Education Teacher Aide – effective October 10, 2015
4. Katelyn Donovan – Special Education Long-Term Substitute Teacher – November 11, 2015
5. Brent Cooley – Senior Labor Relations Specialist – resignation for retirement with continuation of family health insurance – effective February 28, 2016
- \*6. Samantha Wunder – Day Care Specialist – effective November 28, 2015
- \*7. Robert Defendorf – Cleaner – effective October 15, 2015

### **B. LEAVES OF ABSENCE**

1. Kimberly Turner – Special Education Teacher Aide – request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate - effective September 15, 2015 through September 24, 2015, or until released by her physician
- \*2. Chelsea Kloss – Special Education Teacher– request for a medical leave of absence for maternity with the use of the Family and Medical Leave Act (FMLA to start December 8, 2015) to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate - effective on or about November 21, 2015 through March 1, 2016, or until released by her physician

### **C. CREATION/CHANGE IN STATUS OF POSITIONS**

### **D. APPOINTMENTS**

1. Resolution to appoint **District Superintendent Scott Bischooping** as Interim District Superintendent for the Cayuga-Onondaga BOCES, effective November 1, 2015

“RESOLVED, that the Cayuga-Onondaga Counties Cooperative Board agrees to the appointment of Mr. Scott Bischooping as Interim District Superintendent of the Cayuga-Onondaga BOCES, effective November 1, 2015; and it is further

RESOLVED, that the Cayuga-Onondaga BOCES will reimburse the Wayne-Finger Lakes BOCES for Mr. Bischooping’s mileage and occasional incidental costs, such as dinner, should he be required to attend evening meetings.

2. Teacher Center Consultant – **Sam Gervaise**, West Genesee School District, to provide teachers with the skills to develop a proposal for competitive funding of action research projects sponsored by the Teacher Center – effective September 22, 2015 – (2) two hour workshop – total cost of \$160.00

3. Teacher Center Consultant – **Brenda Klaben** - to provide a one-day professional development (Poverty Simulation) workshop for educators and community members to gain knowledge related to educating students living in poverty – total cost \$800.00
4. Teacher Center Consultant – **Renee Lawrence**, Cayuga-Onondaga BOCES, to provide participants skills necessary to utilize Microsoft software for a variety of educational tasks. – effective October 2015 through March 2016 – \$160 per workshop for a total cost of \$800.00
5. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Crystal Young** – effective September 21, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
6. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Valerie Rivett** – effective September 8, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
7. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Barbara LaFluer** – effective September 23, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
8. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Heather Maitland** – effective September 22, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
9. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Janet Williams** – effective September 30, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
10. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Cyndi Greveling** – effective October 1, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
11. Summer Staff Development Training – effective between July 1, 2015 and August 31, 2015 – compensation at the stipend of \$125 per day

First	Last	District	Workshop
Desiree	Soper	Moravia	Shared Summer Workshops

12. Autism Consultant – **Michele Dimon-Borowski** - to develop curriculum materials for the new 6:1:1 program in Special Education – effective August 1, 2015 for (10) ten days – compensation at her negotiated salary
13. Teacher Aide – **Todd Miller** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective October 1, 2015 through September 30, 2016- graded at the hourly compensation rate of \$16.94, with additional appointment for Staff Development Training – effective October 1, 2015 through June 30, 2016 at the board approved negotiated rate
14. Teacher Aide – **Cary Rielly** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department -

effective September 25, 2015 through September 24, 2016– graded at the hourly compensation rate of \$16.94, with additional appointment for Staff Development Training – effective September 25, 2015 through June 30, 2016 at the board approved negotiated rate

