

Regular Board Meeting Cayuga-Onondaga BOCES Regional Education Center  
Board of Cooperative Educational Services  
1879 West Genesee Street Road, Auburn, NY 13021

Members Present: Larry Hartle William Andre  
Lee Epprecht Dean Winspear  
Kathryn Carlson Carol Quill  
Colleen Battalino Melinda Quanbeck

Members Absent: Douglas Hart

Others Present: Steve Woodard Randy Ray  
Susan Conway Peter Colucci  
Susan Lynch Drew Yakawiak  
Tony Abbatiello Ariel Mack  
Jessica Docteur

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Opening of Meeting The regular meeting of the Cooperative Board was called to order by Melinda Quanbeck, President at 6:00 pm in the Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.

Pledge of Allegiance The Pledge of Allegiance was led by Board President Melinda Quanbeck.

Approval of Agenda with Addendum Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the agenda as amended. The motion was carried unanimously by the Board members present.

Approval of the Minutes of February 16, 2017 Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the minutes of the February 16, 2017. The motion was carried unanimously by the Board members present.

Approval of Treasurer’s Report – February 28, 2017 Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the Treasurer’s Report for the period ending February 28, 2017. The motion was carried unanimously by the Board members present.

Extra Classroom Activity Funds Report Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Lee Epprecht, to approve the Extra Classroom Activity Funds Report for the period ending February 28, 2017. The motion was carried unanimously by the Board members present.

BOCES Claims Auditor’s Report – February 1, 2017-February 28, 2017 Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Dean Winspear, seconded by Larry Hartle to approve the BOCES Claims Auditor’s Report for the period February 1, 2017 through February 28, 2017. The motion was carried unanimously by the Board members present.

Correction to the Minutes of December 28, 2016 Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Lee Epprecht, seconded by Kathryn Carlson to approve the resolution of Casey Meyers to read as follows:

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Subpart 30-3 of the Rules of the Board of Regents,

upon the recommendation of Denise Dzikowski, District Superintendent, does hereby appoint Casey Meyer of 85 Lake Avenue, Auburn, NY 13021, who has applied for New York State Transitional A certificate, permitting her to teach in the public schools of New York State, to the position of Teacher, in the special subject tenure area of Human Services and Family Studies (7-12), effective January 17, 2017.

The motion was carried unanimously by the Board members present.

- Resignation/Math Teacher for Compass Program Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Lee Epprecht, to accept the resignation of Anoop Deol from the position of Math Teacher for the Compass Program, effective April 5, 2017, with request to carry single health insurance into retirement. The motion was carried unanimously by the Board members present.
- Resignation/District Superintendent Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Lee Epprecht, to table the resignation of Denise Dzikowski to executive session. The motion was carried unanimously by the Board members present.
- Leave of Absence/Day Care Worker Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Lee Epprecht, to approve the medical leave of absence request of Billy Jo Blackman, with the use of the Family and Medical Leave Act to run concurrently with the use of accumulated available leave time to be used as appropriate, effective February 10, 2017 to February 21, 2017, or until released by her physician. The motion was carried unanimously by the Board members present.
- Leave of Absence/Special Education Teacher Aide Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Lee Epprecht, to approve the medical leave of absence request of Lisa VanArsdale, with the use of accumulated available leave time to be used as appropriate, effective March 9, 2017 until released by her physician. The motion was carried unanimously by the Board members present.
- Leave of Absence/Special Education Teacher Aide Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Lee Epprecht, to approve the medical leave of absence for maternity request of Leanne Arnold, with the use of accumulated available leave time to be used as appropriate, effective May 8, 2017 through June 23, 2017, or until released by her physician. The motion was carried unanimously by the Board members present.
- Creation of Position Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Carol Quill, seconded by Kathryn Carlson, to approve the creation of a Director of Facilities II to replace the Director of Facilities III position. The motion was carried unanimously by the Board members present.
- Appointment/Substitute Teacher Aide Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Colleen Battalino, seconded by Dean Winspear, to approve the appointment of Kelley Germano as a Substitute Teacher Aide for the Special Education Department, effective February 27, 2017 through June 30, 2017. Ms. Germano shall be compensated at the board approved hourly rate of \$11.00 per hour. The motion was carried unanimously by the Board members present.
- Appointment/Substitute Teacher Aide Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Colleen Battalino, seconded by Dean Winspear, to approve the

appointment of Emily Stritzel as a Substitute Teacher Aide for the Special Education Department, effective February 27, 2017 through June 30, 2017. Ms. Stritzel shall be compensated at the board approved hourly rate of \$11.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Office  
Machine Operator

