

Regular Board Meeting Cayuga-Onondaga BOCES Regional Education Center  
Board of Cooperative Educational Services  
1879 West Genesee Street Road, Auburn, NY 13021

Members Present: Larry Hartle William Andre  
Lee Epprecht Dean Winspear  
Kathryn Carlson Carol Quill  
Colleen Battalino Melinda Quanbeck  
Douglas Hart

Members Absent:

Others Present: Denise Dzikowski Steve Woodard  
Susan Conway Randy Ray  
Susan Lynch Drew Yakawiak  
Tony Abbatiello Mark Snyder  
Jessica Docteur Peter Colucci  
Lauren Walsh Colleen Adams  
Jennifer Wall

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Opening of Meeting The regular meeting of the Cooperative Board was called to order by Melinda Quanbeck, President at 6:02 pm in the Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.

Pledge of Allegiance The Pledge of Allegiance was led by Board President Melinda Quanbeck.

Approval of Agenda with Addendum Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the agenda as amended. The motion was carried unanimously by the Board members present.

Approval of the Minutes of December 28, 2016 Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Kathryn Carlson, seconded by Lee Epprecht, to approve the minutes of the December 28, 2016. The motion was carried unanimously by the Board members present.

Approval of Treasurer's Report – December 31, 2016 Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Lee Epprecht, seconded by Kathryn Carlson, to approve the Treasurer's Report for the period ending December 31, 2016. The motion was carried unanimously by the Board members present.

Extra Classroom Activity Funds Report Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Dean Winspear, seconded by Lee Epprecht, to approve the Extra Classroom Activity Funds Report for the period ending November 30, 2016. The motion was carried unanimously by the Board members present.

BOCES Claims Auditor's Report – December 1, 2016- December 31, 2016 Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Douglas Hart, seconded by Dean Winspear to approve the BOCES Claims Auditor's Report for the period December 1, 2016 through December 31, 2016. The motion was carried unanimously by the Board members present.

Quarterly Treasurer's Report - October 1, 2016 – December 31, 2016 Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Colleen Battalino, seconded by Kathryn Carlson to approve the Quarterly Treasurer's Report for the period October 1, 2016 – December 31, 2016. The motion was carried unanimously by the Board members present.

- Budget Amendments Report - October 1, 2016 – December 31, 2016      Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by William Andre, seconded by Dean Winspear to approve the Budget Amendments Report for the period October 1, 2016 – December 31, 2016. The motion was carried unanimously by the Board members present.
- Presentation and Recommendation for Approval      Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by William Andre, seconded by Douglas Hart to approve the 2017 BOCES Annual Fire Inspection Report. The motion was carried unanimously by the Board members present.
- Mark Snyder left the meeting at 6:10 p.m.
- Compass Program Update – Drew Yakawiak      Drew Yakawiak, Principal of the Compass Program updated the board members on the Compass Program enrollment, attendance, passing and failure rates. The goal of the Compass program is to keep students in the classroom. Mr. Yakawiak believes in positive incentives for students. The Social Workers and STEM Coordinator spoke regarding counseling groups and what projects students have been working on throughout the year.
- Lauren Walsh, Colleen Adams and Jennifer Wall left the meeting at 6:40 p.m.
- Resignation/Sr. Account Clerk Typist      Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Dean Winspear, seconded by Douglas Hart, to accept the resignation for retirement of Georgina Dugan from the position of Sr. Account Clerk Typist, with request to carry single traditional health insurance into retirement, effective January 31, 2017. The motion was carried unanimously by the Board members present.
- Resignation/Special Education Teacher Aide      Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Dean Winspear, seconded by Douglas Hart, to accept the resignation of Angela Smith from the position of Special Education Teacher Aide, effective January 13, 2017. The motion was carried unanimously by the Board members present.
- Leave of Absence/Special Education School Psychologist      Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Carol Quill, seconded by Kathryn Carlson, to approve the leave of absence for child rearing request of David Briest, with the use of the Family and Medical Leave Act to run concurrently with the use of accumulated available leave time to be used as appropriate, effective on or about April 17, 2017. The motion was carried unanimously by the Board members present.
- Leave of Absence/Special Education Teacher Aide      Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Carol Quill, seconded by Kathryn Carlson, to approve the medical leave of absence request of Pam Walawender, with the use of accumulated available leave time to be used as appropriate, effective January 6, 2017 to February 6, 2017, or until released by her physician. The motion was carried unanimously by the Board members present.
- Leave of Absence/Special Education Teacher Aide      Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Carol Quill, seconded by Kathryn Carlson, to approve the request for Rhonda Warn to extend her intermittent leave of absence, effective January 15, 2017 to February 6, 2017. The motion was carried unanimously by the Board members present.