15. Teacher Center -Teacher Special Project – Debbie House – (4) four hours per week - effective October 1, 2015 through June 30, 2016 – compensation at the hourly rate of \$10.00
16. Senior Clerk – Instructional Support Services - **Jessica Gable** – 52 week probationary appointment in the classified Civil Service position of Senior Clerk – effective October 16, 2015 through October 15, 2016 - graded at the annual level of \$32,500/12 months, prorated
17. Speech Therapist – Special Education Department – **Michaela Granato** – four (4) year probationary appointment in the tenure area of Teacher of Students with Speech-Remedial Disabilities – effective November 2, 2015 through November 1, 2019 – compensation at the annual level of \$52,200.00 10/months prorated - in addition Staff Development Training — effective November 2, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
18. Teacher of the Hearing Impaired – Special Education Department – **Jill Croakman** – four (4) year probationary appointment in the tenure area of Education of Children with Handicapping Conditions - Education of Speech and Hearing Handicapped Children - effective October 6, 2015 through October 5, 2019 – compensation at the annual level of \$49,477.00/10 months prorated - in addition Staff Development Training — effective October 6, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
19. eLearning Teacher – **Lucille Mackey** - for the purpose of delivering instruction, support, and assessment in an online environment as prescribed by the eLearning initiative of Cayuga-Onondaga BOCES and the approved contracted content providers – effective September 1, 2015 through June 30, 2016 for the 2015-2016 school year - compensation at a rate of \$150 per student per semester or \$150 per slot per semester depending on the specific vendor. In addition ranging between \$300 - \$500.00 annual stipend will be paid to the online teacher for training and annual course maintenance compensation
- \*20. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Sydney Dinneen** – effective October 8, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
- \*21. Substitute Teachers, Substitute Teacher Aides & Substitute Teacher Assistants – for the Compass, High School Equivalency, Career & Technical Education, Adult Education and Special Education programs – **Eman Kunz and Jane Trufant**– effective September 8, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher & Substitute Teacher Assistant -\$14.00/hr. - Substitute Teacher Aide - \$11.00/hr.
- \*22. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Kathleen Harris** – effective October 13, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
- \*23. Interim Special Education Supervisor – **Carrie Widrick** as an Interim Special Education Supervisor for the Special Education Department – effective October 19, 2015 – compensation at the Board approved daily per diem rate of \$325.00 per day
- \*24. Interim Director/Principal of Special Education – **Claire Colella** as an Interim Director/Principal of Special Education – effective October 19, 2015 – compensation at the Board approved daily per diem rate of \$450.00 per day
- \*25. Chief Operating Officer – **Gregory Hinman** as Chief Operating Officer – effective November 2, 2015 – until the District Superintendent position has been filled - compensation at the Board approved daily per diem rate of \$500.00 per day

- \*26. Building Maintenance Helper – **Robert Defendorf** - 52 week probationary appointment in the classified Civil Service position of Building Maintenance Helper – effective October 16, 2015 through October 15, 2016 - graded at the annual level of \$32,067/12 months, prorated
- \*27. Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Rachael Dixon** – effective October 5, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. -- Substitute Teacher Aide - \$11.00/hr.
- \*28. Teacher Aide – **Jamie Lee** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective October 16, 2015 through October 15, 2016- graded at the hourly compensation rate of \$16.94, with additional appointment for Staff Development Training – effective October 16, 2015 through June 30, 2016 at the board approved negotiated rate
- \*29. Teacher Aide – **Abigail Gamba** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide for the Special Education Department - effective October 19, 2015 through October 18, 2016- graded at the hourly compensation rate of \$16.94 - additional appointment as Substitute Teacher, effective October 19, 2015 through June 30, 2016 – compensation at the Board established rate of an additional \$.80 per hour - with additional appointment for Staff Development Training – effective October 19, 2015 through June 30, 2016 at the board approved negotiated rate
- \*30. Teacher Mentors and Coaches – to appoint the following individuals as Teacher Mentors and Coaches – effective September 1, 2015 through June 30, 2016 – compensation at the Board approved stipend of \$70.00 per day up to 20 consulting days for each individual

Speech Therapist Mentor: Jennifer Balliette  
Teacher Mentor/Coach: Lindsey Clark  
Helen Day  
Michele Dimon-Borowski  
Jean Goetzmann  
Tammy Jedra  
Lori Jewsbury  
Ann Rodak  
Kim Sochan  
Jenilee Weisbrod

- \*31. Volunteer Chaperone – **Glenn Cummings** – for the Plant, Animal & Life Sciences Program and FFA Club –effective October 16, 2015 through June 30, 2016 for the 2015-2016 school year

## **E. CHANGE IN APPOINTMENT STATUS**

- 1. Change of Appointment Status – **Meghan Murray** - from Special Education Substitute Teacher Aide to the fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position in the Special Education Department – effective September 21, 2015 through September 20, 2016 – at the Board approved hourly rate of \$16.94 – additional appointment of Staff Development Training, effective September 21, 2015 through June 30, 2016 at the Board approved negotiated rate