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Colleen Battalino, seconded by Dean Winspear, to approve the appointment of Kari Uebelman to the (52) week probationary appointment in the classified Civil Service position of Office Machine Operator in the copy service, effective March 1, 2017 through February 28, 2018. Ms. Uebelman shall be compensated at the graded annual salary of \$23,230.00/12 months prorated. The motion was carried unanimously by the Board members present.

Appointment/Temporary  
Service Repair Technician

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Colleen Battalino, seconded by Dean Winspear, to approve the appointment of Jerry Wiggins as Temporary Service Repair Technician, effective March 6, 2017 to June 3, 2017 (maximum of two days per week). Mr. Wiggins shall be compensated at the hourly rate of \$30.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Special  
Education Teacher Aide

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Colleen Battalino, seconded by Dean Winspear, to approve the appointment of Amber Liccion to the fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department, effective March 6, 2017 through March 5, 2018. Ms. Liccion shall be graded at the Board approved negotiated rate, with additional appointment as a Substitute Teacher Aide in the Special Education Department, effective March 6, 2017 through June 30, 2017 at the Board approved hourly rate of \$11.00 per hour. The motion was carried unanimously by the Board members present.

Recommendation for  
Permanent Appointment

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Colleen Battalino, to approve the change in appointment status of John Kensinger upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide in the Special Education Department, effective March 17, 2017. The motion was carried unanimously by the Board members present.

Recommendation for  
Permanent Appointment

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Colleen Battalino, to approve the change in appointment status of Lisa Parks upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Cleaner for the O & M Department, effective April 4, 2017. The motion was carried unanimously by the Board members present.

Recommendation for  
Termination

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Colleen Battalino, to approve the recommendation to terminate Sarah Honis, Office Machine Operator, effective February 15, 2017. The motion was carried unanimously by the Board members present.

Recommendation for  
Approval

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by William Andre, seconded by Carol Quill, to accept and expend Title I, Part

D, Neglected and Delinquent Youth Funds through the Weedsport Central School District for the 2016-2017 school year - \$18,860.00. These funds are based on enrollment of Incarcerated Youth at the Cayuga County Jail. Funds are directed to us through the Weedsport Central School District to deliver services at the Cayuga County Jail. Weedsport receives Title I funds for this initiative from the New York State Education Department. The motion was carried unanimously by the Board members present.

Recommendation for  
Approval/Cayuga-  
Onondaga Teacher Center  
Presenters

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by William Andre, seconded by Carol Quill, to appoint Caren Radell, RN, Mary Daniels and Kurt Lavin, American Heart Association certified CPR/AED instructors to provide a 6-hour training for component district teachers, effective April 1, 2017. Payment of \$400.00 to each instructor for preparation and presentation of the training. The motion was carried unanimously by the Board members present.

Agreement/Auburn  
Enlarged City School  
District

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the agreement between Cayuga-Onondaga BOCES and Auburn Enlarged City School District 3-Year Old Pre-Kindergarten Program (3PK) to provide full-day (five hours per day, five days per week) and/or half- day (two and one-half hours per day, five days per week) 3PK program services, effective January 23, 2017 through June 30, 2017. The motion was carried unanimously by the Board members present.

