

CAYUGA-ONONDAGA **BOCES**

a celebration of learning

AGENDA

CAYUGA-ONONDAGA BOCES COOPERATIVE BOARD MEETING

Thursday, August 21, 2014

7:00 p.m. BOARD ROOM

1879 West Genesee Street Road, Auburn, NY 13021

- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Approval of Agenda with Addendum
- D. Opportunity to be Heard – Public Comments
- *E. Re-Approval of the Minutes of June 19, 2014 – Resolution was inadvertently left out of the minutes

Appointments/
Regional
Summer
School Staff

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the appointments of the following staff for the Regional Summer School Program, effective July 1, 2014 (office staff) July 2, 2014 (teachers and students) through August 15, 2014. In these positions they shall be compensated at the Board approved rates.

| | | |
|----------------------|-----------------------|---------|
| Steven Howard | Vice Principal | \$5,000 |
| Theresa Mitchell | Vice Principal | \$5,000 |
| Ryan Arthurton, Jr. | Administrative Intern | \$2,100 |
| Lindsay Carpenter | Administrative Intern | \$2,100 |
| Martin Plunkett | Administrative Intern | \$2,100 |
| Anthea Perry | Administrative Intern | \$2,100 |
| Joyce Hall | Seasonal Clerk | \$10.00 |
| Colleen Fitts | Seasonal Clerk | \$10.00 |
| Patricia Race | Seasonal Clerk | \$10.00 |
| Daniella Borza | Seasonal Clerk | \$10.00 |
| Marikate Spears | Seasonal Clerk | \$10.00 |
| Penelope Pitman | Librarian | \$4,200 |
| Cynthia Jarvis | Special Education | \$4,200 |
| Felicia Grannato | Special Education | \$4,200 |
| Jamie Parrow | Special Education | \$4,200 |
| Catherine Cassasanta | Nurse | \$22.00 |

The motion was carried unanimously by the Board members present.

- F. Approval of the Reorganizational Minutes of July 17, 2014
- G. Approval of the Minutes of July 17, 2014
- H. Treasurer's Report – June 30, 2014

- I. Treasurer's Report – July 31, 2014
- J. Extra Classroom Activity Funds Report – July 31, 2014
- K. BOCES Claims Auditor's Report – July 1, 2014 – July 31, 2014
- L. Quarterly Treasurer's Report – April 1, 2014 – June 30, 2014
- M. Budget Amendments Report – April 1, 2014 – June 30, 2014
- N. Introduction of Ryan Hatch – Labor Relations Specialist – Office of Personnel Relations

Enclosures:

- 1. Minutes of July 17, 2014
- 2. Minutes of Reorganizational Meeting July 17, 2014
- 3. Extra Classroom Activity Funds Report – July 31, 2014
- 4. Treasurer's Report – June 30, 2014
- 5. Treasurer's Report – July 31, 2014
- 6. Claims Auditor's Report – July 1, 2014 – July 31, 2014
- 7. Quarterly Treasurer's Report – April 1, 2014 – June 30, 2014
- 8. Budget Amendments Report – April 1, 2014 – June 30, 2014
- 9. Articles from the Citizen:
 - a. *BOCES hosts hands-on learning – 7/26/14*

NEW BUSINESS PERSONNEL

A. RESIGNATIONS

1. Amanda Cuff – Part-time Day Care Worker - resignation – effective August 11, 2014
- *2. Johanna Arnitz – Special Education Teacher – resignation- effective August 1, 2014
- *3. Meghan Leonard – Special Education Teacher Aide – resignation – effective August 18, 2014

B. LEAVES OF ABSENCE

C. CREATION/CHANGE IN STATUS OF POSITIONS

- *1. .6 FTE Psychologist – to increase the .6 FTE Psychologist position to 1.0 FTE due to additional need for services due to increased enrollment