2. Change of Appointment Status – **Cherri Maitland** - from Special Education Substitute Teacher Aide to the fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position in the Special Education Department – effective September 21, 2015 through September 20, 2016 – at the Board approved hourly rate of \$16.94 – additional appointment of Staff Development Training, effective September 21, 2015 through June 30, 2016 at the Board approved negotiated rate
- \*3. Change of Appointment Status – **Crystal Young** - from Special Education Substitute Teacher Aide to the fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide position in the Special Education Department – effective October 5, 2015 through October 4, 2016 – at the Board approved hourly rate of \$16.94 – additional appointment as Substitute Teacher, effective October 5, 2015 through June 30, 2016 at the board established rate of an additional \$.80 per hour – additional appointment for Staff Development Training, effective October 5, 2015 through June 30, 2016 at the Board approved negotiated rate
- \*4. Change of Appointment Status – **Heather Maitland** - from Special Education Substitute Teacher Aide to the fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position in the Special Education Department – effective October 13, 2015 through October 12, 2016 – at the Board approved hourly rate of \$16.94 – additional appointment of Staff Development Training, effective October 13, 2015 through June 30, 2016 at the Board approved negotiated rate
- \*5. Recommendation for Termination – **Rachael Dixon** – 1:1 Teacher Aide position in the Special Education Department due to student exiting program – effective June 30, 2015
- \*6. Change of Appointment Status – **Jennifer Locastro** - from Special Education 1:1 Teacher Aide to the position of Substitute Teacher – effective October 12, 2015 – compensation at the Board approved negotiated rate

**NEW BUSINESS – FINANCIAL**

1. Recommendation and Approval of 2015-2016 Budget Development Calendar (attachment)
2. Recommendation and Approval of Special Education 6:1:1 Budget (attachment)
3. Recommendation for Approval - School Library System Operating Aid – to accept and approve expenditure of funds - effective July 1, 2015 through June 30, 2016 – in the amount of \$84,371.00
4. Recommendation for Approval – School Library System Supplemental Operating Aid – to accept and approve expenditure of funds - effective July 1, 2015 through June 30, 2016 – in the amount of \$44,115.00
5. Recommendation for Approval - School Library System Aid for Automation – to accept and approve expenditure of funds - effective July 1, 2015 through June 30, 2016 – in the amount of \$8,437.00
- \*6. Recommendation for Approval – Onondaga Cortland Madison BOCES - to enter into a contract with OCM in the amount of \$5,000 - payment for a share of the costs of the workshop funded through the Teacher Center in cooperation with other CNY Teacher Centers and BOCES - to provide teachers with the knowledge and understanding to develop new standards-based grading policies and practices for all students

**NEW BUSINESS – LEGAL**

1. Agreement – Loretto Health and Rehabilitation Center – BOCES will provide Loretto employees with Nurse Aide training for eight (8) Loretto employees, which shall include classroom instruction, clinical instruction, testing, physicals, books, titers, tuberculosis tests, uniforms and lab materials – effective October 1, 2015 through December 18, 2015 - payment to the BOCES in the amount of \$10,200.00
2. Teacher Center Consultant – Parrett Associates LLC - Kathleen Budge– to provide a one day workshop for educators and community members to gain knowledge related to educating students living in poverty – total cost \$5,000.00 (fee includes: consultant, airfare, ground transportation & meals). The Teacher Center will make payment of \$90.00 for one night lodging
- \*3. Approve the Collective Bargain Agreement – between the Cayuga-Onondaga BOCES Teacher Aides and the Cayuga-Onondaga BOCES –the parties agree to all terms and conditions contained in this agreement – effective from July 1, 2015 through June 30, 2018



**NEW BUSINESS – MISCELLANEOUS**

**A. Recommendation for Approval**

1. Scholarship donation for the Partnership Garden - \$400.00 from Cayuga County Farm Bureau

**B. Superintendent's Report**

**C. Board Member Reports**

**D. Meetings/Workshops**

1. Commissioner Elia – Thursday, October 22, 2015 - REC – Rooms 1-2-3 – 6:00 p.m. & Teachers/Administrators/Principals and Parents – Friday, October 23, 2015 – REC – 1:30 – 4:30
2. NYSSBA Convention – NYC – October 18-20, 2015

**E.** Executive Session for the purpose of discussing the employment history of a particular person(s) and candidates for the position of District Superintendent of Schools of the Cayuga-Onondaga BOCES.

**F. Next Board Meeting – November 19, 2015**

**G.** Adjournment