



**CAYUGA-ONONDAGA BOCES  
COOPERATIVE BOARD MEETING**

**Thursday, March 16, 2017**

**6:00 P.M. Board Meeting**

**1879 West Genesee Street Road, Auburn, NY 13021**

## **Agenda**

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- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Approval of Agenda with Addendum
- D. Opportunity to be Heard – Public Comments
- E. Approval of the Minutes of February 16, 2017
- F. Treasurer’s Report – February 28, 2017
- G. Extra Classroom Activity Funds Report – February 28, 2017
- H. BOCES Claims Auditor’s Report – February 1, 2017 – February 28, 2017
- I. Correction to the Minutes of December 28, 2016 – Resolution of Casey Meyers should read as follows:  
“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Subpart 30-3 of the Rules of the Board of Regents, upon the recommendation of Denise Dzikowski, District Superintendent, does hereby appoint Casey Meyer of 85 Lake Avenue, Auburn, NY 13021, who has applied for New York State Transitional A certificate, permitting her to teach in the public schools of New York State, to the position of Teacher, **in the special subject tenure area of Home Economics - Occupational**, effective January 17, 2017.

### **Enclosures:**

- 1. Minutes of February 16, 2017
- 2. Extra Classroom Activity Funds Report – February 28, 2017
- 3. Treasurer’s Report – February 28, 2017
- 4. Claims Auditor’s Report – February 1, 2017 – February 28, 2017
- 5. Articles from the Citizen:
  - *Lego Lessons: Moravia Students use robotics at Mars-colony-themed event – 2/22/17*
  - *Skaneateles student prepare for Odyssey of the Mind Competition with demonstration – 3/3/17*
  - *Write Now: Cayuga-Onondaga BOCES Staff, Students Take on School-Wide Writing Challenges – 3/16/17*

## **NEW BUSINESS PERSONNEL**

### **A. RESIGNATIONS**

1. Anoop Deol – Compass Program Math Teacher - resignation for retirement with request to carry single health insurance into retirement – effective April 5, 2017
2. Denise Dzikowski – District Superintendent –resignation – effective May 15, 2017

### **B. LEAVES OF ABSENCE**

1. Billy Jo Blackman – Day Care Worker - request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective February 10, 2017 to February 21, 2017, or until released by her physician
2. Lisa VanArsdale – Special Education Teacher Aide - request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate – effective March 9, 2017 until released by her physician
3. Leanne Arnold – Special Education Teacher Aide - request for a medical leave of absence for maternity with the use of accumulated available leave time to be used as appropriate – effective May 8, 2017 through June 23, 2017 or until released by her physician

### **C. CREATION/CHANGE IN STATUS OF POSITIONS**

1. Shared Director of Facilities II – to create a Shared Director of Facilities II to replace our Director of Facilities III position

### **D. APPOINTMENTS**

1. Substitute Teacher Aide – **Kelley Germano** – Special Education Department – effective February 27, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
2. Substitute Teacher Aide – **Emily Stritzel** – Special Education Department – effective February 27, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
3. Office Machine Operator – **Kari Uebelman** – fifty-two (52) week probationary appointment in the classified Civil Service position of Office Machine Operator in copy service - effective March 1, 2017 through February 28, 2018 – compensation at the graded annual salary of \$23,230.00/12 months prorated
4. Temporary Service Repair Technician - **Jerry Wiggins** – effective March 6, 2017 to June 3, 2017 (maximum of two days per week) – compensation at the hourly rate of \$30.00 per hour

5. Teacher Aide – **Amber Liccion** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective March 6, 2017 through March 5, 2018 - graded at the Board approved hourly rate of \$17.79 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective March 6, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour

**E. CHANGE IN APPOINTMENT STATUS**

1. Recommendation for Permanent Appointment – **John Kensinger** from the fifty-two (52) week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for the Special Education Department effective March 17, 2017
2. Recommendation for Permanent Appointment – **Lisa Parks** from the fifty-two (52) week probationary appointment to the permanent appointment in the classified Civil Service position of Cleaner for the O & M Department - effective April 4, 2017
3. Recommendation for Termination — to terminate **Sarah Honis** from the probationary position of Office Machine Operator due to the inability to fulfil her responsibilities in this position – effective February 15, 2017