- Leave of Absence/Special Education Teacher Aide Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Carol Quill, seconded by Kathryn Carlson, to approve unpaid leave of absence request of Jerilyn Lawyer, effective February 9, 2017 to February 17, 2017. The motion was carried unanimously by the Board members present.
- Leave of Absence/Special Education Teacher Aide Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Carol Quill, seconded by Kathryn Carlson, to approve the medical leave of absence request of Heidi Belles, with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate, effective January 19, 2017 to February 2, 2017, or until released by her physician. The motion was carried unanimously by the Board members present.
- Appointment/eLearning Teacher Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Danielle Lynch-Jacobson as an eLearning teacher for the purpose of delivering instruction, support, and assessment in an online environment as prescribed by the eLearning initiative of Cayuga-Onondaga BOCES and the approved contracted content providers, effective January 19, 2017 through June 30, 2017 for the 2016-2017 school year. Ms. Lynch-Jacobson shall be compensated at a rate of \$150 per student per semester or \$150 per slot per semester depending on the specific vendor. In addition, each teacher will receive one annual stipend ranging between \$300 - \$500.00 for training and annual course maintenance compensation. The motion was carried unanimously by the Board members present.
- Appointment/Substitute Teacher Aide Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Barbara LaFluer as Substitute Teacher Aide for the Special Education Department, effective January 4, 2017 through June 30, 2017. Ms. LaFluer shall be compensated at the board approved hourly rate of \$11.00 per hour. The motion was carried unanimously by the Board members present.
- Appointment/Substitute Teacher Aide Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Angela Smith as Substitute Teacher Aide for the Special Education Department, effective January 17, 2017 through June 30, 2017. Ms. Smith shall be compensated at the board approved hourly rate of \$11.00 per hour. The motion was carried unanimously by the Board members present.
- Appointment/Substitute Teacher Aide & Substitute Teacher Assistant & Substitute Teachers Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointments of Kevin Taylor and Heather Langdon as Substitute Teacher Aides, Substitute Teacher Assistants and Substitute Teachers, for the Compass, High School Equivalency, Career & Technical Education and Special Education programs effective January 19, 2017 through June 30, 2017. They shall be compensated at the board approved hourly rates of Substitute Teacher and Substitute Teacher Assistant -\$14.00/hr. - Substitute Teacher Aide - \$11.00/hr. The motion was carried unanimously by the Board members present.
- Appointment/Long-Term Substitute Teacher Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Kelly Cunningham as a Long-Term Substitute Teacher for Criminal Justice Program, effective January 19, 2017 through June 30, 2017. Ms. Cunningham shall

be compensated at the rate of 1/200<sup>th</sup> of \$48,625.00 (\$243.13) per day. The motion was carried unanimously by the Board members present.

Appointment/Account  
Clerk Typist

Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Christine Barbagallo to the fifty-two (52) week probationary appointment in the classified Civil Service position of Account Clerk Typist, effective December 27, 2016 through December 26, 2017. Ms. Barbagallo shall be compensated at the graded annual salary of \$32,750.00/12 months prorated. The motion was carried unanimously by the Board members present.

