

Regular Board Meeting Cayuga-Onondaga BOCES Regional Education Center
Board of Cooperative Educational Services
1879 West Genesee Street Road, Auburn, NY 13021

Members Present: Kathryn Carlson Larry Hartle
Dean Winspear William Andre
Deborah Schwarting Thomas Weaver
Suzanne Fadden

Members Absent: Douglas Hart Melinda Quanbeck

Others Present: William Speck Gregory Hinman
Randy Ray Diane Muller-Bennett
Peter Colucci Steve Woodard
Tony Abbatiello Jessica Docteur
Susan Conway Natalie Scavone

Opening of Meeting The regular meeting of the Cooperative Board was called to order by Kathryn Carlson, President at 7:00 pm in the Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.

Approval of Agenda with Addendum Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear to approve the agenda as amended. The motion was carried unanimously by the Board members present.

Approval of the Minutes of November 21, 2013 Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle to approve the minutes of the meeting of November 21, 2013. The motion was passed by a vote of 5 yes, 2 Abstentions (Suzanne Fadden and Thomas Weaver).

Treasurer's Report November 30, 2013 Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Deborah Schwarting to approve the Treasurer's Report for the period ending November 30, 2013. The motion was carried unanimously by the Board members present.

Extra Classroom Activity Funds Report Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear to approve the Extra Classroom Activity Funds Report for the period ending November 30, 2013. The motion was carried unanimously by the Board members present.

BOCES Claims Auditor's Report – November 1, 2013 – November 30, 2013 Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle to approve the Claims Auditor's Report for the period November 1, 2013 through November 30, 2013. The motion was carried unanimously by the Board members present.

Resignation/Adult Education Teacher Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to accept the resignation with regret and thanks of Ngaire Lovenduski, Adult Education Teacher, with request to carry family health insurance into retirement in accordance with her letter of resignation, effective February 28, 2014. The motion was carried unanimously by the Board members present.

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- Resignation/Part-Time Clerk Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear seconded by Larry Hartle, to accept the resignation of Deborah DeChick from the position of Part-Time Clerk, effective December 20, 2013. The motion was carried unanimously by the Board members present.
- Leave of Absence/Special Education Teacher Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Deborah Schwarting, to approve the extended medical leave of absence request of Valerie Stone, Special Education Teacher, with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate, effective December 2, 2013 to January 6, 2014 or until released by her physician. The motion was carried unanimously by the Board members present.
- Leave of Absence/Account Clerk Typist Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Deborah Schwarting, to approve the medical leave of absence request of Audrey Ryerson, with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate, effective January 17, 2014 to February 28, 2014 or until released by her physician. The motion was carried unanimously by the Board members present.
- Leave of Absence/Special Education Supervisor Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Deborah Schwarting, to approve the extended medical leave of absence request of Vicki Servello, Special Education Supervisor, with the use of accumulated available leave time to be used as appropriate, effective December 13, 2013 to January 23, 2014 or until released by her physician. The motion was carried unanimously by the Board members present.
- Leave of Absence/Career & Technical Education Teacher Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Deborah Schwarting, to approve the medical leave of absence request of Robin McKay, with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate, effective January 16, 2014 to January 23, 2014 or until released by her physician. The motion was carried unanimously by the Board members present.
- Appointment/Teacher Center Workshop Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointment of Anne Marie Voutsinas, Private Consultant, to provide teachers with an opportunity to engage in a Book Talk workshop to introduce teachers to strategies related to Singapore Math, two workshops on Book Talk, Why Before How: Singapore Math Computation Strategies, effective March 18, 2014 and April 3, 2014. Ms. Voutsinas shall be compensated at \$40.00 per hour, total cost \$320.00. The motion was carried unanimously by the Board members present.

Appointment/Teacher Center
Workshop Teachers

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve Teacher’s Desk Consultants to provide a two day long workshop to increase teachers’ understanding and skills required to use Rubrics to evaluate student performance and help them keep data on each student, effective March 26, 2014 and April 30, 2014. The cost of each work shop is \$1,700.00 for a total cost of \$3,400.00. The motion was carried unanimously by the Board members present.

Appointment/Teacher Center
Smart Board Training
Workshop

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the Teacher Center Smart Board Training Workshop, Perry Nelson, Technology Resource Coordinator at Oswego BOCES to provide teachers with presently developed technology tools as well as the latest hardware and software available to enable teachers to infuse technology into their classroom instruction, effective January 7, 2014. Mr. Nelson shall be compensated at \$40.00 per hour for a 5 hour workshop, total cost \$200.00. The motion was carried unanimously by the Board members present.

Appointments/Teacher Center
Collegial Circle Facilitators &
Participants

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the Teacher Center Collegial Circle Facilitators & Participants as follows:

Facilitators:

- Prin Furst – Auburn
- Ed Beck – Southern Cayuga
- Brandy Burns-Hadfield – Auburn

Team Participants:

- Kim Doan – Auburn
- Rich Doan – Phelps-Clifton
- Teresa Querns – Auburn
- Jean AuClair – Baldwinsville
- Brian Bealer – Auburn
- Jeanette Oliver-Carr – Auburn
- Windsor Price – Jordan Elbridge
- Kathy Salerno – Auburn

Effective for the 2013-2014 school year. Compensation for facilitators \$400.00, Team Participants receive \$250.00 for a total cost of \$3,200.00. The motion was carried unanimously by the Board members present.