D. APPOINTMENTS

1. Summer Staff Development Training – effective between July 1, 2014 and August 31, 2014 – compensation at the stipend of \$125 per day

| First | Last | District | Workshop | Budget Code |
|--------------|---------------|-----------------|-------------------------|--------------------|
| Julie | Hertlein | Cato | Shared Summer Workshops | 511-6211-150 |
| Kristina | Peckham | Cato | Shared Summer Workshops | 511-6211-150 |
| Shawn | Akley | Jordan-Elbridge | Shared Summer Workshops | 511-6211-150 |
| Amanda | Carbone | Jordan-Elbridge | Shared Summer Workshops | 511-6211-150 |
| Kathyrn | Eldridge | Jordan-Elbridge | Shared Summer Workshops | 511-6211-150 |
| Megan | Fietta | Jordan-Elbridge | Shared Summer Workshops | 511-6211-150 |
| Michael | Gallagher | Jordan-Elbridge | Shared Summer Workshops | 511-6211-150 |
| Marie | Lakie | Jordan-Elbridge | Shared Summer Workshops | 511-6211-150 |
| Allen | Lauricella | Jordan-Elbridge | Shared Summer Workshops | 511-6211-150 |
| Robert | McIntyre II | Jordan-Elbridge | Shared Summer Workshops | 511-6211-150 |
| Michele | Santa Barbara | Jordan-Elbridge | Shared Summer Workshops | 511-6211-150 |
| David | Siple | Jordan-Elbridge | Shared Summer Workshops | 511-6211-150 |
| Heather | Boyden | Moravia | Shared Summer Workshops | 511-6211-150 |
| Heather | Susek | Moravia | Shared Summer Workshops | 511-6211-150 |
| Kelly | Guy | Port Byron | Shared Summer Workshops | 511-6211-150 |
| Laura | Purdy | Port Byron | Shared Summer Workshops | 511-6211-150 |
| Suzzy | Stowell | Port Byron | Shared Summer Workshops | 511-6211-150 |
| Jessica | Wilson | Port Byron | Shared Summer Workshops | 511-6211-150 |

| | | | | |
|---------|--------|---------------|-------------------------|--------------|
| Debra | Covell | Skaneateles | Shared Summer Workshops | 511-6211-150 |
| Kate | Hardy | Skaneateles | Shared Summer Workshops | 511-6211-150 |
| Katie | Dennis | Union Springs | Shared Summer Workshops | 511-6211-150 |
| Mary Jo | Gavitt | Union Springs | Shared Summer Workshops | 511-6211-150 |

2. Substitute Clerks & Substitute Aides– **Victoria Kopec, Patricia Drennen, and Linda Anthony** as Substitute Clerks and Aides for Adult Education, Career and Technical Education, Professional Development Unit and Alternative Education - effective July 1, 2014 through June 30, 2015 at an hourly rate of \$10.00 per hour
3. Summer Career Connections Camp Substitute Teacher – **Mary Swarthout** (to replace Lori Casler) – effective July 22, 2014 for (July 22, 23, 24, 25, 2014) – compensation at the Board approved rate of \$28.00 per hour
4. Part-Time Temporary Drinking Driver Program Instructors – **Laurie Spencer and Mark Izzo**– to the classified Civil Service position of Part-time Temporary Drinking Driver Program Instructors - effective August 26, 2014 through October 7, 2014 – compensation at the hourly rate of \$23.00 per hour
5. eLearning Teachers – for the purpose of delivering instruction, support, and assessment in an online environment as prescribed by the eLearning initiative of Cayuga-Onondaga BOCES and the approved contracted content providers – effective September 2, 2014 through June 30, 2015 for the 2014-2015 school year - compensation at a rate of \$150 per student per semester or \$150 per slot per semester depending on the specific vendor. In addition a \$300 annual stipend will be paid to the online teacher for training and annual course maintenance compensation:

