

CAYUGA-ONONDAGA **BOCES**

a celebration of learning

AGENDA

CAYUGA-ONONDAGA BOCES COOPERATIVE BOARD MEETING

Thursday, NOVEMBER 19, 2015

6:00 p.m. BOARD ROOM

1879 West Genesee Street Road, Auburn, NY 13021

- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Approval of Agenda with Addendum
- D. Opportunity to be Heard – Public Comments
- E. Re-Approval of the Minutes of September 17, 2015 with correction of the effective date for Staff Development Training for Catherine Carnicelli from August 16, 2015 to September 16, 2015
- F. Approval of the Minutes of October 15, 2015 with change in resignation date for Katelyn Donovan from the position of Special Education Long-Term Substitute Teacher, effective November 18, 2015
- G. Treasurer's Report – October 31, 2015
- H. Extra Classroom Activity Funds Report – October 31, 2015
- I. BOCES Claims Auditor's Report – October 1, 2015 through October 31, 2015
- J. Teacher Center Update – Dr. Frank Ambrosie
- K. Executive Session for the purpose of discussing the employment history of a particular person(s) and collective negotiations.

Enclosures:

- 1. Minutes of October 15, 2015
- 2. Treasurer's Report – October 31, 2015
- 3. Extra Classroom Activity Funds Report – October 31, 2015
- 4. Claims Auditor's Report – October 1, 2015 – October 31, 2015
- 5. Catholic Charities – Thank You Letter – Donation of Desserts – October 30, 2015
- 6. 2014-2015 Teacher Center Program Offerings
- 7. Articles from the Citizen:
 - a. *State Education Commissioner Supports Assessments, Proposes Shortening Amount of Questions – 10/23/15*
 - b. *Watershed Manure Plan Advances – 10/25/15*
 - *c. *Cayuga-Onondaga BOCES to Resume Superintendent Search – 11/16/15*
 - *d. *Cayuga-Onondaga BOCES District Superintendent Speck Retires, Looks Back on 31 Year Career – 11/16/15*

NEW BUSINESS PERSONNEL

A. RESIGNATIONS

1. Jessica Gable – Clerk- Instructional Support Services – resignation to accept Senior Clerk position – effective October 16, 2015
2. Lynne Oliver – Special Education Teacher Aide – resignation – effective November 13, 2015
3. Jennifer Locastro – Special Education Teacher Aide – resignation to accept a Long-Term Substitute Teacher position in the Special Education Department – effective November 13, 2015
4. Tina Watkins – Special Education Teacher Aide – resignation to accept a Special Education Teacher position, effective October 30, 2015

B. LEAVES OF ABSENCE

1. Doris Chayka – Special Education Teacher Aide – request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate - effective October 26, 2015 to November 6, 2015, or until released by her physician
2. Susan Chase – Day Care Worker – request for a leave of absence as Day Care Worker to fill the position of Day Care Specialist – effective November 20, 2015 until the competitive Civil Service test for Day Care Specialist has been scored by Civil Service

C. CREATION/CHANGE IN STATUS OF POSITIONS

D. APPOINTMENTS

1. .5 FTE Teacher Aide – Valerie Short - fifty-two (52) week probationary appointment in the classified Civil Service position of .5 FTE Teacher Aide (CTS Program) for the Special Education Department - effective October 20, 2015 through October 19, 2016- graded at the Board approved negotiated rate - additional appointment as Substitute Teacher, effective October 20, 2015 through June 30, 2016 – compensation at the Board established rate of an additional \$.80 per hour - with additional appointment for Staff Development Training – effective October 20, 2015 through June 30, 2016 at the board approved negotiated rate
2. Teacher Aide – Elizabeth Dunbar - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide for the Special Education Department - effective October 30, 2015 through October 29, 2016- graded at the Board approved negotiated rate - additional appointment as Substitute Teacher, effective October 30, 2015 through June 30, 2016 – compensation at the Board established rate of an additional \$.80 per hour - with additional appointment for Staff Development Training – effective October 30, 2015 through June 30, 2016 at the board approved negotiated rate
3. Teacher Aide – Felicia Strong - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position in the Special Education Department - effective November 12, 2015 through November 11, 2016 – graded at the Board approved negotiated rate

- with additional appointment for Staff Development Training – effective November 12, 2015 through June 30, 2016 at the board approved negotiated rate