Appointments/Teacher Center
Action Center Research
Projects

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the following appointments for Teacher Center Research Projects. This will provide an opportunity for teachers to engage in applied classroom research:

<u>Prin Furst</u>	Auburn	\$750.00
<u>Brian Bealer</u>	Auburn	\$750.00
<u>Prin Furst</u>	Auburn	\$1500.00
<u>Douglas McCall</u>	Auburn	\$1500.00
<u>Tammy Slank</u>	Cato-Meridian	\$1500.00

Effective for the 2013-2014 school year. The motion was carried unanimously by the Board members present.

Appointment/Teacher Center
Workshop

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the Teacher Center Technology Workshop, Brenda Aull-Klaben as an outside consultant to provide professional learning experience for teachers to be able to utilize easy to use apps that personalize learning for every student and to be able to continue classroom discussion online, effective February 25, 2014. Ms. Aull-Klaben shall be compensated at \$50.00 per hour for a 5 hour workshop, total cost \$250.00. The motion was carried unanimously by the Board members present.

Appointments/Talented and
Gifted Mini Course Instructors

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Deborah Schwarting, seconded by William Andre, to approve the following as Talented and Gifted Mini Course instructors, effective January 14 & 15, 2014. They shall be compensated at the rate of \$37.50 per instructional session plus materials used. The motion was carried unanimously by the Board members present.

Course Title	First Name	Last Name
A Taste of Ireland	Doug	McCurdy
After School Snacks	Megan	Gremli
Around the World With William Seward	Patti	Nunno
Around the World With William Seward	John	Kingsley
Basic Hand Sewing	Gail	Hingston
Basic Magic	John	Wolfson
Basketmaking	Barbara	Klem
Beginning Knitting	Suzanne	Paddock
Book Arts	Richard	Pardee
Cyberspaced Kid	John	Haight
Drawing the Human Head in Proportion	David	Owens
Escher Art: Solid Man	Doug	McCurdy
Flower Power	Audrey	McNally
Flower Power	Jessica	Cosentino
Greek Vase Chalk & Charcoal Drawing	Nancy	Sweet
I Can't Believe My Eyes	Brian	Duff
Introduction to Quilling	Missy	Chapman
Introduction to Quilling	Lisa	Mizro
Kids & Chemistry	Harold	Leonard
No Bull(ying) Shakespeare	Lynn	Barbato
No Bull(ying) Shakespeare	Ronnie	Bell
No Bull(ying) Shakespeare	Michelle	Monsour
Painting the Landscape in Acrylic	David	Owens
Rock & Roll 101	Jim	Keegan
Sweet Dream: Make Your Own Pillowcase	Shannon	Hamer
Take Me Out to the Ballgame	Nancy	Murinka
Tower & Roller Coaster Engineering	Frank	Benenati

Appointment/Substitute
Teacher

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointment of Mark Murray as a Substitute Teacher for Career & Technical Education programs, effective July 1, 2013 through June 30, 2014 for the 2013-2014 school year. Mr. Murray shall be compensated at the Board approved hourly substitute rate. The motion was carried unanimously by the

Board members present.

Appointment/Substitute
Teacher/Substitute Teacher
Assistant/Substitute Teacher
Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointment of Nancy Herendeen as a Substitute Teacher/Substitute Teacher Assistant/Substitute Teacher Aide for Career & Technical Education, Alternative Education, Adult Education and Special Education programs, effective December 20, 2013 through June 30, 2014 for the 2013-2014 school year. Ms. Herendeen shall be compensated at the Board approved hourly rates. The motion was carried unanimously by the Board members present.

Appointment/Labor Relations
Specialist

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the appointment of Laurie Johnston to a 52-week probationary appointment in the classified Civil Service position of Labor Relations Specialist in the Office of Personnel Relations, effective January 13, 2014 through January 12, 2015. Ms. Johnston shall be compensated at the graded annual level of \$93,500/12 months, prorated. The motion was carried unanimously by the Board members present.

Appointment/Long-Term
Substitute Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Larry Hartle, to approve the appointment of Michelene Lavey as a Long-Term Substitute 1:1 Teacher Aide in the Special Education Department, effective October 15, 2013 through December 20, 2013 or until the return, resignation or retirement of Carol Famoly or sooner termination by the Board of Education. Ms. Lavey shall be compensated at the hourly rate of \$16.61 per hour. The motion was carried unanimously by the Board members present.

Appointment/Special Education
Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Larry Hartle, to approve the appointment of Jenna DeLapp to a 52-week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position in the Special Education Department, effective November 19, 2013 through November 18, 2014. Ms. DeLapp shall be compensated at the graded hourly rate of \$16.61 per hour. The motion was carried unanimously by the Board members present.