| | |
|--------------------|---|
| David Ghidiu | Educational Technology and Math |
| Kara Maher | Health and Family & Consumer Sciences |
| John Anderson | Business |
| Margaret Colella | Business |
| Jennie Higgins | Social Studies |
| Susan Lane | Art |
| Matthew Bancroft | Technology |
| Lucille Mackey | Spanish |
| Christine Marano | Math |
| Meghan Ragucci | Physical Education |
| Cynthia Porten | French |
| Zhijuan Zhu | Chinese |
| Stacey Pope | AP Art History |
| Crystal Ponto | AP English Literature & Composition and other English courses |
| Douglas Peters | Earth Science and General Science |
| Tonette Orlando | Music |
| Lee Laurion | Math |
| Lori Kramer | Leadership Skills and Digital Citizenship |
| Sally Kingsbury | Math |
| John Hind | Medieval History |
| Lisa Bennett | English |
| Lisa Morgan-Phelan | English |
| Jennifer Lennox | AP Spanish |

6. Teacher Center Consultant – **Brenda Auell-Klaben** – to provide two workshops to be held for the Cayuga Centers building staff from the Auburn School District – effective August 6, 7, 2014 – at a cost of \$350.00 per workshop – Total \$700.00

7. Special Education Teacher Extended School Year Summer School Program and Substitute Teacher – **Helen Pflueger** – effective July 28, 2014 through August 15, 2014 – hourly compensation rate for teacher of \$28.00 – Substitute Teacher – effective July 7, 2014 through July 25, 2014 – hourly compensation rate of \$17.74 per hour
8. Adult Education Consultant – **Gregory Hinman** to assist on a part-time as needed basis as a Consultant for the Adult Education Department – effective August 1, 2014 through June 30, 2015 – compensation at a daily rate of \$240.00 not to exceed \$20,000
9. Coordinator for Health Related Occupations – **Andrea Ruff** – three (3) year probationary appointment in the tenure area of Health Occupations Subjects Practical Nursing - with additional responsibility for coordinating the Health Related Occupations Programs – effective August 12, 2014 through August 11, 2017 – compensation at the annual level of \$68,000/12 months
10. Substitute Clerk – **Elizabeth Townsend** as Substitute Clerk for Adult Education - effective September 1, 2014 through June 30, 2015 at an hourly rate of \$10.00 per hour
11. Substitute Teacher/Teacher Aide Appointments – Special Education – to appoint the Teacher Aides in the Special Education Program as Substitute Teachers during the absence of teaching faculty – effective September 1, 2014 through June 30, 2015 for the 2014-2015 school year – compensation at their negotiated hourly rate plus the Board established rate of \$.80 per hour

James Adsitt
Heidi Belles
Ann Marie Bizzari
Amy Blowers
Elaine Buchberger
Donna Bundy
Stephanie Burridge
Tracy Carr
Mary Ellen Casper
Doris Chayka
Nancy Cheney
Amelia Coleman
Michelle Coleman
Catherine Connelly
Gina Cook
Mary Cornell
Juli Cowell
Vicki Dennis
Stacy Fasce
Mary Anne Galka
Guy Germano
Cara Giannone
Dawn Gross
Sharon Gulnac
Faye Hacker
Rachel Haines
Shelley Halpin
Beth Haskins
Rosemarie Heffernan

Janet Helinski
Colleen Henry
Patricia Hinman
Lisa Hudson
Toni Italiano
Amy Katura
Alisa Kimak
Soryoung Kim-Feneck
Karen Kline
Lorie Knapp
Teresa Koziol
Cindy Lamphere
Shontelle Lamphere
Meghan Leonard
Christine Lepak
Lisa Lloyd
Susan Lupo
Jennifer Lupo
Kelly Lyndaker
Carole Mello
Kari Metz
Jennifer Monell
Suzanne Morgan
Rebecca Morgenthaler
Melissa Morrissey
Donna Murphy
Suzanne Murray
Nancy Musso
Nancy Myers

Joanne Oliver
Lynne Oliver
Helen Pflueger
Nicole Pollock
Mark Prosser
Julie Quill
Rebecca Reed
Renee Richter
Susan Secaur
Nicole Sliwka
Tina Smith
Denise Spafford
Maritsia Stevens
Patricia Stevens
Nancy Stoneburg
Joan Strube
Nicole Swietoniowski
Kimberly Turner
Lisa VanArsdale
Rebecca VanNorstrand
Pamela Walawender
Rhonda Warn
Tina Watkins
Colleen Wilbur
Cheryl Williams
Donna Wright
Heidi Youngman

