

**Cayuga-Onondaga BOCES  
School Library System  
Cooperative Collection Development Plan**

Cooperative Collection Development (CCD) is a means to acquire various collections of resources that can be shared among participating school libraries in the Cayuga-Onondaga BOCES.

**Program outline:**

- All the libraries in the Cayuga-Onondaga BOCES School Library System (SLS) are eligible to participate in the CCD plan.
- Funding will be provided by the participating school districts. (They may use a Co-ser option)
- Participating schools agree to circulate the CCD materials to other schools under the School Library System's ILL Policy.
- The SLS will provide incentive grants to CCD participants if state aid is available.

**Goals:**

- Cooperatively plan and purchase specialized materials.
- Expend funds in a cost-effective manner.
- Make quality research resources available to students and teachers in the Cayuga-Onondaga SLS.
- Avoid duplication of services with each participant acquiring appropriate and unique resources.

**School Library System Responsibilities:**

- Form a Resource Sharing/Collection Development Committee.
- Provide the CCD Committee with information about various research materials available.
- Oversee the CCD finances.
- Gather statistics about use and satisfaction of the program.
- Determine CCD areas for development.

**Schools Responsibilities:**

- Continue to maintain a basic school library media collection for use by teachers and students.
- Develop collections along the CCD designated areas for at least three years.
- Use the School Library System ILL service to lend and borrow CCD materials.
- Actively participate in the decision making of the CCD committee.
- Option: Participate in the BOCES Co-Ser for CCD in order to enhance collections at the building level and provide fiscal reimbursement for those participating districts.

**CCD Committee Responsibilities:**

- Survey participating library's collections to identify the school's resource needs.
- Suggest which subject areas are in need of further resources.
- Review the CCD plan on an annual basis.
- Adhere to the CCD goals established in the School Library System's Plan of Service.

**Evaluation:**

- Assess the effectiveness of the collection development in the selected subject areas.
- Annually review requests for additional materials and make any needed adjustments based on changes in the NYS curriculum, needs of individual schools, and resource needs of system participants.