Appointment/Special  
Education Teacher

Attachment #1 – Laurel Rudd- with additional appointment for Staff Development training, effective January 17, 2017 through June 30, 2017. Ms. Rudd shall be compensated at the stipend of \$125.00 per day. The motion was carried unanimously by the Board members present.

Recommendation for  
Permanent Appointment

Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the change in appointment status of Samantha Smith upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide in the Special Education Department, effective January 13, 2017. The motion was carried unanimously by the Board members present.

Recommendation for  
Permanent Appointment

Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the change in appointment status of Kirsten Strube upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide in the Special Education Department, effective February 3, 2017. The motion was carried unanimously by the Board members present.

Change in Appointment  
Status

Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the .4 FTE reduction in force of the Account Clerk Typist position at the Central Business Office of Jule DiRenzo, effective February 1, 2017. The motion was carried unanimously by the Board members present.

Superintendent &  
Administrator Reports

1. Update on BOCES Budget Development
2. Nominations due for BOCES Board of Education – Monday, March 27, 2017  
*Terms expiring: Lee Epprecht, Kathryn Carlson, Melinda Quanbeck*

Committee Reports

1. Audit Committee Report – Peter Colucci
2. Committee Reports Request – Melinda Quanbeck

Executive Session

Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Dean Winspear, seconded by Larry Hartle, to adjourn the meeting to executive session at 7:10 p.m. for the purpose of discussing the evaluation of the District Superintendent of Schools, the employment history of a particular person(s) and review of the Cayuga-Onondaga Regional Education Center Building Level School Emergency Response Plan. The motion was carried unanimously by the Board members present.

Drew Yakawiak, Tony Abbatiello, Jessica Docteur, Steve Woodard, Peter Colucci, Susan Lynch, and Susan Conway, left the meeting at 7:10 p.m.

Randy Ray left executive session at 7:45 p.m.

Denise Dzikowski left executive session at 8:15 p.m.

Regular Session

The meeting was returned to regular session at 9:33 p.m.

Approval of the Cayuga-Onondaga Regional Education Center Building Level School Emergency Response Plan

Upon the recommendation of District Superintendent Denise Dzikowski, a motion was made by Lee Epprecht, seconded by Douglas Hart, to approve the Cayuga-Onondaga Regional Education Center Building Level School Emergency Response Plan. The motion was carried unanimously by the Board members present.

Adjournment

Upon the recommendation of Board President Melinda Quanbeck, a motion was made by Kathryn Carlson, seconded by Lee Epprecht, to adjourn the meeting at 9:36 p.m. The motion was carried unanimously by the Board members present.

Respectfully submitted,

Susan Conway  
Clerk of the Board

UNOFFICIAL

**ATTACHMENT #1**

Motion made by Douglas Hart, seconded by Larry Hartle.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Subpart 30-3 of the Rules of the Board of Regents, upon the recommendation of Denise Dzikowski, District Superintendent, does hereby appoint Laurel Rudd of 313 Middle Drive, Canastota, NY 13032, who holds a Permanent New York State Certificate in Education of Children with Handicapping Conditions-General Special Education, permitting her to teach in the public schools of New York State, to the position of Teacher, in the tenure area of Education of Children with Handicapping Conditions-General Special Education, effective January 17, 2017.

BE IT FURTHER RESOLVED, that the appointment of Laurel Rudd shall be a probationary appointment for a period of four (4) years, to commence on January 17, 2017, and to expire on January 16, 2021. In order to be granted tenure, probationary teachers must have received composite annual professional performance review ratings pursuant to Education Law Section 3012-d of either effective or highly effective in at least three of the four preceding years. If the employee receives an ineffective composite rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time. Ms. Rudd during the first year of appointment shall be paid at the annual salary of \$51,000.00/10 months, prorated.

Motion carried unanimously by the Board members present.