Appointment/Special Education
Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Larry Hartle, to approve the appointment of Brandy Townsend to a 52-week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position in the Special Education Department, effective December 2, 2013 through December 1, 2014. Ms. Townsend shall be compensated at the graded hourly rate of \$16.61 per hour. The motion was carried unanimously by the Board members present.

Appointment/Special Education
Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Larry Hartle, to approve the appointment of Rachel Haines to a 52-week probationary appointment in the classified Civil Service position of Teacher Aide in a .5 FTE Teacher Aide in the CTS program and a .5 FTE Teacher Aide requested by the Cato-Meridian

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School District, effective December 9, 2013 through December 8, 2014. Ms. Haines shall be compensated at the graded hourly rate of \$16.61 per hour. The motion was carried unanimously by the Board members present.

Appointment/Part-Time Typist Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Deborah Schwarting, to approve the appointment of Danielle Oliver to a 52-week probationary appointment as Part-Time Typist, effective December 11, 2013 through December 10, 2014. Ms. Oliver shall be compensated at the graded hourly rate of \$11.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Clinical Lab Instructor Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Deborah Schwarting, to approve the appointment of Daniel Mackey as a Substitute Clinical Lab Instructor for the Health Related Occupations Program, effective December 20, 2013 through June 30, 2014 for the 2013-2014 school year. Mr. Mackey shall be compensated at the hourly rate of \$28.80 per hour. The motion was carried unanimously by the Board members present.

Change in Appointment Status/Teacher Aide Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Deborah Schwarting, to approve the recommendation of Helen Pflueger upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department, effective January 16, 2014. The motion was carried unanimously by the Board members present.

Recommendation for Approval/Title I, Part D, Neglected and Delinquent Youth Funds Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by William Andre, to accept and expend Title I, Part D, Neglected and Delinquent Youth Funds through the Weedsport School District for the 2013-2014 school year in the amount of \$13,604.00. These funds are based on enrollment of Incarcerated Youth at the Cayuga County Jail. Funds are directed to us through the Weedsport Central School District to deliver services at the Cayuga County Jail. Weedsport receives Title I funds for this initiative The motion was carried unanimously by the Board members present.

Approval of Donation/Joseph Leogrande Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to accept a donation of two tool boxes and miscellaneous machinist tools to be used in the Machining and Welding Program from Mr. Joseph Leogrande. Donation value of \$1,000.00. The motion was carried unanimously by the Board members present.

Agreement/Cayuga-Onondaga Teacher Center and the Central NY Study Council Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to have the Board hereby approve the agreement between Cayuga-Onondaga BOCES Teacher Center and the Central New York Study Council, School of Education, Syracuse University and authorizes the President of the Board to execute said agreement subject to approval by the BOCES attorney. This agreement is for the Central New York Study Council, to furnish a consultant to provide a series

of five, two-hour Twitter workshops beginning on January 30 and ending on May 1, 2014. Total contract amount of \$1,150.00 for all workshops. The motion was carried unanimously by the Board members present.

Agreement/Cayuga-Onondaga
Teacher Center and Syracuse
University, Center for Science
& Technology

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to have the Board hereby approve the agreement between Cayuga-Onondaga BOCES Teacher Center and Syracuse University, Center for Science and Technology and authorizes the President of the Board to execute said agreement subject to approval by the BOCES attorney. This agreement is for Jeff Fouts, to work as a consultant to provide a series of five, two-hour Twitter workshops beginning on January 30 and ending on May 1, 2014. Cost per workshop is \$200.00 - total cost of \$1,000.00. The motion was carried unanimously by the Board members present.

Agreement/Onondaga-
Cortland-Madison BOCES

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by William Andre, to enter into a five year service agreement with OCM BOCES in order for the OCM BOCES to furnish certain services to the Cayuga Onondaga BOCES pursuant to New York State Education Law §1950(4)(jj), those services being lit fiber for high speed communications services to the Center for Learning located on Allen Street. This connectivity will serve the Adult Education Center as well as the Central Business Office. Annual amount of \$5,985 and associated CNYRIC charges to commence on or about March 1, 2014. The motion was carried unanimously by the Board members present.

Agreement/NYSED

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to extend the NYSED (Contract # C009446) agreement to provide high school equivalency test administration to students, effective through December 31, 2014. Funding amount not to exceed \$16,140. The motion was carried unanimously by the Board members present.

Superintendent's Report

1. Summer School Registration & Testing
2. Email BOCES vs. Home Account
3. Legislative Forum – CNYSBA – February 4, 2014
4. Salary Adjustment – Teachers – Thank you to our Business Office
5. Consultant Committee Members – CTE programs

Recommendation for
Approval/Scholarship
Donations

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Deborah Schwarting, to accept the donation of \$150.00 from Anne Bishop for the award of the Albert Pearce Scholarship. The motion was carried unanimously by the Board members present.

Parking Lot Items

None

Adjournment

Upon the recommendation of District Superintendent William S. Speck, a motion was made Suzanne Fadden, seconded by Larry Hartle, to adjourn the meeting at 7:35 p.m. and the motion was carried unanimously by the Board members present.

Respectfully submitted,

Susan Conway
Clerk of the Board