12. Teacher Center Instructor – **Renee Lawrence** – to provide (5) five- two hour workshops at the BOCES Educational Center for component district teachers – effective September 25, October 16, November 6, November 20 and December 4, 2014 - at a cost of \$160.00 per workshop – Total \$800.00

13. Substitute Teacher Aides, Substitute Teacher Assistants and Substitute Teachers – Special Education - as listed below – effective September 2, 2014 through June 30, 2015 – compensation at the Board approved hourly rates

| | | |
|---------------------|------------------|---------------------|
| Erin Besecker | Frankie Heath | Collete Sanders |
| Nikkia Borowski | Joyce Hodges | Kathryn Scarsbrough |
| Julie Brandstetter | Richard Hodges | Bethany Slayton |
| Jennifer Castaldo | Renee Hudson | Sharon Strong |
| Candis Cook | Gregory Humphrey | Mary Swarthout |
| Lori Dillon | Victoria Kopec | Kayla Tanner |
| Pamela Eisenschmidt | Kay Kraatz | Patricia Vaughn |
| Kaitlyn Gelsi | Stephen Kraatz | Kayla VanNorstrand |
| Amy Gehring | Micheline Lavey | Peggy Vivenzio |
| Christy Giancarelli | Amalia Moran | Joyce Walter |
| Brenda Gray | Elizabeth Reed | Sue Wood |

14. Substitute Registered Nurses – Special Education - effective September 1, 2014 through June 30, 2015 - compensation at the board approved hourly rate of \$28.80 per hour

Maria Ashby, Melinda Lupo, Cheryl Melfi, Bernadine Oliver, Lois Seamans, Patricia Vaughn

15. Supervisor of Special Education – **Tracey Menapace** – three (3) year probationary appointment in the administrative tenure area of Supervisor of Special Education – effective August 28, 2014 through August 27, 2017 – compensation at the annual level of \$80,000/12 months prorated with 60 additional sick days provided at the time of hire

16. Technology Teacher – **Kelly Culligan-Pangman** – Compass Program – two (2) year probationary appointment in the tenure area of Technology Education – effective August 28, 2014 through August 27, 2016 – compensation at the annual level of \$55,500/10 months

17. Math Teacher – **Jonathan Schillace** – Regional Education Center – three (3) year probationary appointment in the tenure area of Mathematics Grades 7-12 – effective September 1, 2014 through August 31, 2017 – compensation at the annual level of \$49,477/10 months

18. Staff Development Training – **Jonathan Schillace** – effective August 26, 2014 for the 2014-2015 school year – compensation at the stipend of \$125.00 per day

19. Staff Development Training – **Kelly Culligan-Pangman** – effective five (5) days August 20, 21, 22, 26, 27, 2014 for the 2014-2015 school year – compensation at the stipend of \$125.00 per day

20. Professional Development Unit – Additional Days of Summer Work – to approve **Megan Rohlin** to work up to nine (9) additional days each, during the Summer 2014 for training, planning and delivery of Network Team deliverables and other district specific professional development as requested – compensation at her approved 2014-2015 per diem rate

21. Part-Time Adult Education Instructor – **Cale Jirinec** – effective September 1, 2014 through June 30, 2015 for the 2014-2015 school year – compensation at the Board approved hourly rate of \$28.00

