

Regular Board Meeting Cayuga-Onondaga BOCES Regional Education Center
Board of Cooperative Educational Services
1879 West Genesee Street Road, Auburn, NY 13021

Members Present: William Andre Melinda Quanbeck
Lee Epprecht Dean Winspear
Kathryn Carlson Carol Quill
Douglas Hart Colleen Battalino

Members Absent: Larry Hartle

Others Present: Susan Conway Randy Ray
Linda Brown Peter Colucci
Mark Snyder Drew Yakawiak
Tony Abbatiello Amie Bisignano
Jessica Docteur Mark Vivacqua
Christopher Todd

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- Opening of Meeting The regular meeting of the Cooperative Board was called to order by Melinda Quanbeck, President at 6:00 pm in the Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.
- Pledge of Allegiance The Pledge of Allegiance was led by Board President Melinda Quanbeck.
- Approval of Agenda with Addendum Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Carol Quill, seconded by Lee Epprecht, to approve the agenda as amended. The motion was carried unanimously by the Board members present.
- Approval of the Minutes of April 27, 2017 Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the minutes of April 27, 2017. The motion was carried unanimously by the Board members present.
- Re-Approval of the Minutes of March 16, 2017 with Correction Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the minutes of March 16, 2017 with correction to accept and expend the revised Title I, Part D, Neglected and Delinquent Youth Funds through the Weedsport Central School District for the 2016-2017 school year - \$18,710.00. The motion was carried unanimously by the Board members present.
- Approval of Treasurer's Report – April 30, 2017 Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Kathryn Carlson, seconded by Lee Epprecht, to approve the Treasurer's Report for the period ending April 30, 2017. The motion was carried unanimously by the Board members present.
- Extra Classroom Activity Funds Report Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Douglas Hart, seconded by Dean Winspear, to approve the Extra Classroom Activity Funds Report for the period ending April 30, 2017. The motion was carried unanimously by the Board members present.
- BOCES Claims Auditor's Report – April 1, 2017- April 30, 2017 Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Kathryn Carlson to approve the BOCES Claims Auditor's Report for the period April 1, 2017 through April 30, 2017. The motion was carried unanimously by the Board members present.

Presentation of School
Safety Excellence Award
2017

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Dean Winspear, seconded by Douglas Hart, to accept the Utica National Insurance Group School Safety Excellence Award 2017 with a check in the amount of \$500.00 to the Cayuga-Onondaga BOCES in recognition for continued excellence in safety procedures and processes. The motion was carried unanimously by the Board members present.

Mark Snyder left the meeting at 6:05 p.m.

Recognition of Board
Achievement Award –
Carol Quill

Interim District Superintendent Christopher Todd presented Carol Quill with an award recognizing her achievement as a Board member. Carol was congratulated by the Board members present.

Acceptance of the 2016-
2017 Administrative
Budget Vote

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Dean Winspear, seconded by Douglas Hart to approve the results of the 2017-2018 Administrative Budget Vote as listed.

BE IT RESOLVED, that as a result of the annual meeting and election conducted in the component school districts of the Board of Cooperative Education Services for the Sole Supervisory District of Cayuga and Onondaga Counties on April 26, 2017, that the Board of Cooperative Educational Services hereby acknowledges receipt of the ballots for the approval or disapproval of the Administrative Budget of the Board of Cooperative Educational Services in the amount of \$1,897,993.00 for the fiscal year commencing on July 1, 2017, and ending on June 30, 2018. The results of the vote are as follows:

Auburn	YES (7 YES – 0 NO – 2 Absent)	Skaneateles	YES (5 YES – 0 NO)
Cato-Meridian	YES (7 YES – 0 NO)	Southern Cayuga	YES (6 YES – 1 NO)
Jordan-Elbridge	YES (5 YES – 0 NO – 1 Abstention)	Union Springs	YES (6 YES – 0 NO 1 Abstention – 2Absent)
Moravia	YES 7 YES – 0 NO	Weedsport	YES (5 YES – 0 NO)
Port Byron	YES (5 YES – 0 NO – 1 Absent)		

The motion was carried unanimously by the Board members present.

Acceptance of the 2017-
2018 Board Election
Results

Upon the recommendation of Interim District Superintendent Christopher Todd, motion was made by Carol Quill, seconded by Douglas Hart, to accept the results of the 2017-2018 Board Elections as follows:

BE IT RESOLVED, that as a result of the annual meeting and election conducted in the component school districts of the Board of Cooperative Education Services for the Sole Supervisory District of Cayuga and Onondaga Counties on April 26, 2017, that the Board of Cooperative Educational Services hereby acknowledges receipt of the ballots for the election of members of the Board of Education and upon examination and review of the ballots declares the following persons to be elected to the office of member of the Board of Cooperative Educational Services.

