

Regular Board Meeting Cayuga-Onondaga BOCES Regional Education Center  
Board of Cooperative Educational Services  
1879 West Genesee Street Road, Auburn, NY 13021

Members Present: Douglas Hart Larry Hartle  
Dean Winspear Deborah Schwarting  
William Andre Lee Epprecht  
Kathryn Carlson

Members Absent: Thomas Weaver Melinda Quanbeck

Others Present: William Speck Natalie Scavone  
Jessica Docteur Tony Abbatiello  
Susan Conway Randy Ray  
Peter Colucci Steve Woodard  
Diane Muller-Bennett Dawn Noble  
Larry Garuccio

Opening of Meeting The regular meeting of the Cooperative Board was called to order by Kathryn Carlson, Board President at 7:15 pm in the Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.

Approval of Agenda with Addendum Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the agenda as amended. The motion was carried unanimously by the Board members present.

Approval of the Minutes of October 20, 2014 Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the minutes with the following corrections:

- Change in Effective Dates - Katherine Cook - **November 3, 2014** (or sooner pending release from current employer) through **November 2, 2016**
- Change in amount for Workforce Investment Act (WIA) Title II Corrections Education Funds-**from \$125,367 to \$128,000**
- Change in amount for Workforce Investment Act (WIA) Title II Adult Basic Education and Literacy Services Budget - **from \$44,074 to \$45,000**

The motion was carried by a vote of 6-Yes 2-Absent 1-Abstention (Kathryn Carlson)

Approval of Treasurer's Report – October 31, 2014 Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Dean Winspear, to approve the Treasurer's Report for the period ending October 31, 2014. The motion was carried unanimously by the Board members present.

Extra Classroom Activity Funds Report Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the Extra Classroom Activity Funds Report for the period ending October 31, 2014. The motion was carried unanimously by the Board members present.

BOCES Claims Auditor's Report – October 1, 2014 – October 31, 2014	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the BOCES Claims Auditor's Report for the period October 1, 2014 through October 31, 2014. The motion was carried unanimously by the Board members present.
Career & Technical Education Update	Steve Woodard presented to the Board the current enrollment figures of Career and Technical Education.
Resignation/Special Education Teacher	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Dean Winspear, to accept the resignation of Thomas Warner, Jr. from the position of Special Education Teacher, effective November 21, 2014. The motion was carried unanimously by the Board members present.
Resignation/Special Education Teacher	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Dean Winspear, to accept the resignation of Danielle O'Brien from the position of Special Education Teacher, effective November 21, 2014. The motion was carried unanimously by the Board members present.
Leave of Absence/Teacher Aide for Special Education	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Lee Epprecht, to approve the medical leave of absence request of Faye Hacker to care for a terminally ill family member with the use of accumulated available leave time as appropriate, effective November 4, 2014 to on or about December 18, 2014, or until family member no longer needs assistance. The motion was carried unanimously by the Board members present.
Leave of Absence/Teacher Aide for Special Education	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Lee Epprecht, to approve the medical leave of absence request of Lynne Oliver with the use of accumulated available leave time as appropriate, effective October 27, 2014 to an anticipated return date of November 5, 2014, or until released by her physician. The motion was carried unanimously by the Board members present.
Leave of Absence/Special Education Teacher	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Lee Epprecht, to approve the extended medical leave of absence request for maternity of Tara Collins, Teacher in the Special Education Department, with the use of the Family & Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective October 20, 2014 through October 30, 2014, or until released by her physician. The motion was carried unanimously by the Board members present.
Leave of Absence/Special Education Teacher Aide	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Lee Epprecht, to approve the medical leave of absence request of Rebecca Reed, Teacher Aide in the Special Education Department, with the use of the Family & Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective November 20, 2014 through

December 8, 2014, or until released by her physician. The motion was carried unanimously by the Board members present.