4. Teacher Aide – **Devon Greene** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective October 26, 2015 through October 25, 2016- graded at the Board approved negotiated rate - with additional appointment for Staff Development Training – effective October 26, 2015 through June 30, 2016 at the board approved negotiated rate
5. Teacher Aide – **Jeannine Peters** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective November 4, 2015 through November 3, 2016 - graded at the Board approved negotiated rate - with additional appointment for Staff Development Training – effective November 4, 2015 through June 30, 2016 at the board approved negotiated rate
6. Teacher Aide – **Corianne Siegel** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective November 9, 2015 through November 8, 2016 - graded at the Board approved negotiated rate - with additional appointment for Staff Development Training – effective November 9, 2015 through June 30, 2016 at the board approved negotiated rate
7. Summer Staff Development Training – effective between July 1, 2015 and September 1, 2015 – compensation at the stipend of \$125 per day

First	Last	District	Workshop
Stacey	Hearn	Union Springs	Shared Summer Workshops
Sharon	Mills	Union Springs	Shared Summer Workshops
Mandy	Wheaton	Union Springs	Shared Summer Workshops

8. Teacher Mentor – **Kim Landon**, Teacher of the Hearing Impaired, as mentor for Jill Croakman, Teacher of the Hearing Impaired – effective September 1, 2015 through June 30, 2016 – compensation at a stipend of \$70 per day for up to 20 mentoring days
9. Teacher Mentor – **Robin McKay**, Health Related Occupations Teacher, as mentor for **Jennifer Parker**, Health Related Occupations Teacher– effective September 2, 2015 through June 26, 2016 – compensation at a stipend of \$70 per day for up to 20 mentoring days
10. Teacher Mentor – **Crystal Ponto**, Compass ELA Teacher, as mentor for **Liz Brazee**, Compass ELA Teacher – effective September 2, 2015 through June 26, 2016 – compensation at a stipend of \$70 per day for up to 20 mentoring days
11. Teacher Mentor – **Julia Rotman-Smith**, Plant, Animal & Life Sciences Teacher, as mentor for **Libby Alexander**, Compass STEM Coordinator – effective September 2, 2015 through June 26, 2016 – compensation at a stipend of \$70 per day for up to 20 mentoring days
12. Teacher Mentor – **Joe Palmiotto**, Technology Teacher, as mentor for **Jared Cooper**, Itinerant Technology Teacher – effective November 16, 2015 through June 26, 2016 – compensation at a stipend of \$70 per day for up to 20 mentoring days, with additional appointment for **Jared Cooper** for Staff Development Training – effective November 16, 2015 through June 30, 2016 - compensation at the stipend of \$125 per day
13. Substitute Clerk – **Amy Hutchinson** – for Career & Technical Education, Compass, Adult Education, and Special Education programs, effective November 19, 2015 – compensation at the Board approved hourly rate of \$10.00 per hour

14. Substitute Teachers, Substitute Teacher Aides & Substitute Teacher Assistants – for the Compass, High School Equivalency, Career & Technical Education, Adult Education and Special Education programs – **John Agati, Brenna Spaulding and Robert Hamel** – effective November 19, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher & Substitute Teacher Assistant -\$14.00/hr. - Substitute Teacher Aide - \$11.00/hr.
15. Teacher Aide – **Brian Kelley** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position in the Special Education Department - effective November 12, 2015 through November 11, 2016 – graded at the Board approved negotiated rate - with additional appointment for Staff Development Training – effective November 12, 2015 through June 30, 2016 at the board approved negotiated rate
16. Teacher Aide – **Edmond Lonsky** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position in the Special Education Department - effective November 12, 2015 through November 11, 2016 – graded at the Board approved negotiated rate - with additional appointment for Staff Development Training – effective November 12, 2015 through June 30, 2016 at the board approved negotiated rate
17. Substitute Teacher Aide & Substitute Teacher Assistant– **Lynne Oliver** - for the Compass, High School Equivalency, Career & Technical Education, Adult Education and Special Education programs –effective November 16, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. - Substitute Teacher Aide - \$11.00/hr.
18. Teacher – Special Education Department – **Tina Watkins** – four (4) year probationary appointment in the tenure area of Education of Children with Handicapping Conditions – General Special Education – effective November 2, 2015, 2015 through November 1, 2019 – compensation at the annual level of \$49,477.00/10 months, prorated – with health insurance benefits carried over
19. Staff Development Training – **Tina Watkins** – effective November 2, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
20. Teacher – Special Education Department – **Heather Seymore** – four (4) year probationary appointment in the tenure area of Education of Children with Handicapping Conditions – General Special Education – effective November 16, 2015, 2015 through November 15, 2019 – compensation at the annual level of \$57,800.00/10 months, prorated
21. Staff Development Training – **Heather Seymore** – effective November 16, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
22. Cleaner – O & M Department – **Nicholas Bouley** – 52 week probationary appointment in the classified Civil Service position of Cleaner – effective November 16, 2015 through November 15, 2016 - graded at **the annual level of \$26,750.00/12 months, prorated**
23. Long-Term Substitute Teacher – Special Education Department – **Jennifer Locastro** – effective November 16, 2015 through January 29, 2016 - compensation rate of 1/200th of \$49,477.00 (\$247.39 per day). In addition, grant permission for Jennifer to retain her current health benefits as a Teacher Aide - with additional appointment for Staff Development training – effective November 16, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
- *24. Teacher Aide – **Joey Jacobs** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide for the Special Education Department - effective November 16, 2015 through November 15, 2016 graded at the Board approved negotiated rate - additional appointment as Substitute Teacher, effective November 16, 2015 through June 30, 2016 – compensation at the Board established rate of an additional \$.80 per hour - with additional appointment for Staff Development Training – effective November 16, 2015 through June 30, 2016 at the board approved negotiated rate