Length of Terms – Three (3) years – July 1, 2017, to June 30, 2020

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Lee Epprecht
PO Box 71
Meridian, NY 13113
District Residence: Cato-Meridian

Melinda Quanbeck
1243 Moody Road
Port Byron, NY 13140
District of Residence: Port Byron

Kathryn Carlson
18 West Austin Street
Skaneateles, NY 13152
District Residence: Skaneateles

The motion was carried unanimously by the Board members present.

Resignation/Special
Education Teacher Aide

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by William Andre, seconded by Dean Winspear, to accept the resignation of Sydney Dinneen from the position of Special Education Teacher Aide, effective June 30, 2017. The motion was carried unanimously by the Board members present.

Resignation/Special
Education Teacher Aide

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by William Andre, seconded by Dean Winspear, to accept the resignation for the purpose of retirement of Renee Richter from the position of Special Education Teacher Aide, effective June 23, 2017. The motion was carried unanimously by the Board members present.

Resignation/School
Psychologist

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by William Andre, seconded by Dean Winspear, to accept the resignation of Chelsea Virgadamo from the position of School Psychologist, effective June 23, 2017. The motion was carried unanimously by the Board members present.

Resignation/Special
Education Teacher Aide

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by William Andre, seconded by Dean Winspear, to accept the resignation of Katelyn Donovan from the position of Special Education Teacher Aide, effective May 26, 2017. The motion was carried unanimously by the Board members present.

Appointment/Search
Facilitator for the Cato-
Meridian Central School
District

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Kathryn Carlson to approve the appointment of William Speck as Search Facilitator for the Cato-Meridian Central School District.

“RESOLVED, that the Cayuga-Onondaga BOCES Board of Education authorizes the appointment of William Speck to serve as search facilitator to assist Christopher Todd in the search for a new Superintendent of Schools for the Cato-Meridian Central School District and authorizes payment to William Speck in the amount of \$8,500 for his services as search facilitator; and

“BE IT FURTHER RESOLVED that the that Cayuga-Onondaga BOCES Board of Education authorizes the expenditure of funds directly related to the recruitment and selection of the Superintendent of Schools for the Cato-Meridian Central School District, to be reimbursed by the Cato-Meridian Central School District. Such

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expenses shall include, but not be limited to, expenses for advertisement and publishing the notice of vacancy and related information, postage, mileage, travel, meals, lodging and incidental expenses. All expenses submitted for reimbursement shall be submitted on appropriate requisitions, purchase orders or claim forms to the Cayuga-Onondaga BOCES.

The motion was carried unanimously by the Board members present.

Appointment/Secretary to
the District
Superintendent/District
Clerk of the Cayuga-
Onondaga BOCES

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Douglas Hart, seconded by Carol Quill to approve the appointment of Linda Brown from the position of Principal Stenographer 12/months to the probationary appointment to the classified Civil Service position of Secretary to the District Superintendent. The probationary period will be established at eight (8) weeks, effective July 1, 2017 to August 25, 2017. Ms. Brown shall be compensated at the graded annual level of \$53,550.00/12 months. Additionally, Ms. Brown shall be appointed as the District Clerk of the Cayuga-Onondaga BOCES, effective July 1, 2017, with compensation at a stipend of \$4,000.00. The motion was carried unanimously by the Board members present.

Appointment/Special
Education Substitute
Teacher Aide

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Douglas Hart, seconded by Carol Quill to approve the appointment of Carrie Miner as a Substitute Teacher Aide for the Special Education Department, effective April 25, 2017 through June 30, 2017. Ms. Miner shall be compensated at the Board approved hourly rate of \$11.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Special
Education Substitute
Teacher Aide

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Douglas Hart, seconded by Carol Quill to approve the appointment of Tommy Jo Dechick as a Substitute Teacher Aide for the Special Education Department, effective April 24, 2017 through June 30, 2017. Ms. Dechick shall be compensated at the Board approved hourly rate of \$11.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Special
Education Substitute
Teacher Aide

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Douglas Hart, seconded by Carol Quill to approve the appointment of James Sharpsteen as a Substitute Teacher Aide for the Special Education Department, effective May 15, 2017 through June 30, 2017. Mr. Sharpsteen shall be compensated at the Board approved hourly rate of \$11.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Special
Education Teacher Aide

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Douglas Hart, seconded by Carol Quill to approve the appointment of Angela Stabinsky to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department, effective May 15, 2017 through May 14, 2018. Ms. Stabinsky shall be graded at the Board approved hourly rate of \$17.79 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department, effective March 6, 2017 through June 30, 2017, with compensation at the Board approved hourly rate of \$11.00 per hour. The motion was carried unanimously by the Board members present.