- *22. Special Education Consultant – **Robert Thomas**, Cayuga Counseling Therapist – as a consultant to provide training to the Special Education Department for the 2014-2015 school year – compensation rate of \$250 per day
- *23. Teacher – Special Education Department – **Margaret Coleman** – three (3) year probationary appointment in the tenure area of Students with Disabilities – effective August 28, 2014 through August 27, 2017 – compensation at the annual level of \$49,477/10 months
- *24. Staff Development Training – **Margaret Coleman** – effective August 18, 2014 through June 30, 2015 for the 2014-2015 school year – compensation at the stipend of \$125.00 per day
- *25. Teacher – Special Education Department – **Kimberly Crescenzi** – three (3) year probationary appointment in the tenure area of Students with Disabilities – effective August 28, 2014 through August 27, 2017 – compensation at the annual level of \$49,477/10 months
- *26. Staff Development Training – **Kimberly Crescenzi** – effective August 18, 2014 through June 30, 2015 for the 2014-2015 school year – compensation at the stipend of \$125.00 per day
- *27. Speech Therapist – Special Education Department – **Stacey Ulrich** – three (3) year probationary appointment in the tenure area of Teacher of Students with Speech Disabilities – effective August 28, 2014 through August 27, 2017 – compensation at the annual level of \$49,477/10 months
- *28. Staff Development Training – **Stacey Ulrich** – effective August 18, 2014 through June 30, 2015 for the 2014-2015 school year – compensation at the stipend of \$125.00 per day
- *29. Review Class Teacher for Regional Summer School – **Benjamin Alexander** – retroactively appointed to the position of Review Class English 11 – effective July 28, 2014 through August 12, 2014
- *30. Teacher – Emerging Careers in Commerce – Career & Technical Education – **Mary Parrish** – three year probationary appointment in the tenure area of Business and Marketing Education K-12 – effective September 1, 2014 through August 31, 2017 – compensation at the annual level of \$49,477/10 months

E. CHANGE IN APPOINTMENT STATUS

1. Recommendation for Permanent Appointment – **Kelly Walsh** – Office of Personnel Relations – from the 52- week probationary appointment to the permanent appointment in the classified Civil Service position of Administrative Assistant – effective September 8, 2014
2. Change in Tenure Area/Reassignment – **Renee Lawrence** - to change the special subject tenure area of Business Education – General to the special subject tenure area of Instructional Support Services in Curriculum and Differentiated Instruction, Incorporating the Analysis of Student Performance Data, effective August 1, 2014 in accordance with the recent amendment to Part 30-1 of the Rules of the Board of Regents and section 80-1.8 of the Regulations of the Commissioner of Education with tenure and seniority previously earned for the time she spent performing instructional support services duties and the reassignment to the position of Teacher in the tenure area of Instructional Support Services in Curriculum and Differentiated Instruction, Incorporating the Analysis of Student Performance Data tenure area – effective August 1, 2014 at the compensation level of \$62,000/10 months, plus an additional 10 days at her daily rate with all the tenure and seniority previously earned
3. Recommendation for Permanent Appointment – **Joseph Bennett** – Special Education – from the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for the Special Education Department – effective September 3, 2014

4. Recommendation for Permanent Appointment – **Aileen Jasniewski** – Special Education – from the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for the Special Education Department – effective September 3, 2014
5. Recommendation for Permanent Appointment – **Darlene Pinckney** – Special Education – from the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for the Special Education Department – effective September 3, 2014
6. Recommendation for Permanent Appointment – **Amalia Richards** – Special Education – from the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for the Special Education Department – effective September 3, 2014
7. Change in Tenure Area – **Mary Amy Senn** – to change the tenure area from Science Grades 7-12 to the tenure area of Mathematics Grades 7-12 – for a probationary period of two (2) years - effective retroactive from September 1, 2013 through August 31, 2015 , in accordance with the recent amendment to Part 30-1 of the Rules of the Board of Regents and section 80-1.8 of the Regulations of the Commissioner of Education with tenure and seniority previously earned for the time she spent performing instructional support services duties and at her present salary with all the seniority previously earned
- *8. Change in Appointment Status – **Patricia Cahalan** – from .6 FTE Psychologist in the Special Education Department to 1.0 FTE Psychologist in the Special Education Department – effective August 28, 2014

F. 2014-2015 SALARY ADJUSTMENT

1. Healthcare Plan Employee Salaries – effective July 1, 2014 for the 2014-2015 school year
 - Katherine Bartolotta, Plan Administrator - \$65,048.00
 - Evelyn Waterman, Secretary - \$1,935.72
 - Shirley Vella, Typist – part-time - \$12.52 per hour
 - Deb Beyor – Treasurer - \$6,257.00
 - Beverly Burns – Dental Treasurer - \$35.34 per hour