Agreement/YMCA

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the agreement between the Young Men's Christian Association and Woman's Educational and Industrial Union of Auburn (YMCA) and the Cayuga-Onondaga BOCES for use of (4) four classrooms and meeting space suitable for use by the BOCES Test Assessing Secondary Completion (TASC) Program, effective July 1, 2017 and ending on June 30, 2018. At the annual rate of \$30,000.00 to be paid in 12 equal monthly payments of \$2,500.00 per month The motion was carried unanimously by the Board members present.

Agreement/Denise  
Dzikowski

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Dean Winspear, to table the agreement between Cayuga-Onondaga BOCES and Denise Dzikowski until executive session. The motion was carried unanimously by the Board members present.

Letters of Continuance

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Colleen Battalino, seconded by Kathryn Carlson, to adopt the following resolution to issue letters of continuance for the 2017-2018 school year:

“BE IT RESOLVED, that the District Superintendent of Schools is authorized and directed to provide proper notice for continuance of employment pursuant to the New York State Labor Law for those employees that will be employed by the Cayuga-Onondaga Board of Cooperative Educational Services during the 2017-2018 school year.”

The motion was carried unanimously by the Board members present.

Recommendation for  
Approval of the 2017-  
2018 BOCES School  
Calendar

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Colleen Battalino, seconded by Kathryn Carlson, to approve the 2017-2018 BOCES School Calendar. The motion was carried unanimously by the Board members present.

- Recommendation for Approval of the 2017 Cayuga-Onondaga BOCES Annual Meeting Agenda
- Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Colleen Battalino, seconded by Kathryn Carlson, to approve the 2017 agenda for the Cayuga-Onondaga BOCES Annual Dinner meeting on Thursday, April 6, 2017. The motion was carried unanimously by the Board members present.
- Recommendation for Approval
- Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to accept the following donations for the Future Earth Movers of America (FEMA) Student Activity fund for the Heavy Equipment Rodeo:
1. Donation to FEMA Club (Heavy Equipment Rodeo) from Thomas Short Construction, LLC - \$75.00
  2. Donation to FEMA Club (Heavy Equipment Rodeo) from Highlander Construction, Inc. - \$75.00
  3. Donation to FEMA Club (Heavy Equipment Rodeo) from Peg Richards - \$100.00
  4. Donation to FEMA Club (Heavy Equipment Rodeo) from Donald & Danielle Holmes - \$75.00
  5. Donation to FEMA Club (Heavy Equipment Rodeo) from Ragusas' Repair LLC - \$100.00
- The motion was carried unanimously by the Board members present.
- Superintendent & Administrator Reports
1. BOCES Budget Update – Peter Colucci
- Committee Reports
1. Audit Committee Update – Peter Colucci
  2. Facilities Committee Update – Peter Colucci/Melinda Quanbeck
- Executive Session
- Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Dean Winspear, to adjourn the meeting to executive session at 7:50 p.m. for the purpose of discussing the employment history of a particular person(s). The motion was carried unanimously by the Board members present.
- Drew Yakawiak, Tony Abbatiello, Steve Woodard, Peter Colucci, Susan Lynch, Ariel Mack and Susan Conway, left the meeting at 7:50 p.m.
- Regular Session
- Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Lee Epprecht, seconded by Kathryn Carlson, to return to regular session. The meeting was returned to regular session at 8:55 p.m.
- Resignation/Denise Dzikowski
- Upon the recommendation of Board President Melinda Quanbeck, a motion was made by William Andre, seconded by Kathryn Carlson, to accept and approve the resignation of Denise Dzikowski, effective May 15, 2017. The motion was carried unanimously by the Board members present.
- Agreement/Denise Dzikowski
- Upon the recommendation of Board President Melinda Quanbeck, a motion was made by William Andre, seconded by Dean Winspear, to accept and approve the agreement between Cayuga-Onondaga BOCES and Denise Dzikowski, effective March 16, 2017. The motion was carried unanimously by the Board members present.

Adjournment

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Lee Epprecht, seconded by Kathryn Carlson, to adjourn the meeting at 8:57 p.m. The motion was carried unanimously by the Board members present.

Respectfully submitted,

Susan Conway  
Clerk of the Board