

CAYUGA-ONONDAGA
BOCES

a celebration of learning

AGENDA
CAYUGA-ONONDAGA BOCES
COOPERATIVE BOARD MEETING

Thursday, March 19, 2015

7:00 p.m. BOARD ROOM

1879 West Genesee Street Road, Auburn, NY 13021

- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Approval of Agenda with Addendum
- D. Opportunity to be Heard – Public Comments
- E. Approval of the Minutes of February 12, 2015 and February 26, 2015
- F. Treasurer’s Report – February 28, 2015
- G. Extra Classroom Activity Funds Report – February 28, 2015
- H. BOCES Claims Auditor’s Report – February 1, 2015 – February 28, 2015
- I. Presentation and Recommendation for Approval – BOCES Annual Fire Inspection Report – Mark Snyder
- J. New York State Report Card for Adult Education Providers - Steve Woodard & Jen Driscoll (Attached)

Enclosures:

- 1. Minutes of February 12, 2015 and February 26, 2015
- 2. Treasurer’s Report – February 28, 2015
- 2. Extra Classroom Activity Funds Report – February 28, 2015
- 3. Claims Auditor’s Report – February 1, 2015 – February 28, 2015
- 4. SKILLS USA Regional Competition Placement 2015 (attached)
- 5. Letter of Thanks from the Elementary Principal Council for preparing lunches – Karen Burcroff (attached)
- 6. Articles from the Citizen:
 - a. Cayuga-Onondaga BOCES District Superintendent Announces Retirement – February 19, 2015
 - b. Cayuga-Onondaga Superintendents: Cuomo tactic cripples school budget process

NEW BUSINESS PERSONNEL

A. RESIGNATIONS

1. Annette Vitagliano – Account Clerk – Central Business Office – resignation with continuation of health insurance into retirement - effective July 31, 2015
2. Erin Besecker – Substitute Teacher Aide – Special Education Department – resignation – effective March 4, 2015
- *3. Alexis Crawford – Part-time Clerk – resignation – effective January 14, 2015
- *4. Cara Giannone – Special Education Teacher Aide – effective March 31, 2015

B. LEAVES OF ABSENCE

1. Ann Rodak – Special Education Teacher – request for a medical leave of absence for maternity with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate - effective February 23, 2015 until released by her physician
2. Tracy Carr – Special Education Teacher Aide – request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate - effective February 26, 2015 - April 2, 2015, or until released by her physician
- *3. Steven Berkey – Career & Technical Education Teacher – request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate - effective February 23, 2015 until released by his physician

C. CREATION/CHANGE IN STATUS OF POSITIONS

D. APPOINTMENTS

1. Substitute Teacher, Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Cherri Maitland** – effective February 23, 2015 through June 30, 2015 – compensation at the Board approved hourly rates
2. Substitute Teacher, Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Carol Famoly** – effective February 23, 2015 through June 30, 2015 – compensation at the Board approved hourly rates
3. Long-Term Substitute Teacher – Construction Building Trades Program – **Clancy Edmonds** – effective February 20, 2015 until the return of Steven Berkey – compensation at the rate of 1/200th of \$49,477/day (\$247.39 per day)

4. Odyssey of the Mind Staffing – Head Judges and Nurse – effective March 21, 2015 – compensation of \$75.00

<u>Title</u>	<u>First</u>	<u>Last Name</u>
Head Judge	Robert	Drake
Head Judge	Nancy	Murinka
Head Judge	Kellie	Stiadle
Head Judge	Pat	Kinney
Head Judge	Sharon	Botsford
Head Judge	Robert	Eggelston
Head Judge	Carol	Knowles
Nurse	Anne	Bishop

5. Additional Student Hearing Officer – Office of Personnel Relations – **John Zappia** – to conduct student suspension hearings for superintendents on an as needed basis – compensation at the hourly rate of \$75.00 per hour, plus reimbursement for mileage at the current IRS rate
6. Substitute Teacher, Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Pam Cushing** – effective February 25, 2015 through June 30, 2015 – compensation at the Board approved hourly rates
7. Teacher Aide – **Pam Cushing** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position in the Special Education Department - effective March 3, 2015 through March 2, 2016 – graded at the hourly compensation rate of \$16.94
8. Substitute Teacher, Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Ranny Peacock** – effective February 26, 2015 through June 30, 2015 – compensation at the Board approved hourly rates
9. Substitute Teacher, Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Hollie Wood** – effective March 4, 2015 through June 30, 2015 – compensation at the Board approved hourly rates
10. Substitute Teacher/Teacher Aide - for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Jane Trufant** –effective March 2, 2015 through June 30, 2015 – compensation at the Board approved hourly rates of \$13.50/hour for Substitute Teacher and \$10.00/hour for Teacher Aide
11. Substitute Teacher, Substitute Teacher Aide & Substitute Teacher Assistant – for the Compass, High School Equivalency, Career & Technical Education and Special Education programs – **Sherri Springer** – effective March 20, 2015 through June 30, 2015 – compensation at the Board approved hourly rates
12. Teacher Aide – **Katelyn Donovan** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in the Special Education Department - effective February 26, 2015 through February 25, 2016– graded at the hourly compensation rate of \$16.94
13. Long-Term Substitute Teacher – Special Education - **Helen Pflueger** – effective February 23, 2015 through April 16, 2015 or until the return of Ann Rodak – compensation rate of 1/200th of \$49,477 per day (\$247.39 per day)
14. Part-time Adult Education Clinical Lab Instructor and Substitute Clinical Lab Instructor – **Patricia Vaughn** - as Part-time Adult Education Clinical Lab Instructor for the LPN and CNA programs and Substitute Clinical Lab Instructor for the Health Related Occupations program- effective March 20, 2015 through June 30, 2015 – compensation at the Board approved hourly rate of \$28.80 per hour