- *25. Teacher Aide – Rebecca Taylor - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide for the Special Education Department - effective December 1, 2015 through November 30, 2016 graded at the Board approved negotiated rate - with additional appointment for Staff Development Training – effective December 1, 2015 through June 30, 2016 at the board approved negotiated rate
- *26. Teacher Aide – Danielle Dennis - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in the Special Education Department - effective November 30, 2015 through November 29, 2016 – graded at the Board approved negotiated rate - with additional appointment of Substitute Teacher effective November 30, 2015 through June 30, 2016 at the Board established rate of an additional \$.80 per hour - with additional appointment for Staff Development Training – effective November 30, 2015 through June 30, 2016 at the board approved negotiated rate
- *27. Teacher Aide – Corine Walsh - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position in the Special Education Department - effective November 30, 2015 through November 29, 2016 – graded at the Board approved negotiated rate - with additional appointment for Staff Development Training – effective November 30, 2015 through June 30, 2016 at the board approved negotiated rate
- *28. Account Clerk Typist – Brooke Jakaub – 52 week probationary appointment in the classified Civil Service position of Account Clerk Typist – effective December 7, 2015 through December 6, 2016 - graded at the annual level of \$32,000.00/12 months, prorated
- *29. Supervisor of Special Education – Colleen Cole Valletta – four (4) year probationary appointment in the administrative tenure area of Supervisor of Special Education – effective December 28, 2015 through December 27, 2019 – compensation at the annual level of \$78,000.00/12 months prorated

E. CHANGE IN APPOINTMENT STATUS

1. Change of Appointment Status – Sydney Dinneen – Special Education - from Substitute Teacher Aide to the fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in the Special Education Department – effective October 26, 2015 – October 25, 2016 - compensation at the Board approved negotiated rate – with additional appointment of Substitute Teacher effective October 26, 2015 through June 30, 2016 at the Board established rate of an additional \$.80 per hour - with additional appointment for Staff Development Training – effective October 26, 2015 through June 30, 2016 at the board approved negotiated rate
2. Change of Appointment Status – Cyndi Grevelding – Special Education - from Substitute Teacher Aide to the fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department – effective October 26, 2015 – October 25, 2016 - compensation at the Board approved negotiated rate - with additional appointment for Staff Development Training – effective October 26, 2015 through June 30, 2016 at the board approved negotiated rate
3. Change in Appointment Status - Kathleen Harris –Special Education - from Substitute Teacher Aide to the fifty-two (52) week probationary appointment in the classified Civil Service position of .5 FTE Teacher Aide in a 1:1 Teacher Aide position and .5 FTE Teacher Aide for the CTS Special Education program – effective November 16, 2015 through November 15, 2016- graded at the Board approved negotiated rate - with additional appointment for Staff Development Training – effective November 16, 2015 through June 30, 2016 at the board approved negotiated rate
4. Change of Appointment Status – Barbara LaFluer – Special Education - from Substitute Teacher Aide to the fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide - effective November 2, 2015 through November 1, 2016 - compensation at the

Board approved negotiated rate - with additional appointment for Staff Development Training – effective November 2, 2015 through June 30, 2016 at the board approved negotiated rate