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| Creation of Position/Day Care Specialist                    | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Lee Epprecht, to approve the creation of the classified Civil Service position of Day Care Specialist/12 months. The motion was carried unanimously by the Board members present.   |
| Creation of Position/Account Clerk Typist                   | Upon the recommendation of District Superintendent William S. Speck, a motion was made by, Dean Winspear seconded by Larry Hartle, to approve the creation of the classified Civil Service position of Account Clerk Typist/12 months to fill a vacancy in the Business Office. The motion was carried unanimously by the Board members present.  |
| Appointment/Substitute Teacher Aide                         | Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Abigail Gamba as a Substitute Teacher Aide for Special Education, effective October 6, 2014 through June 30, 2015 for the 2014-2015 school year. Ms. Gamba shall be compensated at the Board approved hourly rate of \$10.00. The motion was carried unanimously by the Board members present.  |
| Appointment/Substitute Teacher Aide                         | Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Paulette Jones as a Substitute Teacher Aide for Special Education, effective October 10, 2014 through June 30, 2015 for the 2014-2015 school year. Ms. Jones shall be compensated at the Board approved hourly rate of \$10.00. The motion was carried unanimously by the Board members present.  |
| Appointment/Substitute Teacher                              | Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Danielle Manzone as a Substitute Teacher for Special Education, effective October 15, 2014 through June 30, 2015 for the 2014-2015 school year. Ms. Manzone shall be compensated at the Board approved hourly rate of \$13.50. The motion was carried unanimously by the Board members present.   |
| Appointments/Substitute Teacher Aide and Substitute Teacher | Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointments of Marikate Spears and Roxanne Green as Substitute Teacher Aides and Substitute Teachers for Alternative Education, High School Equivalency, Career & Technical Education and Special Education, effective November 4, 2014 through June 30, 2015 for the 2014-2015 school year. They shall be compensated at the Board approved hourly rates. The motion was carried unanimously by the Board members present. |
| Appointment/Part-time Librarian                             | Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Jenifer Westover as a Part-time Librarian for the School Library System, effective November 21, 2014 through June 30, 2015 for the 2014-2015 school year. Ms. Westover shall be compensated at the  |

Board approved hourly rate of \$17.50. The motion was carried unanimously by the Board members present.

Appointment/Teacher Center  
Consultant

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Jeff Fouts, Syracuse University, Center for Science and Technology to provide the second annual Technology Day in cooperation with the BOCES Instructional Support Division to provide four workshops on the use of twitter in the classroom, effective November 7, 2014. Mr. Fouts shall be compensated \$600.00. The motion was carried unanimously by the Board members present.

Appointment/Teacher Center  
Consultant

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Brenda Aull-Klaben to provide a day long workshop on the use of iPads in the classroom, effective November 7, 2014. Ms. Aull-Klaben shall be compensated \$250.00. The motion was carried unanimously by the Board members present.

Appointment/Teacher Center  
Consultant

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Samantha Duncan, Syracuse University, Center for Science and Technology to provide a day long Twitter workshop, effective November 7, 2014. Ms. Duncan shall be compensated \$750.00. The motion was carried unanimously by the Board members present.

Appointment/Part-time Adult  
Education Clinical Instructor

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Dannielle Rowland as a Part-time Adult Education Clinical Instructor, effective October 31, 2014 through June 30, 2015 for the 2014-2015 school year. Ms. Rowland shall be compensated at the Board approved hourly rate of \$28.80. The motion was carried unanimously by the Board members present.

Appointment/ Special  
Education 1:1 Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Misty Deyo to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective October 14, 2014 through October 13, 2015. Ms. Deyo shall be graded at the hourly compensation rate of \$16.94. The motion was carried unanimously by the Board members present.

Appointment/ Special  
Education 1:1 Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Jacqueline Drechsler to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective October 15, 2014 through October 14, 2015. Ms. Drechsler shall be graded at the hourly compensation rate of \$16.94. The motion was carried unanimously by the Board members present.

Appointment/ Special  
Education 1:1 Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Rachael Dixon to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective November 3, 2014 through November 2, 2015. Ms. Dixon shall be graded at the hourly compensation rate of \$16.94. The motion was carried unanimously by the Board members present.

Appointment/Special  
Education Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Paulette Jones to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide, effective October 22, 2014 through October 21, 2015. Ms. Jones shall be graded at the hourly compensation rate of \$16.94 with an additional appointment of Substitute Teacher, effective October 22, 2014 through June 30, 2015 at the Board established rate of an additional \$.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Special  
Education Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Candis Cook to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide, effective October 31, 2014 through October 30, 2015. Ms. Cook shall be graded at the hourly compensation rate of \$16.94 with an additional appointment of Substitute Teacher, effective October 31, 2014 through June 30, 2015 at the Board established rate of an additional \$.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Teacher  
Mentors

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointments of the following individuals as mentor and/or coach, as specified below, effective August 28, 2014 through June 30, 2015. They shall be compensated at a stipend of \$70 per day for up to 20 mentoring days.  
Speech Therapist Mentor – Jennifer Balliette  
Teacher Mentor – Jenilee Weisbrod  
Literacy Coach – Helen Day, Tammy Jedra, Danielle (Dorsey) O’Brien  
Teacher Mentor/Math Coach – Kimberly Sochan  
The motion was carried unanimously by the Board members present.