E. CHANGE IN APPOINTMENT STATUS

1. Recommendation for Permanent Appointment – **Lisa Dinneen** – in the Civil Service position of Personnel Clerk – effective March 24, 2015
2. Change of Appointment Status – **Alexis Crawford** – from the 1:1 Teacher Aide position to the classified Civil Service position of Teacher Aide in the Special Education Department – effective March 3, 2015 with a continuation of her probationary appointment – September 3, 2014 through September 2, 2015 at the Board approved negotiated hourly rate of \$16.94 – additional appointment of Substitute Teacher effective March 3, 2015 through June 30, 2015 at the Board established rate of an additional \$.80 per hour
3. ~~Change of Appointment Status – **Rachael Dixon** – from the 1:1 Teacher Aide position to the classified Civil Service position of Teacher Aide in the Special Education Department – effective March 9, 2015 with a continuation of her probationary appointment – November 3, 2014 through November 2, 2015 at the Board approved negotiated hourly rate of \$16.94 – additional appointment of Substitute Teacher effective March 9, 2015 through June 30, 2015 at the Board established rate of an additional \$.80 per hour~~

NEW BUSINESS – FINANCIAL

1. Recommendation for Approval – to conduct Request for Proposal for external auditing services for the fiscal years ending June 30, 2016, 2017, 2018, with addition of fiscal years ending June 30, 2019 and 2020 upon mutual agreement of both the BOCES and the auditing firm – to comply with the U.S. General Accounting Office’s (GAO) Government Auditing Standards (1194), the provisions of the federal Single Audit Act of 1984 and the U.S. Office of Management and Budget (OMB) Circular A-128, Audits of State and Local Governments

2. Recommendation for Authorization to Purchase - an upgrade to the telephone communication system proposed by Teracai - overall cost proposed is \$124,828.84 – this will incorporate the ability to multifunction our email and wireless systems by incorporating the ability to establish a universal communication system with the upgraded technology

NEW BUSINESS – LEGAL

1. Recommendation for Authorization to Extend and Modify the Agreement between the New York State Office of Temporary & Disability Assistance and Cayuga-Onondaga BOCES – Contract # CO21206 – for SNAP (Supplemental Nutrition Assistance Program) & E&T II (Employment & Training) Encumbrance – effective October 1, 2014-September 30, 2015

2. Agreement – NYSED (Contract # C009446) extend the agreement to provide high school equivalency test administration to students – effective January 1, 2015 through December 31, 2015 – funding amount not to exceed \$11,292

NEW BUSINESS – MISCELLANEOUS

- A. First Reading of the Non-Discrimination Policy (Attached)
- B. Letters of Continuance
“BE IT RESOLVED, that the District Superintendent of Schools is authorized and directed to provide proper notice for continuance of employment pursuant to the New York State Labor Law for those employees that will be employed by the Cayuga-Onondaga Board of Cooperative Educational Services during the 2015-2016 school year
- *C. Recommendation for Approval – Donation to the Future Earth Movers of America (FEMA) Student Activity fund from LTS Enterprises in the amount of \$250.00 to be used for the rodeo
- D. Superintendent’s Report
1. BOCES Annual Dinner Meeting – April 2, 2015
- E. Board Member Reports
- F. Meetings/Workshops
- Nominations due for BOCES Board of Education – Monday, March 23, 2015 – Terms expiring:
Larry Hartle, Douglas Hart, Dean Winspear, Carol Quill
 - Odyssey of the Mind Competition – Saturday, March 21, 2015
 - COSBA Dinner Meeting – Thursday, March 26, 2015- Hilton Garden Inn
 - Business Plan Competition – Friday, March 27, 2015 – REC – 9:15 – 2:00
 - 2015 BOCES Annual Dinner Meeting – Thursday, April 2, 2015
 - Annual Budget/Election Vote – Wednesday, April 22, 2015
- G. Executive Session for the discussion of the employment history of a particular person.
- H. **Next Board Meeting – April 16, 2015**
- I. Adjournment