5. Change of Appointment Status – **Colleen Forehand** – Special Education – from .4 FTE Speech Therapist to .6 FTE Speech Therapist due to additional requests for speech services – effective October 5, 2015
6. Recommendation for Permanent Appointment – **Frederick Wages** – in the classified Civil Service position of Teacher Aide for Special Education – effective December 1, 2015
7. Change of Appointment Status – **Billi Jo Blackman** – from Part-Time Day Care Worker to Full-Time Day Care Worker -effective November 20, 2015 – compensation at the Board established rate of \$9.96 per hour with health insurance
8. Change of Appointment Status – **Susan Chase** – from Day Care Worker to a provisional appointment as a Day Care Specialist- effective November 20, 2015 until the competitive Civil Service test for Day Care Specialist has been scored by Civil Service – graded annual level of \$19,500/12 months, prorated

NEW BUSINESS – FINANCIAL

1. Recommendation for Approval – To request permission to place the following obsolete items up for auction using Auctions International On-Line Auctions:

AUCTION 2015

8' Snow Plow/Western	Left over Base Board stone
Salt Spreader	Left over Ceramic Stone
2000 Ford Explorer	Lg. Rubber mats
1971 Ford Tractor, w/back Blade, Front Loader	1987 John Deere Tractor GT275
1-Grinder with Stand	
2- Hospital Beds	1-Pallett of shelves
1-Commercial Dish washer with Hood	1-Pallett of Lab Counter Top
1-Power matic Jointer	Electric Impact Gun Yi" Drive (Ingersol Rand)
1-Clark floor scrubber	1-Floor Scrubber (Speed shine 175)
6-Cosomo hair washing sinks	1-Floor Scrubber (Clark)
1-Gasoline recovery tank	1-Misc. Display Boards
1-Candy vending machine	1-Power matic disk sander
1-Soda vending machine	2-Old style hydraulic bumper jacks
1-Clark carpet cleaner	1-fryer oil recovery pump
1-Base board scrubber	Floor Machine Advolution 2710
1-wax dispensing mop	Pressure Washer
1-Icecream cooler	Cincinnati - Grinder
1-Misc. Furniture	Baldor Buffer
1-Pressure washer	Bridge Port CNC Mill
1-Parts Cleaner	

- *2. Recommendation for Approval - **Educational Resource Program (ER Program) Grant from the Office of Temporary & Disability Assistance (OTDA)** to authorize the District Superintendent of Cayuga-Onondaga BOCES to electronically sign the grant contract – the grant is performance based allowing BOCES to claim up to \$100,000.00 annually for (5) five years

NEW BUSINESS – LEGAL

1. Agreement – **Sam Wineburg** – Independent Contractor to provide a one day workshop on “Reading Like a Historian” to teachers and librarians that connects the RLH approach to the literacy skills required to meet the Common Core Learning Standards – six (6) hours per day – effective March 2, 2016 - payment in the amount of \$13,000 inclusive of all expenses, costs and reimbursements. The Oncenter will be paid a \$1,000 fee for room rental and technology support and \$26 per person for catering costs – the total of these expenses will be shared by the eight collaborating organizations
2. Agreement – **Cayuga County Community College** – to provide classroom and meeting space suitable for use by the BOCES Special Education Programs – **effective July 1, 2015 through June 30, 2016** (correction from the August 20, 2015 board minutes, page four of the agreement had incorrect lease dates)– at the annual rate of \$5,500.00 to be paid in ten (10) monthly payments
3. Off Campus Work Agreement – **Seneca Cayuga ARC - Camp Columbus** – Electrical – install electrical receptacles in property buildings as needed by customer
4. Agreement – **Onondaga-Cortland-Madison BOCES** - Cross Contract with OCM BOCES to lease a Xerox Versant 80 color copier and a Xerox Nuvera 288 black and white copier for a lease term of 60 months at \$12,647.75 per month
5. Agreement – **Xerox** – Amend the existing contracts with Xerox (Contract ID #: (953430030, 953431814, 953431871, 953402815, 953402922) by extending the lease term an additional 24 months for a total of 60 months at \$7,391.34 per month

NEW BUSINESS – MISCELLANEOUS

A. **Superintendent's Report**

- SED Update

B. **Board Member Reports**

C. **Meetings/Workshops**

- Mandatory Fiscal Training for New School Board Members – Saturday, November 21, 2015 8:30 a.m. - Cayuga-Onondaga BOCES
- COSBA Meeting – Tuesday, January 12, 2016 – Conference Room 3– 8:00 a.m.

D. **Next Board Meeting – December 17, 2015**

E. Adjournment