**NEW BUSINESS – FINANCIAL**

1. Recommendation for Approval – to accept and expend Title I, Part D, Neglected and Delinquent Youth Funds through the Weedsport Central School District for the 2016-2017 school year - \$18,860.00. These funds are based on enrollment of Incarcerated Youth at the Cayuga County Jail. Funds are directed to us through the Weedsport Central School District to deliver services at the Cayuga County Jail. Weedsport receives Title I funds for this initiative from the New York State Education Department
  
2. Recommendation for Approval – to appoint Caren Radell, RN, Mary Daniels and Kurt Lavin American Heart Association certified CPR/AED instructors to provide a 6-hour training for component district teachers – effective April 1, 2017 – payment of \$400.00 to each instructor for preparation and presentation of the training

**NEW BUSINESS – LEGAL**

1. Agreement – **Auburn Enlarged City School District 3-Year Old Pre-Kindergarten Program (3PK)** – to provide full-day (five hours per day, five days per week) and/or half- day (two and one-half hours per day, five days per week) 3PK program services – effective January 23, 2017 through June 30, 2017
2. Agreement – **Young Men’s Christian Association and the Woman’s Educational and Industrial Union of Auburn – YMCA** - use of (4) four classrooms and meeting space suitable for use by the BOCES Test Assessing Secondary Completion (TASC) Program – effective July 1, 2017 and ending on June 30, 2018 – annual rate of \$30,000.00 to be paid in 12 equal monthly payments of \$2,500.00 per month
3. Agreement – between the Cayuga-Onondaga BOCES and Denise Dzikowski – effective March 16, 2017

## **NEW BUSINESS – MISCELLANEOUS**

- A. Letters of Continuance  
“BE IT RESOLVED, that the District Superintendent of Schools is authorized and directed to provide proper notice for continuance of employment pursuant to the New York State Labor Law for those employees that will be employed by the Cayuga-Onondaga Board of Cooperative Educational Services during the 2017-2018 school year
- B. Recommendation for Approval of the 2017-2018 BOCES School Calendar – Attachment
- C. Recommendation for Approval - Agenda for the Cayuga-Onondaga BOCES Annual Meeting - Thursday, April 6, 2017
- D. Recommendation for Approval
1. Donation to FEMA Club (Heavy Equipment Rodeo) from Thomas Short Construction, LLC - \$75.00
  2. Donation to FEMA Club (Heavy Equipment Rodeo) from Highlander Construction, Inc. - \$75.00
  3. Donation to FEMA Club (Heavy Equipment Rodeo) from Peg Richards - \$100.00
  4. Donation to FEMA Club (Heavy Equipment Rodeo) from Donald & Danielle Holmes - \$75.00
  5. Donation to FEMA Club (Heavy Equipment Rodeo) from Ragusas’ Repair LLC - \$100.00
- E. Superintendent & Administrator Reports
1. BOCES Budget Update – Peter Colucci
- F. Committee Reports
1. Audit Committee Update – Peter Colucci – Minutes Attached
  2. Facilities Committee Update – Peter Colucci – Minutes Attached
- G. Board Member Reports
- H. Meetings/Workshops
- Nominations due for BOCES Board of Education – Monday, March 27, 2017 – Terms expiring: *Lee Epprecht, Kathryn Carlson, Melinda Quanbeck*
  - **Annual Dinner Meeting – Thursday, April 6, 2017 – 6:00 p.m.**
  - Business Plan Competition – Thursday, April 13, 2017 – 9:00 am – 2:00 p.m.
  - Annual Budget/Election Vote – Wednesday, April 26, 2017
  - National Technical Honor Society Induction Ceremony – Wednesday, May 10, 2017 – 7:00 p.m. - REC
- I. Next Board Meeting – April 27, 2017
- J. Executive Session for the purpose of discussing the employment history of particular person(s)
- K. Adjournment