- Appointment/Day Care Specialist (Certified) Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Douglas Hart, seconded by Carol Quill to approve the appointment of Rachel Nachtrieb to a fifty-two (52) week probationary appointment in the classified Civil Service position of Day Care Specialist (Certified), effective July 1, 2017 through June 30, 2018. Ms. Nachtrieb shall be compensated at the annual salary of \$40,000, with additional appointment to the position of Coordinator of Day Care to satisfy the administrative and supervisory regulations of the Department of Social Services, effective July 1, 2017, with compensation in the amount of \$10,000 annually. The motion was carried unanimously by the Board members present.
- Appointment/ISS Clerk Seasonal Help Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Douglas Hart to approve the appointment of Eva Poupore as a Seasonal Clerk for the ISS Department, effective July 1, 2017 through June 30, 2018. Ms. Poupore shall be compensated at the Board approved hourly rate of \$13.00 per hour. The motion was carried unanimously by the Board members present.
- Appointment/Cayuga-Onondaga Teacher Center Director Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Douglas Hart to approve the .5 FTE appointment of Brenda Aull-Klaben as Director of the Cayuga-Onondaga Teacher Center, effective August 7, 2017. Ms. Aull-Klaben shall be compensated at the salary of \$30,000, pro-rated. The motion was carried unanimously by the Board members present.
- Appointments/Regional Summer School Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Douglas Hart to approve the appointment of the following individuals for Regional Summer School, effective July 1, 2017 (office staff), July 5, 2017 (teachers and students) through August 18, 2017 (teachers and students) August 18, 2017 (office staff):
- Vice Principal – Steven Howard - \$5000
 - Vice Principal – Michael Richer- \$5000
 - Administrative Intern –Gregory Shepard - \$2100
 - Administrative Intern – Amie Bisignano - \$2100
 - Administrative Intern – Chrystal Guarasci- \$2100
 - Administrative Intern – Andrew Yakawiak - \$2100
 - Seasonal Clerk – Joyce Hall - \$13.00/hour
 - Seasonal Clerk – Colleen Fitts - \$13.50/ hour
 - Seasonal Clerk –Patricia Race - \$13.50/hour
 - Seasonal Clerk – Danielle Borza - \$13.00/hour
 - Seasonal Clerk – Patrick Gagliano - \$12.00/hour
 - Librarian – Penelope Pitman - \$4200
 - Special Educator – Cynthia Jarvis - \$4200
 - Special Educator – Felicia Grannato - \$4200
 - Special Education – Elizabeth Lane - \$4200
 - Special Education – Kati Hinman - \$4200
 - Nurse – Lonna Vrooman - \$28.80/hour
- The motion was carried unanimously by the Board members present.
- Appointment/Robotics Instructors Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Douglas Hart to approve the appointment of Jennifer Wall and Amy Senn to work and support the Robotics

Competition on Saturday, May 6, 2017. Ms. Wall and Ms. Senn shall be compensated at the Board approved hourly rate of \$28.00 per hour. The motion was carried unanimously by the Board members present.

Appointments/Temporary
Summer Help

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Douglas Hart to approve the appointments of O & M Department Seasonal Laborers, effective May 16, 2017 through June 30, 2018. They shall be compensated at the Board approved rates of:

Roberta Delaney Daddato	\$14.00/hr.
Cody Halverson	\$12.00/hr.
Aaron Daloia	\$11.00/hr.
Sabrina White	\$10.00/hr.
Tom Walsh	\$10.00/hr.

The motion was carried unanimously by the Board members present.

Appointments/Substitute
Clerks

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Douglas Hart to approve the appointment of Substitute Clerks, effective May 16, 2017 through June 30, 2018. They shall be compensated at the Board approved rates of:

Madelyn Romeo	\$11.00/hr.
Katie Daloia	\$13.00/hr.

The motion was carried unanimously by the Board members present.

Appointment/Teacher
Aide

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Douglas Hart to approve the appointment of Melinda Pollard to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department, effective May 16, 2017 through May 15, 2018. Ms. Pollard shall be graded at the Board approved hourly rate of \$17.79 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department, effective May 16, 2017 through June 30, 2017, with compensation at the Board approved hourly rate of \$11.00 per hour. The motion was carried unanimously by the Board members present.

Change in Appointment
Status/Coordinator of
Daycare

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Kathryn Carlson, seconded by Lee Epprecht to rescind the stipend for Casey Meyer in accordance with the elimination of this job duty from her professional scope, effective June 30, 2017. The motion was carried unanimously by the Board members present.

Recommendation for
Approval/NYS
Instructional Contract
Consortium

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve participation in the NYS Instructional Contract Consortium (NYSITCC) for the 2017-2018 school year. This will allow us to have access to enter into an agreement with Erie 1 BOCES to have access to statewide negotiated contracts for the procurement of a variety of software platforms and systems in the amount of \$1,900.00. The motion was carried unanimously by the Board members present.