Appointment/Long-term  
Substitute Teacher

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Morgan Parkison be extended as a Long-term Substitute Teacher for the Special Education Department, effective through October 31, 2014 or until the return of Tara Collins. Ms. Parkison shall be compensated 1/200<sup>th</sup> of \$49,477 per day. The motion was carried unanimously by the Board members present.

Appointment/Long-term  
Substitute Teacher

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Helen Pflueger as a Long-term Substitute Teacher for the Special Education Department, effective September 16, 2014 through November 3, 2014 or until the return of Peggy Richards. Ms. Pflueger shall

be compensated 1/200<sup>th</sup> of \$49,477 per day. The motion was carried unanimously by the Board members present.

Appointment/Adult and  
Continuing Education  
Certified Instructor

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the appointment of Mary Burtless as an Adult and Continuing Education Certified Instructor, effective October 28, 2014 through June 30, 2015 for the 2014-2015 school year. Ms. Burtless shall be compensated at the Board approved hourly rate of \$28.00. The motion was carried unanimously by the Board members present.

Appointment/Day Care  
Specialist

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the provisional appointment of Erin Bethelmy to the position of Day Care Specialist, effective November 17, 2014. Ms. Bethelmy shall be compensated at the graded at the annual level of \$21,500/12 months, prorated. The motion was carried unanimously by the Board members present.

Appointment/Special  
Education Teacher

See Attachment #1

Appointment/Long-term  
Substitute Teacher

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve and extend the appointment of Helen Pflueger as a Long-term Substitute Teacher for the Special Education Department, effective November 3, 2014 through December 2, 2014 or until the return of Ashley DeFelice. Ms. Pflueger shall be compensated 1/200<sup>th</sup> of \$49,477 per day. The motion was carried unanimously by the Board members present.

Appointment/Substitute  
Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Dean Winspear, to approve the appointment of Frederick Wages as a Substitute Teacher Aide for Special Education, effective November 17, 2014 through June 30, 2015 for the 2014-2015 school year. Mr. Wages shall be compensated at the Board approved hourly rate of \$10.00. The motion was carried unanimously by the Board members present.

Appointment/Substitute  
Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Dean Winspear, to approve the appointment of Jessica Wilson as a Substitute Teacher Aide for Special Education, effective November 20, 2014 through June 30, 2015 for the 2014-2015 school year. Ms. Wilson shall be compensated at the Board approved hourly rate of \$10.00. The motion was carried unanimously by the Board members present.

Change in Appointment  
Status

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Lee Epprecht, to approve the change in appointment status of Kari Metz from the position of .5 FTE Teacher Aide to the classified Civil Service position of 1 FTE Teacher Aide in the Special Education Department, effective September 2, 2014 with a continuation of her probationary appointment of March 3, 2014 through March 2, 2015. Ms. Metz shall be compensated at the Board approved

negotiated hourly rate of \$16.94. The motion was carried unanimously by the Board members present.

Change in Appointment  
Status

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Lee Epprecht, to approve the change in appointment status of Robert Defendorf upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Cleaner, effective December 29, 2014. The motion was carried unanimously by the Board members present.

Change in Appointment  
Status

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Lee Epprecht, to approve the change in appointment status of Dale Sherlock upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Building Maintenance Helper, effective December 8, 2014. The motion was carried unanimously by the Board members present.

Change in Appointment  
Status

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Lee Epprecht, to approve the change in appointment status of Dennis Walawender upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for Special Education, effective November 12, 2014. The motion was carried unanimously by the Board members present.

Change in Appointment  
Status

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Lee Epprecht, to approve the change in appointment status of Brandy Townsend upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for Special Education, effective December 2, 2014. The motion was carried unanimously by the Board members present.

Change in Appointment  
Status

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Lee Epprecht, to approve the change in appointment status of Jenna DeLapp upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for Special Education, effective November 19, 2014. The motion was carried unanimously by the Board members present.

Change in Appointment  
Status

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Lee Epprecht, to approve the change in appointment status of Gregory Humphrey upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for Special Education, effective November 12, 2014. The motion was carried unanimously by the Board members present.

Change in Appointment  
Status

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Lee Epprecht, to approve

the change in appointment status of Rachel (Haines) Holmes upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for Special Education, effective December 9, 2014. The motion was carried unanimously by the Board members present.