NEW BUSINESS – FINANCIAL

1. Recommendation for Acceptance of Donation – “SKILLSUSA Boosters” the parent’s booster group has dissolved and this donation is to be deposited in the student SKILLS USA Co-Curricular Club Account in the amount of \$1,814.73
2. Recommendation for Approval – Project # 7236.091.68- Measured Progress – effective 9/1/14 through 6/30/15 in the amount of \$14,000.00
- *3. Recommendation for Acceptance – to accept the bids for the surplus items described below – the proceeds will be added to the general fund – total amount \$8,863.00

| Item | Amount |
|--|-------------------|
| Item #1: TEC Infrared Grill | \$410 |
| Item #2: Milk Cooler | \$200 |
| Item #3: Canon Image Writer | \$440 |
| Item #4: Assorted Office Furniture | \$105 |
| Item #5: Lockers | \$560 |
| Item #6: Assorted File Cabinets | \$160 |
| Item #7: Assorted Book Shelves | \$31 |
| Item #8: Desks, Storage Cabinets, and AV Cart | \$52.50 |
| Item #9: Large Lot of Stacking Chairs and Office Chairs | \$150 |
| Item #10: Student Desks | \$16 |
| Item #11: Dish Washing Machine | \$57.50 |
| Item #12: Eastwood Pipe Bender | \$320 |
| Item #13: Assorted Desks | \$10 |
| Item #14: Assorted Air Conditioners | \$62.50 |
| Item #15: Assorted Air Conditioners | \$92.50 |
| Item #16: Round Tables and Trapezoid Tables | \$60 |
| Item #17: Office Desks | \$31 |
| Item #18: Floor Cleaner Pads | \$125 |
| Item #19: John Deere 7000 Corn Planter | \$4,250 |
| Item #20: 1993 Ford F-250 Pickup**UPDATED** | \$1,400 |
| Item #21: Cleveland Commercial Steam Range Model 24CGP10 | \$330 |
| Total | \$8,863.00 |

- *4. Recommendation for Award – 2014-2015 – to accept the vendors that were successful through the OCM BOCES Cooperative Purchasing Department and their competitive bidding procedures to provide Bread, Milk and Ice-cream products for the Cayuga-Onondaga BOCES and participating components:

| | |
|-------------|-----------|
| Byrne Dairy | Milk |
| Deli Boy | Bread |
| Hershey’s | Ice Cream |

- *5. Recommendation for Approval – New York State has granted to the School Library System a grant in the amount of \$79,736 in Basic Operating Aid, Supplemental Operating Aid - \$41,699 and Categorical Aid for Automation - \$7,974

NEW BUSINESS – LEGAL

1. Agreement – Cayuga Counseling Services – to provide intensive Mental Health supports to students – effective July 1, 2014 through June 30, 2015 – cost of \$48,540.96
2. Recommendation for Approval – Resolution that the Board approves and adopts the Parents’ Bill of Rights for Data Privacy and Security and designates Jessica Docteur as the recipient of complaints regarding alleged breaches of student data or teacher or principal APPR data
3. Agreement – Lease Agreement with Cayuga County for space located at Cayuga Works Career Center – to allow BOCES to continue to operate one classroom for the 12:1:1 Community Experience Program – in the amount of \$17,340.48 for the 2014-2015 school year

NEW BUSINESS – MISCELLANEOUS

A. **Superintendent's Report**

1. Opening Day Breakfast
2. COSBA Meeting Dates
3. Teaching is the Core Grant Awarded \$280,110
4. New School Board Member BOCES Orientation Night Fall 2014

B. **Board Member Reports**

C. **Meetings/Workshops**

1. Opening Day Breakfast – Thursday, August 28, 2014 REC- Gym – 7:30 a.m.
2. COSBA Meeting – Tuesday, September 9, 2014 – REC – Board Room

D. **Next Board Meeting – September 18, 2014**

E. Adjournment