Recommendation for
Approval/ NYS Distance

Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve

Learning Contract Consortium participation in the NYS Distance Learning Contract Consortium for the 2017-2018 school year. This will allow us to have access to Distance Learning/eLearning statewide contracts negotiated by Erie 1 BOCES in the amount of \$1,600.00. The motion was carried unanimously by the Board members present.

Recommendation for Approval Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve placing the following obsolete items up for auction using Auctions International On-Line Auctions:

Item	Condition/Reason
Hot Water Parts Cleaner	Poor
Parts Buffer	Out Dated
Drill Press	Poor
Bumper Jack	Outdated
Cosmo Hair Dryers	Outdated
Electric Dryer	Outdated
Band saw	Needs Work
Plasma Cutter	Outdated
Chain Fall Lift	Outdated
Sheet Metal Punch Press	Not Used
Metal Cage	Not Used
Hampton Electrical Trainers	Not Used
Hampton Power Supplies	Not Used
Misc. Furniture (Filing Cabinets, Tables, Cabinets)	Not Used
Dodge Caravan (1C4GP45R6513164003)	Bad Frame
Chevy Mini Van (2004) (68,000) Miles (1GND403E94D262185)	Body Rough
Ford Tractor 3400 Wi/Plow	Need for upgrade

The motion was carried unanimously by the Board members present.

Recommendation for Approval Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Colleen Battalino, to approve the proposal from Hunt Engineering for architectural and engineering services related to the design and related work at the Center for Learning. All work and bidding is performed within the SED guidelines. Cost in the amount of \$19,200.00 plus estimated expenses of \$2,500.00, and the attached scope of work in the amount of \$194,928 for the purposes of SED approval. The motion was carried unanimously by the Board members present.

Recommendation for Approval Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by William Andre, seconded by Douglas Hart, to approve a resolution related to the project at 12 Allen Street, as a Type II action that requires no further review under the SEQR process. The motion was carried unanimously by the Board members present.

Recommendation for Award of Bid Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by William Andre, seconded by Douglas Hart, to award a bid for a 2018 Transit Connect Van for the ISS Department to the lowest responsible bidder meeting specifications, Summit Ford-Lincoln, 305 Grant Avenue, Auburn, NY 13021, in the amount of \$22,762.00. The motion was carried unanimously by the Board members present.

- Adoption of the BOCES Budget
Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by William Andre, seconded by Douglas Hart, to adopt the 2017-2018 Cayuga-Onondaga BOCES budget in the amount of \$36,750,856.55. The motion was carried unanimously by the Board members present.
- Agreement/Loretto Health and Rehabilitation Center
Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Kathryn Carlson, seconded by Carol Quill, to approve the agreement between Loretto Health & Rehabilitation Center and Cayuga-Onondaga BOCES that the BOCES will provide employees with Nurse Aide training for up to (8) eight Loretto employees, effective June 5, 2017 to June 30, 2017. Payment to the BOCES in the amount of \$10,200.00. The motion was carried unanimously by the Board members present.
- Recommendation for Approval/Scholarship Donation
Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Kathryn Carlson, to approve a Nursing Scholarship donation from the family of Sylvia Goss in the amount of \$100.00. The motion was carried unanimously by the Board members present.
- Recommendation for Approval/ Donation
Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Colleen Battalino, seconded by Kathryn Carlson, to approve a Cayuga-Onondaga FFA donation from NYS FFA Leadership Training Foundation in the amount of \$500.00. The motion was carried unanimously by the Board members present.
- Recommendation for Approval/BOCES Board Goals and Objectives
Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Colleen Battalino, seconded by Douglas Hart, to approve the Cayuga-Onondaga BOCES Board Goals and Objectives. The motion was carried unanimously by the Board members present.
- Superintendent & Administrator Reports
 1. Hiring Procedure Update – Tabled
 2. Cayuga-Onondaga BOCES Annual Board Agenda Planner – Mark Vivacqua.
 3. BOCES Budget Presentation – Mark Vivacqua
 4. Technology Upgrade
- Committee Reports
Audit Committee Update – Kathryn Carlson
- Executive Session
Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Kathryn Carlson, seconded by Colleen Battalino, to adjourn the meeting to executive session at 7:16 p.m. for the purpose of discussing collective negotiations. The motion was carried unanimously by the Board members present.

Peter Colucci, Drew Yakawiak, Tony Abbatiello, Jessica Docteur, Amie Bisignano, Linda Brown and Susan Conway left the meeting at 7:16 p.m.
- Regular Session
Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Kathryn Carlson, seconded by Lee Epprecht, to return to regular session. The meeting was returned to regular session at 7:26 p.m.
- Adjournment
Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made by Lee Epprecht, seconded by Carol Quill, to adjourn the meeting at 7:27 p.m. The motion was carried unanimously by the Board members present.

Respectfully submitted,

Susan Conway
Clerk of the Board