Recommendation for  
Approval/Cayuga-  
Onondaga Teacher Center

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to grant approval for the Cayuga-Onondaga Teachers' Center to send teachers to attend a one day workshop sponsored by the CNY Oswego Teacher Center in collaboration with the Cayuga-Onondaga Teacher Center to prepare high school teachers to adopt strategies encouraging students to use multiple representations to problem solve and communicate what students know and can do, effective December 16, 2014. Reimbursement to CNY Oswego Teacher Center at a cost of \$1,750.00. The motion was carried unanimously by the Board members present.

Program Approval/Race to  
the Top Teaching is the  
Core Grant

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to accept and approve the expenditure of funds of the Race to the Top Teaching is the Core Grant, in the amount of \$280,110.00. The motion was carried unanimously by the Board members present.

Recommendation for  
Authorization

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the request to conduct a competitive bid for the removal, purchase and installation of the four (4) rooftop HVAC units and an air conditioning system for the server room at the Center for Learning. The motion was carried unanimously by the Board members present.

Recommendation for  
Approval

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the request to place the following items from the Teachers' Center up for auction using Auctions International On-Line Auctions:

Orange Stacking Chairs (71)	Cabinet Bookshelf (2)
Cherry Finish Computer Tables (9)	5 Drawer File Cabinets (2)
Oak Color Desk Units (3)	Brown Desk Chairs (3)
Computer Table	Small Computer Tables (3)
Typewriter Table	Hoover Vacuum
Cabinets on Wheels (3)	Portable Projector Screen
Conference Table (4'x8')	TV Cart
Kenmore Microwave	Small Table
Podium	Metal Cabinet
Printer Tables (3)	Red Handcart
Wooden Student Desk	Hide-away Bulletin Board/White Board
McQuray Heat Pump Model WFCV 1019	Literature Rack
McQuray Heat Pump Model WFCV 1007	2'x3' Portable White Boards (3)
McQuray Heat Pump Model WCRH 1030	6' Folding Tables (6)
Variquest Cut Out Maker Brady 1800	Room Dividers (3)
Xyron 850 Adhesive Application and Laminating System	Bulletin Board
Desk Unit	

Credenza  
Bookcases (3)  
Large Bookshelves (13)  
Small Bookshelves (8)

Coat Rack  
Desk Unit

The motion was carried unanimously by the Board members present.

Agreement/Auburn Enlarged City School District Universal Pre-K Program  
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the agreement with Auburn Enlarged City School District Universal Pre-K Program, to provide Full-Day Universal Pre-Kindergarten program services, the budget total will not exceed \$6,600 per child for a maximum of 25 children, effective for the 2014-2015 school year. The motion was carried unanimously by the Board members present.

Agreement/The Study Council at Syracuse University  
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Lee Epprecht, to approve the agreement with The Study Council at Syracuse University to provide the BOCES with a day-long Professional Development Twitter workshop, effective November 7, 2014 at a total cost of \$750.00. The motion was carried unanimously by the Board members present.

Superintendent's Report  
1. APPR Hedi Scores  
2. Discussion of possible meeting with Senator Nozzolio on December 5, 2014

Executive Session  
Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Douglas Hart, to adjourn the meeting to executive session at 8:05 p.m. for the purpose of discussing information on pending litigation and the continued employment of a particular person. The motion was carried unanimously by the Board members present.

Jessica Docteur, Randy Ray, Natalie Scavone, Tony Abbatiello, Peter Colucci, Steve Woodard, Dawn Noble, Diane Bennett, Larry Garuccio and Susan Conway left the meeting at 8:05 p.m.

Regular Session  
The meeting was returned to regular session at 8:40 p.m.

Adjournment  
Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Dean Winspear, to adjourn the meeting at 8:45 p.m. The motion was carried unanimously by the Board members present.

Respectfully submitted,

Susan Conway  
Clerk of the Board

UNOFFICIAL

**ATTACHMENT #1**

Motion made by Lee Epprecht, seconded by Larry Hartle.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of William S. Speck, District Superintendent, does hereby appoint **Morgan Parkison** of 254 Main Street, PO Box 241, Port Byron, NY 13140, who holds an Initial New York State Certificate in Students with Disabilities Grades 1-6, to the position of Teacher, in the tenure area of Students with Disabilities, effective November 3, 2014.

BE IT FURTHER RESOLVED, that the appointment of Morgan Parkison shall be a probationary appointment for a period of three (3) years, to commence on November 3, 2014, and to expire on November 2, 2017, and during the first year of appointment shall be paid at the annual salary of \$49,477/10 months.

Motion carried unanimously by the Board members present.